CITY OF BATON ROUGE, PARISH OF EAST BATON ROUGE, LOUISIANA
WORKERS' COMPENSATION

MILEAGE REIMBURSEMENT LOG

Claimant	Social Security #	Period Beginning	Period Ending

PLACE TRAVELED		DATE	MILEAGE	TOTAL ($)
From	To			

Total Miles	Total Charge

Instructions for Completion of Form:

Claimant - Enter your name.
Social Security - Enter your social security number.
Period Beginning - Enter first date of travel on this log.
Period Ending - Enter last date of travel on this log.
Place Traveled from - Enter the street address of starting point.
Place Traveled to - Enter the street address of destination.
Date - Enter date of travel.
Mileage - Enter number of miles traveled.
Total ($) - Enter product of miles traveled times mileage reimbursement allowance (miles x cents per mile).
Total Miles - Enter sum of MILEAGE column.
Total Charge - Enter sum of TOTAL ($) column.

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