



The current purchasing ordinance requires approval of the Metropolitan Council, the Office of the Parish Attorney, and the Mayor-President on all professional services contracts and operating services contracts exceeding \$50,000. The Metropolitan Council, through the adoption of the 2011 Annual Operating Budget, authorizes the Mayor-President to enter into the professional and operating services contracts listed below (contract amounts have been rounded to the nearest \$10). Contracts listed for information purposes only include contracts for which the amount does not require Council approval, contracts that have previously been approved by the Council, contracts that are awarded based on the lowest bids received by the Purchasing Department, contracts awarded based on a formal Request For Proposal (RFP) process through the Purchasing Department, maintenance on systems that can only be performed by the system vendor, and cooperative endeavor and operating agreements with non-profit or governmental agencies contingent upon annual appropriations. If the department is unable to execute an agreement with the named individuals, they are authorized to contract with another person to provide the described services up to the amounts budgeted. Listing of the contracts in this section does not preclude the requirement to satisfy all procurement and other review requirements.

Department/Division	Maximum Contract Amount
<u>Parish Attorney</u>	
The Parish Attorney's office contracts with the following local law firms for legal services in matters that would present conflicts of interest for the Parish Attorney or that require specialized expertise: Taylor, Porter (oil, gas, and mineral leases); Carleton, Dunlap, Olinde, Moore & Bohman, LLC (conflict cases and labor relations); an administrative hearing officer for the Red Light Camera and the Code Enforcement Programs; and Robert Rainer (complicated sales tax issues). These contracts provide for various hourly rates.	\$143,200 budgeted
<u>Public Information Office</u>	
Production Companies. Production services, such as videotaping, editing, and graphics.	\$90,000 budgeted
<u>City Court</u>	
Sustain Technologies, Inc. Software maintenance services to the Baton Rouge City Court.	\$46,890 per year
<u>District Court</u>	
Janitorial/Custodial Services for 19 th Judicial District Court	\$ 580,000 budgeted
<u>Sheriff's Office – Correctional Institution</u>	
East Baton Rouge Parish School Board. Adult education classes for inmates at the Parish Prison in the GED program.	\$98,000 per year
<u>Coroner's Office</u>	
Contracts with Dr. Aniedi Udofa, Dr. Christine Smith, and Dr. Gerald Heintz (deputy coroner) for mental health status assessments, orders of protective custody, evaluation of patients for Coroner Emergency Certificates, and other medical services for the Parish of East Baton Rouge; and a contract with a Mental Health Liaison.	\$279,080 budgeted
<u>Mayor's Office</u>	
<u>Economic Development:</u>	
Patton Boggs. Governmental Affairs Representative. Lobbying/Consulting.	\$200,000 per year
Courson Nickel. Lobbying/Consulting. Legislative/consulting for public interest; state/lobbying.	\$110,000 budgeted
One-time funding to support truancy programs.	\$100,000 budgeted
The Baton Rouge Area Digital Industries Consortium including Red Stick Animation Festival.	\$100,000 budgeted
<u>Baton Rouge Film Commission:</u>	
Executive Director of the Baton Rouge Film Commission. Oversight and facilitation of day-to-day operations of the Commission.	\$92,500 per year
Assistant to the Executive Director of the Baton Rouge Film Commission. Assistance to the Executive Director with day to day operations of the Commission.	\$47,500 per year



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<u>Constituent and Neighborhood Services</u>	
Community outreach workers. Assistance to the Administration and Council in meeting the needs of constituents.	\$192,500 budgeted
<u>Leo S. Butler Community Center</u>	
Fitness and wellness counselor and instructor.	\$33,000 per year
<u>Finance Department</u>	
Chemistry consultation in connection with sales and use tax audits.	\$7,600 per year
Southwest Computer Bureau, Inc. Printing and mailing of sales and use tax forms.	\$30,000 per year
Agreement for actuarial services for Post-Employment Benefits.	\$35,000 per year
Financial advisory services relating to capital markets.	Up to \$2.00 per thousand of the proceeds of debt issuances
Postlethwaite and Netterville. Preparation of the annual comprehensive audits. (Partial funding of \$133,000 contract; remainder funded by the Baton Rouge River Center budget. Metropolitan Council Resolution No. 47361).	\$119,000 for 2011 audit of 2010 financials
OmniCap Group LLC. Derivative reporting services and arbitrage rebate consulting and compliance services relative to bond issues.	\$60,000 per year
JPI, LLC. Maintenance and support for computerized tax processing system.	\$45,880 per year
<u>Information Services</u>	
Oracle/Mythic. Software Support.	\$110,000 per year
Hewlett Packard. Maintenance for computer hardware and software.	\$35,000 per year
Hansen. Support and maintenance for 311 Call Center and Public Works.	Up to \$90,000 per year
AT&T/Avaya. Support and maintenance for networking equipment, switches, and routers.	\$70,000 per year
Support and Maintenance on Archiving Hardware.	\$100,000 per year
<u>Purchasing—Auction Facility Section</u>	
Kunstler Newton, LLC, Auctioneers, Appraisers & Liquidators. Auctioneer services for City-Parish auctions. (Regular auctions plus Police bicycle auctions)	3% of gross sales (Estimated \$42,000 based on expected sales of \$1,400,000)
Info Tech Inc. On-line bidding Service	\$18,500 per year



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<u>Department of Human Resources</u>	
Legal counsel to be appointed as fact finders for disciplinary hearings and represent the Personnel Board in legal matters.	\$12,000 per year
Electronic learning educational modules to City-Parish employees.	\$30,000 per year
Sign language services for the Metropolitan Council Meetings and Planning Commission Meetings.	\$16,000 per year
Service awards for City-Parish employees.	\$30,000 per year
Clesi•Burns. Actuary services and health and benefits consultant services (Partial funding of \$70,000 contract; remainder funded in the Risk Management budget.)	\$48,000 per year
<u>Risk Management</u>	
F. A. Richard & Assoc. Claims adjusting services for police, general, and auto liability, and worker's compensation.	\$296,250 budgeted
Clesi•Burns. Actuary services and health and benefits consultant services (Partial funding of \$70,000 contract; remainder funded in the Human Resources budget.)	\$22,000 per year
Total Occupational Medicine, Concentra Medical Center, and Coursey Urgent Care. Employee physicals, drug testing, fire wellness program, and other related medical procedures.	\$615,000 budgeted
Zimmerman Psychology Clinic and Matrix, Inc. Various psychological evaluations and tests in accordance with a written contract.	\$50,000 per year
Cardiology Associates. Medical services to test and evaluate city-parish employees.	\$50,000 per year
<u>Police Department</u>	
Joseph N. Lotwick, Attorney. Legal services to the Chief of Police before the Municipal Fire and Police Civil Service Board.	\$39,000 per year
Matrix, Inc. Psychological pre-employment screening for new recruits, and fitness-for-duty evaluations for employees.	\$26,400 per year
Application Data Systems, Inc. Maintenance on various software systems.	\$39,700 per year
L3 Communications. Maintenance for mobile vision servers and in-car video cameras.	\$22,430 per year
James Richard Johnson. Polygraph testing for new hires with the BR Police Department.	\$50,000 per year
Maintenance on Spy Camera Software, Cameras, infrastructure equipment, ShotSpotter Gun Shot Detection and Location Systems.	Not to exceed \$443,000
Morpho Trak, Inc. AFIS LiveScan, Mug Shot, Printers, Power Supply, and Fingerprint Devices	\$94,330 per year
C.F. Biggs. Maintenance on Paperflow Lite/Papervision Software/Hardware, licenses and scanners.	\$24,680 per year
<u>Emergency Medical Services – Prison Medical Services</u>	
Staff Physician. Medical services for inmates at the EBR Parish Prison and to provide on-call services 24 hours/day, 7 days/week.	\$119,900 per year



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Department/Division	Maximum Contract Amount
Physician to provide medical services for inmates of the EBR Parish Prison.	\$79,040 per year
Dental services for inmates of the EBR Parish Prison.	\$46,800 per year
Psychiatric services for inmates of the EBR Parish and to provide on-call services 24 hours/day, 7 days/week.	\$100,000 per year
Psychiatric Nurse Practitioner services to the inmates of EBR Parish Prison (minimum of 240 hours annually).	\$28,800 per year
Pharmaceutical and medical supply services for inmates of the EBR Parish Prison.	\$500,000 budgeted
Laboratory services, dialysis, and hospitalization pertaining to inmates at EBR Parish Prison.	\$61,000 budgeted
X-ray technician services for the inmates at the EBR Parish Prison (minimum of 260 hours annually).	\$8,190 per year
CorEMR. Maintenance of medical-data management system.	\$19,200 per year
<u>Department of Juvenile Services</u>	
Convenient Care d/b/a Total Occupational Medicine. Medical services for detainees.	\$106,000 budgeted
Dr. Lynn Simon, d/b/a Professional Management Services. Psychiatric services for detainees.	\$36,000 per year
Dr. Brandon Romano. Psychologist. Psychological and substance-abuse services; psychosexual evaluations and treatment of juveniles.	\$83,000 per year
Dr. Maxine Campbell-Flint. Psychologist. Psychological evaluations and assessments to determine the appropriate treatment and/or placement of juveniles in detention or on probation; consulting services for suicide and other behavioral problems.	\$22,000 per year
Dr. M. Murrill. Medical evaluations for detainees.	\$36,000 per year
Electronic home monitoring ankle-bracelet surveillance services.	\$18,000 per year
Electronic home monitoring voice surveillance services.	\$15,000 per year
<u>Mayor's Office of Homeland Security and Emergency Preparedness (MOHSEP)</u>	
Consultant. Assist with media and public relations. (grant funded)	\$50,000 per year
<u>Municipal Fire and Police Civil Service Board</u>	
V. Charles Cusimano. Legal services for the Municipal Fire and Police Civil Service Board.	\$13,500 per year
<u>Department of Public Works – Engineering</u>	
United States Geological Survey. Operation and maintenance of a station network to collect data on water resources.	\$91,580 per year
United States Geological Survey. Data collection on storm water resources.	\$52,820 per year
<u>Department of Public Works – Field Engineering</u>	
Frank Schoonmaker. Assistance to Field Engineering in inspection of state and federal projects.	\$62,500 per year



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Department/Division	Maximum Contract Amount
John Blanchard. Assistance to Field Engineering in inspection of state and federal projects. (Green Light Plan funded)	\$62,500 per year
<u>Department of Public Works – Public Building Maintenance</u>	
Elevator maintenance for various City-Parish buildings.	\$150,000 per year
Janitorial/custodial services for various City-Parish buildings.	Up to \$500,000 per year
Fire alarm maintenance for various City-Parish buildings.	\$100,000 per year
<u>Department of Public Works – Bridges & Canals</u>	
Louisiana Vegetation. Canal spraying services.	Up to \$400,000 per year
<u>Department of Public Works – State Highway Maintenance</u>	
Dixon Correctional Institute. Litter detail services.	\$62,910 per year
<u>Department of Public Works – Miscellaneous Public Works Projects</u>	
Boulevard maintenance.	\$442,160 per year
Landscape maintenance for various public building sites.	\$63,240 per year
<u>Library Board of Control</u>	
Janitorial services and ground maintenance for the East Baton Rouge Parish Library System (all branches including Recycled Reads bookstore).	\$1,552,990 per year
Print management services, maintenance on all copiers and printers, copier revenue collection and deposit, and delivery services between library branches.	\$320,510 per year
On-line cataloging database.	\$100,000 budgeted
Maintenance of Integrated Library System.	\$77,400 budgeted
Work flow study of library system.	\$175,000 budgeted
<u>Downtown Development District</u>	
An Arts & Entertainment District Manager to coordinate initiatives in the development/management of the Arts & Entertainment District.	\$36,000 budgeted
<u>EBRP Animal Control and Rescue Center</u>	
A doctor of veterinary medicine (DVM), licensed by the Louisiana Board of Veterinary Medicine. Veterinary services in accordance with the Animal Control Ordinance.	\$51,420 per year
Practical veterinary educational services on behalf of the City-Parish to students from LSU School of Veterinary Medicine, subject to funding by LSU.	\$15,000 per year
<u>EBRP Communications District</u>	
Application Data Systems, Inc. (ADSI). Maintenance contract for the 9-1-1 dispatch system.	\$74,320 per year



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Department/Division	Maximum Contract Amount
EMCO. Maintenance services for the backbone equipment and tower in the 700-MHz and 800-MHz trunked radio systems.	\$94,000 budgeted
Positron Public Safety Systems. Maintenance contract for the 9-1-1 phone system equipment.	\$75,000 per year
<u>Emergency Medical Services</u>	
Medical Director. Review and monitor all medical protocols and medical procedures.	\$55,000 per year
<u>DHDS/ Head Start</u>	
Access to Better Communications and Martha Banks & Associates. Speech therapy for children and individual counseling with parents and Head Start staff as it relates to children with special needs.	Up to \$35,000
Dr. Donald Anderson and Jerrie Booker. Mental health services for children and individual counseling with parents and Head Start staff as it relates to children with special needs.	\$35,000 budgeted
Nursing Services	\$40,000 per year
Rental of space for various Head Start Centers.	\$305,890 budgeted
Community Needs Assessment	\$20,000 budgeted
Twenty-three bus driver contracts. Transportation of children in the Head Start Program to and from school and field trips.	23 drivers x \$965/mo. x 9 mos.= \$199,755 1,020 miles @ \$1.65/mi. x 168 days = \$282,744 Field trips = \$17,933
<i>Note: All grant-funded contracts are contingent upon approval of the Contracts Review Committee.</i>	
<u>Finance Department—Service Fee Business Office</u>	
Baton Rouge Water Company. Billing and payment processing for sewer and solid waste fees.	Up to \$3,000,000
City of Baker. Billing and collecting for sewer user and solid waste fees.	Up to \$95,000
City of Zachary. Billing and collecting sewer user and solid waste fees.	Up to \$95,000
Red Oak Water Company. Customer information and support services.	Up to \$60,000
<u>Sewerage – Sanitary Sewer Overflow (SSO) Capital Improvements Program</u>	
Field Construction Inspectors. <i>Amending Resolution 47012 adopted by the Metropolitan Council on April 22, 2009 so as to increase the number of field construction inspectors from forty (40) to eighty (80) and to increase the maximum hourly compensation rate from \$28.00 per hour to \$30.00 per hour.</i>	80 inspectors, with a maximum hourly rate of \$30.00
<u>Baton Rouge River Center</u>	
Postlethwaite and Netterville. Preparation of the annual comprehensive audits. (Partial funding of \$133,000 contract; remainder funded by the Finance Department budget).	\$14,000 for 2011 audit of 2010 financials



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<u>Department of Public Works – Solid Waste Disposal Facility</u>	
Household hazardous waste disposal collection events.	Up to \$250,000
Marty LeBlanc. Mowing/trimming for the Baton Rouge Renewable Energy Center, Scale House, Guard House, and the Old Kaiser Aluminum Site.	\$84,600 budgeted
Bob Dillemath. Outreach consulting services.	\$45,000 per year
<u>Department of Public Works – Solid Waste Collection Fund</u>	
Advertising, marketing, and outreach services for solid waste services to include garbage, trash, recycling, and household hazardous waste.	Up to \$100,000
<u>Greater Baton Rouge Airport District</u>	
Gregory C. Rigamer & Associates. Software systems support for Airport Information Management System program and operations program.	\$35,000 per year
GEO-Jobe. GIS Development	\$50,000 per year
Livingston Group. Federal Affairs Representation	\$50,000 per year
Breazeale, Sachse, & Wilson. Legal Services	\$50,000 per year
Foley & Ladner. Airport Related Legal Services	\$100,000 per year
The Mumphrey Group. Disadvantaged Business Enterprise consultant.	\$50,000 per year
Jani-Care and TLG Janitorial Services. Floor care in the Terminal and the TSA building.	\$383,810 per year
Kutchins & Groh. Airport studies.	\$87,500 per year
Jacobs Consultancy. Airline studies.	\$35,000 per year
Intervistas. Aviation studies.	\$50,000 per year
Jan Bernard. Corporate Training.	\$25,000 per year
Camp Dresser McKee (CDM). Environmental services at the Airport.	\$34,970 per year
Michael LeBas. Environmental services.	\$45,000 per year
Angelo’s Landscaping. Arborist services.	\$75,000 per year
Angelo’s Landscaping. Landscaping services.	\$100,000 per year
Heroman’s Plant Services. Plant maintenance.	\$34,560 per year
Airport Bridge Company. Maintenance of loading bridges and conveyor belts.	\$35,000 per year
Star. HVAC System Maintenance.	\$125,000 per year
Otis Elevator Company. Elevator/escalator maintenance.	\$35,000 per year
LandSource Inc. Airport surveying and updating property map.	\$35,000 per year



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Baton Rouge Area Convention & Visitors Bureau. Staffing for information booth and special events.	\$25,000 per year
Access Control. Maintenance services for hardware and software.	\$49,500 per year
<u>Cooperative Endeavors</u>	
Capital Area Legal Services. Civil legal services for the indigent.	\$44,000 per year
GBR Economic Partnership. To act as the City-Parish's Economic Development Department and facilitate the Professional Business Development Program that will provide quality job growth and increased economic opportunities for the City-Parish.	\$450,000 per year
Service Corps of Retired Executives Association (SCORE). Counseling to small business owners and entrepreneurs so as to encourage and stimulate the formation of new businesses.	\$19,000 per year
East Baton Rouge Council on Aging, Inc. Provider agency for City-Parish aging programs and services, including planning, advocacy, social, health education, and nutrition.	\$876,300 per year
Capital Area Family Violence Intervention Center, Inc. (CAFVIC). Comprehensive services to victims of domestic violence.	\$252,900 per year
Baton Rouge Area Alcohol & Drug Center. Detoxification services.	\$319,000 per year
O'Brien House. Combats substance abuse in the community.	\$17,100 per year
Louisiana Art & Science Museum. Educational and aesthetic opportunities for all ages.	\$843,000 per year
Arts Council of G.B.R. Encouragement and support for cultural and creative activities in the area.	\$334,200 per year
Baton Rouge Symphony. Educational and musical opportunities for all citizens of the area.	\$95,000 per year
Baton Rouge Earth Day, Inc. Promotion of environmental awareness and response.	\$21,850 per year
USS KIDD. World War II destroyer moored at Baton Rouge for the education of citizens and as a tourist attraction.	\$229,500 per year
Baton Rouge Center for World Affairs. Official promotional and ceremonial host of the city and parish.	\$115,000 per year
Big Buddy Program. Interlink: Center for Community and Social Justice. Community-centered resources for children.	\$56,050 per year
Greater Baton Rouge Food Bank. Servicing short-term unmet food needs of individuals in the greater Baton Rouge area.	\$23,000 per year
U. S. Bowling Congress. Hosting of the 2012 United States Bowling Congress Open Championship Tournament.	\$234,000 per year
Children's Coalition of Greater Baton Rouge. Support for and strengthening of a collective force united to effect community change to improve lives of children and their families.	\$25,000 per year
Louisiana All Veterans' Reunion. Support to honor our veterans.	\$25,000 per year
Capital Region Planning Commission. Planning, communication, coordination, and technical assistance to the Baton Rouge urbanized area.	\$53,210 per year



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Crime Stoppers. Assistance in solving crimes without fear of retaliation.	\$14,000 per year
Downtown Business Association. Furthering the development of downtown Baton Rouge by funding several downtown initiatives and celebrations.	\$38,000 per year
City Year Louisiana. Service to youth and the community by providing opportunities for youth.	\$25,000 per year
<u>Operating Agreements</u>	
Health Unit. Health, nutrition, and record-keeping services for citizens of EBR Parish.	\$509,000 budgeted
EBR Parish Cooperative Extension Services. Educational programs on agriculture, home economics, and 4-H club work.	\$58,910 budgeted
Veterans' Service Office. Counseling and assistance to veterans and their families.	\$63,220 budgeted
East Side Fire Protection District. Pro-rata share from Louisiana Revenue Sharing funds if all taxing districts shared at their maximum millage.	\$71,500 budgeted
District Six Fire Protection District. Financial assistance to aid the district in maintaining a Class I fire protection rating.	\$71,250 budgeted
Capital Area Transit System. Public transportation for the Parish of East Baton Rouge and the Greater Baton Rouge Area.	\$4,196,530 budgeted for operations