



The current purchasing ordinance requires approval of the Metropolitan Council on all professional services contracts exceeding \$17,500. The Metropolitan Council, through the adoption of the 2007 Annual Operating Budget, authorizes the Mayor-President to enter into the professional services contracts listed below (contract amounts have been rounded to the nearest \$10). Those listed for amounts of \$17,500 or less are included for informational purposes only. If the department is unable to execute an agreement with the named individuals, they are authorized to contract with another person to provide the described services up to the amounts budgeted.

Department/Division	Maximum Contract Amount
<u>Parish Attorney</u>	
The Parish Attorney's office contracts with the following local law firms for legal services in matters that would present conflicts of interest for the Parish Attorney or that require specialized expertise: Taylor, Porter (oil, gas, and mineral leases); Couhig Partners (conflict cases regarding personnel, Police and Constable matters); Breazeale, Sachse & Wilson; the Long Law Firm (personnel matters); and Michael Jackson and Celia Cangelosi. These contracts provide for various hourly rates.	\$140,000 budgeted
<u>Public Information Office</u>	
Production Companies. To provide services, such as video taping, editing & graphics.	\$90,000 per year
<u>City Court</u>	
Sustain Technologies, Inc. To provide software maintenance services to the Baton Rouge City Court.	\$42,770 per year
<u>Sheriff's Office – Correctional Institution</u>	
East Baton Rouge Parish School Board. Adult education classes for inmates at the Parish Prison in the GED program.	\$89,820 per year
<u>Mayor's Office</u>	
Grants Writer. To provide grant writing services and oversight to the City-Parish of Baton Rouge.	\$45,000 per year
Federal Affairs Representative. Lobbying/Consulting. (Partial funding of up to \$150,000 contract; remainder funded by the Greater Baton Rouge Airport District budget)	\$75,000 per year
Lobbying/Consulting. Legislative/consulting for public interest; state/lobbying.	\$81,000/\$60,000 per year
<u>Constituent and Neighborhood Services</u>	
Community outreach workers to provide assistance to the council aides in meeting the needs of the constituents.	\$142,500 per year
To provide consulting services for the Constituent and Neighborhood Services Department.	\$15,000 per year
<u>Leo S. Butler Community Center</u>	
Fitness and wellness counselor and instructor.	\$30,000 per year
<u>Finance Department</u>	
Government Consultants of Louisiana, Inc. Four-year contract for financial advisory services relating to capital markets.	Up to \$2.00 per thousand of the proceeds of debt issuances.
Stanley, Holcombe and Associates, Inc. Agreement for actuarial services for Post-employment benefits.	\$35,000 per year
Maximus, Inc. Development of central-services cost-allocation plans.	\$27,000 per year
Southwest Computer Bureau, Inc. Printing and mailing of sales and use tax forms.	\$40,000 per year
Postlethwaite and Netterville. Preparation of the annual comprehensive audits. (Partial funding of \$112,380 contract; remainder funded by the Baton Rouge River Center budget).	\$99,710 per year
	<i>(Eliminate the maximum fee provided for the audits of the years 2005-2008 as established in Resolution #44278.)</i>
JPI, LLC. Maintenance and support for computerized tax processing system.	\$40,880 per year



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<u>Information Services</u>	
Infonet Computer Training, Inc. dba Momentum. To provide training courses in Oracle-JSP, and Oracle forms systems.	\$70,000 per year
To provide GIS training.	\$30,000 per year
Hansen. To provides service to the 311 Call Center and Public Works.	\$80,920 per year
Global Knowledge-Momentum. To provide training for Network Technicians: Understanding Networking Fundamentals, Cisco PIX Firewall, Wireless Networking I, Integration and Troubleshooting, Essentials of Network Security, Wireless Networking II and Security and Analysis.	\$58,000 per year
<u>Purchasing—Auction Facility Section</u>	
Kunstler Newton, LLC, Auctioneers, Appraisers & Liquidators. Auctioneer services for City-Parish auctions. (Regular auctions plus Police bicycle auctions)	2.838% of gross sales (Estimated \$45,000 based on expected sales of \$1,500,000)
	Flat fee of \$300 for bicycle auctions (Usually two per year)
<u>Department of Human Resources – Civil Service Administration</u>	
Legal counsel to be appointed as fact finders for disciplinary hearings and represent the Personnel Board in legal matters.	\$12,000 budgeted
Baton Rouge Community College. To provide educational modules to City-Parish employees.	\$47,000 per year
To provide electronic learning educational modules to City-Parish employees.	\$60,000 per year
To provide sign language services for the Metropolitan Council Meetings and Planning Commission Meetings.	\$16,000 per year
To provide service award program for City-Parish employees.	\$75,000 per year
YWCA. A cooperative endeavor agreement for the “Dialogue on Race” pilot program.	\$10,500 per year
<u>Risk Management</u>	
F. A. Richard & Assoc. Liability claims adjusting services.	\$237,000 budgeted
Total Occupational Medicine. Employee physicals, drug testing, and other related medical procedures.	\$200,000 budgeted
Concentra Medical Center. Employee physicals, drug testing, and other related medical procedures.	\$50,000 budgeted
Blue Cross-Blue Shield of Louisiana. Administrative services for health insurance program.	\$35.18/emp./mo.-2007
To provide fee schedule bill review services for worker’s compensation claims.	\$100,000 budgeted
Zimmerman Psychology Clinic. To provide various psychological evaluation and tests in accordance with a written contract.	\$17,500 per year
Matrix. To provide various psychological evaluation and tests.	\$17,500 per year
General Health Systems. To provide employee physicals, drug testing, and other related medical procedures.	\$17,500 per year
Cardiology Associates. To provide medical services to test and evaluate city-parish employees.	\$25,000 per year



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<u>Police Department</u>	
Joseph N. Lotwick, Attorney. Legal services to the Chief of Police before the Municipal Fire and Police Civil Service Board.	\$33,000 per year
Matrix, Inc. Psychological pre-employment screening for new recruits, and fitness-for-duty evaluations for employees.	\$26,400 per year
Application Data Systems, Inc. Maintenance on various software systems.	\$39,700 per year
Motorola/Printrak, Inc. AFIS LiveScan and Mug Shot Display Workstations.	\$42,480 per year
Motorola/Printrak, Inc. Maintenance on Palmprint System for AFIS.	Up to \$86,000
Debbie Cain. To provide horse trainer services for Mounted Police Unit.	\$32,000 per year
<u>Emergency Medical Services – Prison Medical Services</u>	
Staff Physician to provide medical services for inmates at the EBR Parish Prison.	\$119,900 per year
Medical services for inmates of the EBR Parish Prison (minimum of 832 hours annually).	\$79,040 per year
Dental services for inmates of the EBR Parish Prison (minimum of 624 hours annually).	\$46,800 per year
Psychiatric services for inmates of the EBR Parish Prison (minimum of 624 hours annually on-site and 24 hours/day, 7 days/week on-call services).	\$100,000 per year
Nurse Practitioner services to the inmates of EBR Parish Prison (minimum of 240 hours annually).	\$28,800 per year
Diamond Pharmacy. Pharmaceutical services for inmates of the EBR Parish Prison.	\$404,200 budgeted
Laboratory services and testing results pertaining to inmates at EBR Parish Prison.	\$29,000 budgeted
X-ray technician services for the inmates at the EBR Parish Prison (minimum of 240 hours annually).	\$7,200 per year
<u>Department of Juvenile Services – Detention Facility</u>	
Total Occupational Medicine and Dr. Dr. Melvin Murrill. Medical services for detainees.	\$115,000 budgeted
Dr. Lynn Simon, d.b.a. Professional Management Services. Psychiatric medical services for detainees.	\$30,000 budgeted
Dr. Flint-Campbell. To provide psychological services to juvenile detainees.	\$20,000 per year
<u>Municipal Fire and Police Civil Service Board</u>	
V. Charles Cusimano. Legal services for the Municipal Fire and Police Civil Service Board.	\$13,500 per year
<u>Department of Public Works – Various Divisions</u>	
Information technology support for requirements analysis; custom application design and development; business analysis; database support; software evaluation; vendor management; project management; RFP construction; and end user support.	Up to \$50,000
<u>Department of Public Works – Engineering</u>	
United States Geological Survey. Operation and maintenance of a station network to collect data on water resources.	\$83,430 per year
United States Geological Survey. Data collection on storm water resources.	\$54,600 per year
<u>Department of Public Works – Field Engineering</u>	
Frank Schoonmaker. Assistance to Field Engineering in inspection of state and federal projects.	\$51,580 per year



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John Blanchard. Assistance to Field Engineering in inspection of state and federal projects.	\$51,580 per year
<u>Department of Public Works – Public Building Maintenance</u>	
Elevator maintenance for various City-Parish buildings.	\$110,000 per year
Janitorial/custodial services for various City-Parish buildings.	\$425,000 per year
Fire Alarm maintenance for various City-Parish buildings.	\$105,000 per year
<u>Department of Public Works – Blight Elimination Program</u>	
Grass cutting services for vacant and abandoned privately owned properties in East Baton Rouge Parish.	\$50,000 per year
<u>Retirement System</u>	
Actuarial services concerning retirement matters for the City of Baton Rouge and Parish of East Baton Rouge	\$20,000 budgeted
<u>Library Board of Control</u>	
Elite Cleaning Service. Janitorial services at Eden Park, Greenwell Springs, Pride/Chaneyville and Jones Creek branches.	\$117,200 per year
SanServ Building Services. Janitorial services at Carver and Zachary branches.	\$34,200 per year
One Source Facility Services, Inc. Janitorial services at Baker and Central storage; Baker, Bluebonnet, Central, River Center, Delmont Gardens, Main, and Scotlandville branches.	\$256,000 per year
Employment Development Services. Grounds maintenance.	\$245,000 per year
To provide maintenance on all copiers and printers. To provide copier revenue collection and deposit. To provide delivery services to and from the Main Library to and from all branches.	\$335,200 per year
Southeastern Library Network, Inc. On-line cataloging database.	\$100,000 budgeted
<u>EBRP Animal Control Center</u>	
A doctor of veterinary medicine (DVM), licensed by the Louisiana Board of Veterinary Medicine. Veterinary services in accordance with the Animal Control Ordinance.	\$30,900 per year
Dr. Marianne D. Fairchild. Provide practical veterinary educational services on behalf of the City-Parish to students from LSU School of Veterinary Medicine, subject to funding by LSU.	\$15,000 per year
<u>EBRP Communications District</u>	
Application Data Systems, Inc. (ADSI). Maintenance contract for the 911 dispatch system.	\$65,000 per year
EMCO. To provide maintenance services for the backbone equipment and tower in the 800-MHz trunked radio system.	\$78,500 budgeted
Positron Public Safety Systems. Maintenance contract for the 911 phone system equipment.	\$62,000 per year
<u>Emergency Medical Services</u>	
Dr. J. Thomas Miceli. To provide services as the medical director to review and monitor all medical protocols and medical procedures.	\$55,000 per year
<u>DHDS/ Head Start</u>	
Access to Better Communications. To provide speech therapy to children and individual counseling with parents and Head Start staff as it relates to children with special needs.	Up to \$35,000



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Dr. Donald Anderson and Jerrie Booker. To provide mental health services to children and individual counseling with parents and Head Start staff as it relates to children with special needs.	\$17,500 per year
Twenty-three bus driver contracts. Transportation of children in the Head Start Program to and from school and field trips.	23 drivers x \$900 x 9.5 mos.=\$196,650 1,250 miles @ \$1.55 x 168 days =\$325,500 Field trips =\$19,700
Greater Mt. Olive Baptist Church. Rental of space for Creative Head Start Center.	\$40,800 per year
Mt. Pilgrim Baptist Church. Rental of space for Discovery Head Start Center.	\$35,990 per year
Glen Oaks Baptist Church. Rental of space for Children’s World Head Start Center.	\$40,960 per year
Housing Authority of EBR. Rental of space for Monte Sano Head Start Center.	\$13,000 per year
Word of Life Faith Ministries-Katrina. Rental of space for a new Head Start Center.	\$41,350 per year
<i>Note: Contingent upon approval of the Contracts Review Committee.</i>	
<u>Finance Department—Service Fee Business Office</u>	
Baton Rouge Water Company. Billing and payment processing for sewer and solid waste fees.	\$1,950,000 per year
City of Baker. Billing and collecting for sewer user and solid waste fees.	\$90,000 per year
City of Zachary. Billing and collecting sewer user and solid waste fees.	\$70,000 per year
Red Oak Water Company. Customer information and support services.	\$40,000 per year
Bellingrath Water Company. Billing and posting for sewer user and solid waste fees.	\$20,000 per year
<u>Baton Rouge River Center</u>	
Postlethwaite and Netterville. Preparation of the annual comprehensive audits. (Partial funding of \$112,380 contract; remainder funded by the Finance Department budget).	\$12,660 per year
<u>Department of Public Works – Solid Waste Disposal Facility</u>	
To provide household hazardous waste disposal services.	Up to \$350,000
Golder Associates. Preparation of bid documents for the Operation and Maintenance Contract for the North Landfill.	Up to \$40,000
Marty LeBlanc. Mowing/Trimming for the Baton Rouge Renewable Energy Center, Scale House, Guard House and the Old Kaiser Aluminum Site.	Renewable Energy Center – \$3,250 per cut. Scale House Office & Guard House – \$150 per cut. Old Kaiser Aluminum Site – \$4,375 per cut.
Bob Dillemath. To provide outreach consulting services.	\$41,600 per year
<u>Department of Public Works – Solid Waste Collection Fund</u>	
To provide advertising, marketing, and outreach services for solid waste services to include garbage, trash, recycling, and household hazardous waste.	Up to \$100,000



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<u>Greater Baton Rouge Airport District</u>	
ADCOMM, Inc. of Louisiana. Marketing plan for the Airport.	\$500,000 per year
Camp Dresser McKee (CDM). Environmental services at the Airport.	\$49,950 per year
Gregory C. Rigamer & Associates. Software systems support for Airport Information Management System program and implementation of accounting/lease management system.	\$100,000 per year
C-K Associates. Environmental services.	\$49,950 per year
Federal Affairs Representative. Lobbying/Consulting. (Partial funding of up to \$150,000 contract; remainder funded by the Mayor's Office budget)	\$75,000 per year
Kutchins & Groh. Airport studies.	\$125,000 per year
The Mumphrey Group. Disadvantaged Business Enterprise consultant.	\$50,000 per year
OneSource. Floor care in the Terminal and TSA buildings.	\$84,650 per year
Leigh-Fischer. Airline studies.	\$75,000 per year
Leigh-Fisher. Air Cargo Market Analysis and Development Plan.	\$33,500 per year
Angelo's Landscaping. Arborist services.	\$108,000 per year
Angelo's Landscaping. To provide landscaping needs.	\$45,600 per year
Heroman's Plant Services. Plant maintenance.	\$34,560 per year
Intervistas. Aviation studies.	\$75,000 per year
Airport Bridge Company. Loading Bridge Maintenance/Conveyor Belts.	\$35,000 per year
Schindler Elevator Company. Elevator/Escalator maintenance.	\$50,000 per year
SCI Market Research. Airport survey.	\$50,000 per year
To provide air service development.	\$30,000 per year
To provide real estate services.	\$17,500 per year
Baton Rouge Area Convention & Visitors Bureau. To provide staffing for information booth.	\$17,730 per year
To provide for seasonal decorations in the terminal building.	\$25,000 per year
<u>Cooperative Endeavors</u>	
Capital Area Legal Services. Provision of civil legal services for the poor.	\$39,300 per year
Service Corps of Retired Executives Association (SCORE). To provide counseling to small business owners and entrepreneurs so as to encourage and stimulate the formation of new businesses.	\$20,000 per year
East Baton Rouge Council on Aging, Inc. Provider agency for City-Parish aging programs and services, including planning, advocacy, social, health education, and nutrition.	\$664,900 per year
Crisis Care Center. Capital Area Family Violence Intervention Center, Inc. Comprehensive services to victims of domestic violence.	\$250,100 per year
Baton Rouge Area Alcohol & Drug Center. Detoxification services.	\$161,800 per year
O'Brien House. Combats substance abuse in the community.	\$17,100 per year
Louisiana Art & Science Museum. Provides educational and aesthetic opportunities for all ages.	\$841,300 per year



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Arts Council of G.B.R. Encourages and supports cultural and creative activities in the area.	\$131,600 per year
Baton Rouge Symphony. Provides educational and musical opportunities for all citizens of the area.	\$95,000 per year
Baton Rouge Earth Day, Inc. Promotes environmental awareness and response.	\$23,000 per year
USS KIDD. World War II destroyer moored at Baton Rouge for the education of citizens and as a tourist attraction.	\$128,400 per year
Baton Rouge Center for World Affairs. Official promotional and ceremonial host of the city and parish.	\$85,000 per year
Rural Life Museum. The "Whispers of Change" campaign is an initiative that will enable the LSU Rural Life museum to remain a vital and relevant cultural asset by expanding and enhancing exhibits and programs.	\$100,000 per year
Big Buddy Program. Interlink: Center for Community and Social Justice. Community-centered resources for children.	\$58,300 per year
Greater Baton Rouge Food Bank. Servicing short-term unmet food needs of individuals in the greater Baton Rouge area.	\$22,400 per year
Children's Coalition of Greater Baton Rouge. To support and strengthen a collective force united to effect community change to improve lives of children and their families.	\$25,000 per year
Capital Region Planning Commission. Provides planning, communication, coordination, and technical assistance to the Baton Rouge urbanized area.	\$49,250 per year
Crime Stoppers. Working together to solve crimes without fear of retaliation.	\$13,400 per year
Downtown Merchant Association. In efforts to further the development of downtown Baton Rouge, this association funds several downtown initiative and celebrations.	\$40,000 per year
Teach For America-South Louisiana Region. Provides resources to ensure that members of low income communities have the educational opportunities they deserve by providing college educated instructors to work within the school system.	\$5,000 per year
<u>Operating Agreements</u>	
Health Unit. Provides health, nutrition, and record-keeping services for citizens of EBR Parish.	\$508,470 budgeted
Parish Farm Agent. Provides educational programs on agriculture, home economics, and 4-H club work.	\$51,910 budgeted
Veterans' Service Office. Provides counseling and assistance to veterans and their families.	\$54,690 budgeted
East Side Fire Protection District. This appropriation represents the prorated share for the East Side Fire Protection District from Louisiana Revenue Sharing funds if all taxing districts shared at their maximum millage.	\$70,430 budgeted
District Six Fire Protection District. This appropriation represents financial assistance to the District Six Fire Protection to aid the district in maintaining a Class I fire protection rating.	\$75,000 budgeted
Capital Area Transit System. Provides public transportation for the Parish of East Baton Rouge and the Greater Baton Rouge Area.	\$2,150,000 budgeted for operations