



## ANNEX O Health and Medical

### I. PURPOSE

*This annex describes the process for providing for the public's general health as a result of any emergency.*

To provide services for the health, welfare, and safety of the citizens of East Baton Rouge Parish in the event of a natural or technological disaster, or a national security crisis with relationship to prevention, mitigation, preparedness, response, and recovery activities.

### II. SITUATIONS AND ASSUMPTIONS

#### A. Situation

1. Reference II. A., Basic Plan

#### B. Assumptions

1. Reference II. B., Basic Plan
2. East Baton Rouge Parish maintains adequate health and medical resources to respond to most emergency or disaster situations attributable to natural or technological cause.
3. A national security disaster would exceed East Baton Rouge Parish's health/medical resources and capabilities.
4. A national security emergency with little or no notice would require upgrading of existing health and medical facilities to provide sufficient protection for the resident population within the facilities.
5. Should evacuation of hospitalized patients become necessary, evacuated patients will be transferred to alternate facilities. The Department of Health and Hospitals (DHH) will be notified if an out of East Baton Rouge Parish Evacuation becomes necessary.
6. Should the evacuation of hospitalized patients exceed East Baton Rouge Parish's transportation resources, additional assistance will be requested from DHH/ESF-8.
7. Any disaster situation will require psycho-social support for family, friends, and surviving victims.
8. East Baton Rouge Parish's development of the Metropolitan Medical Response System (MMRS) is considered to be an enhanced local capability of existing resources and defines the roles and responsibilities of State and Federal agencies.



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### III. CONCEPT OF OPERATIONS

#### A. General

1. Reference III. A., Basic Plan.
2. Should a state of emergency occur, East Baton Rouge Parish is responsible for the provision, coordination, and delivery of health and medical services to Parish residents throughout the emergency crisis.

#### B. Phases of Emergency Management

1. Reference III. B., Basic Plan
2. Prevention
  - a. Develop a plan for dealing with patients who can be allowed to go home as well as those who cannot be sent home.
  - b. Meet with other cities as well as states to discuss their acceptance of the patients that EBR cannot provide care.
3. Mitigation
  - a. Should an incident be in progress and the City/Parish requires relocation, each individual hospital will activate appropriate disaster plans and release all patients who can be safely discharged. Preparations will be made to evacuate remaining hospitalized patients into pre-selected facilities.
  - b. Once the determination is made that the City/Parish is not able to adequately respond to any health and medical needs involving triage, on site emergency care, transportation, in/out patient medical care, psycho-social support, medical supplies, pharmaceutical supplies, food, water, shelter, sanitation needs, or radiological monitoring, the City/Parish will seek assistance through WebEOC to the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP).
4. Preparedness
  - a. MOHSEP, the East Baton Rouge Parish Health Unit, hospitals, and other health and medical services are prepared to respond to most disaster situations with the exception of catastrophic nuclear or national security crisis.
  - b. Identification of existing health care facilities. (See Appendix 6)



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- c. Identification of possible alternate host facilities outside East Baton Rouge Parish (See Appendix 7).
- d. Identification of medical facilities that can be utilized if necessary (See Appendix 8).
- e. Availability of medical-surgical and pharmaceutical supplies and equipment:
  - 1.) Baton Rouge General Medical Center – Mid City, Our Lady of the Lake Regional Medical Center, and Summit Hospital maintain a five to seven day supply of essential medical-surgical supplies.
  - 2.) Resources for medical-surgical and pharmaceutical supply houses in Baton Rouge are located in Appendix 9.
  - 3.) In the event of a national security crisis, the DHH would be notified for additional resources of health and medical supplies and equipment following the Strategic National Stockpile protocol.
  - 4.) Verbal agreements between area hospitals facilitate equipment loan and borrow policies (ventilators, heat pump, etc.).
- f. Education and training programs
  - 1.) In the event of a natural, technological, nuclear disaster, or a national security threat, training of additional personnel will be conducted by Emergency Medical Services (EMS) training department, individual health care facilities, ARC, public health department, schools of nursing and MOHSEP.
  - 2.) Individual facilities and agencies (i.e., EMS, hospitals, ARC, public health department) require and provide continuing educational programs in first aid and disaster response preparations.
- g. Mock disaster drills will be held as organized by area hospitals and MOHSEP.
- h. Annual training for nuclear accidents is provided by Entergy, Inc. to all area hospitals and EMS responders. This includes one annual mock disaster drill.
- i. Availability of human resources
  - 1.) List of local nursing/medical staff resources (See Appendix 10).
  - 2.) List of physicians by specialty (See Appendix 11).



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- j. Verbal agreements facilitate mutual aid response of emergency medical service agencies, public health departments, and hospital facilities outside East Baton Rouge Parish.
  - k. Currently, several agencies and hospitals offer regularly scheduled public educational programs on first aid and Cardio-Pulmonary Resuscitation (CPR). Program schedules are made available through media and public library information services.
  - l. Coroner Services
    - 1.) The East Baton Rouge Parish Coroner's office/staff maintains a written plan of action for handling massive deaths and body disposition.
  - m. Ministerial services are obtained by notifying hospital chaplaincy departments.
  - n. Psycho-social services are available to the public and any other essential workers from local and state mental health centers.
  - o. Emergency Medical System (EMS), East Baton Rouge Parish Health Unit, and Department of Health and Hospitals (DHH) will provide emergency health and medical care to shelters on a priority basis.
  - p. The ARC organization will establish and maintain emergency shelters and congregate areas to include provision of health and medical services.
  - q. DHH will provide sanitarians to inspect the shelters for food, water, sewage, and vector control and inoculations, as deemed necessary.
5. Response
- a. See Appendix 12, Communications diagram.
  - b. Health and medical services are activated by the EMS first responder team. (Refer to Appendix 1, Organizational Chart).
  - c. Following notification, the public health department responds to the disaster situation by implementing disaster manuals.
  - d. Following notification, each hospital initiates individual disaster protocols as described in their hospital disaster manuals.
  - e. The ARC Organization is alerted.



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- f. Depending on the scenario, other health care facilities are placed on an emergency alert format.
  - g. A tracking system is activated to track victims injured (casualties and fatalities) in disasters.
6. Recovery
- a. Short term recovery for health and medical services involves:
    - 1.) Returning medical/surgical supplies and equipment to a standard level (five to seven days).
    - 2.) Completion of necessary local, state, and federal reporting documents for total recovery and legal purposes.
    - 3.) Post-disaster assessment of damages and casualties.
  - b. Long-term recovery of health and medical services to the community involves the following:
    - 1.) Ongoing replacement and rebuilding of facilities either destroyed or damaged in the disaster event.

### IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

- A. Organization
- 1. Reference IV, Basic Plan
  - 2. The Director of EMS will assume responsibility for coordinating health and medical care facilities within East Baton Rouge Parish. In addition, the coordinator shall call upon the administrator of each health and medical facility.
- B. Task Assignment and Responsibilities
- 1. MOHSEP
    - \_\_\_\_\_a. Direct the management, distribution, and use of health and medical resources under East Baton Rouge Parish control. This direction will be executed from the Emergency Operations Center (EOC).
    - \_\_\_\_\_b. Inform general public of health and medical information.



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- \_\_\_\_\_c. Assign damage assessment of health and medical facilities to be reported back to the EOC.
- 2. Emergency Medical Services (EMS)
  - \_\_\_\_\_a. Refer to Appendix 1 and 2 (Organizational Chart of EMS Disaster Plan).
  - \_\_\_\_\_b. Coordinate transportation of sick and injured during disaster and recovery period.
- 3. East Baton Rouge Parish Health Unit
  - \_\_\_\_\_a. Conduct or coordinate environmental health activities in regard to waste disposal, refuse, food, water control, and vector/vermin control.
  - \_\_\_\_\_b. Prevent and control communicable disease by epidemic intelligence, evaluation, prevention, and detection.
  - \_\_\_\_\_c. Conduct laboratory activities including diagnostic tests to determine the presence or absence of food and water contamination.
- 4. Coroner's Office
  - \_\_\_\_\_a. Expanding mortuary services for mass burials.
  - \_\_\_\_\_b. Recovering, identifying, registering, and disposing of the dead.
  - \_\_\_\_\_c. Notifying next of kin.
  - \_\_\_\_\_d. Maintaining records of deaths.
- 5. Hospital Designated Regional Coordinator
  - \_\_\_\_\_a. Coordinate regional medical resources.
  - \_\_\_\_\_b. Request assistance from State DHH/ESF-8.
- 6. Each Hospital
  - \_\_\_\_\_a. Activate disaster plan protocols.
  - \_\_\_\_\_b. Provide on-going status information to the hospital DRC.



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7. ARC's primary responsibility throughout the disaster and recovery period is the provision of the following:
- \_\_\_\_\_a. Shelter
  - \_\_\_\_\_b. Food
  - \_\_\_\_\_c. Clothing
  - \_\_\_\_\_d. Appropriate medical care
  - \_\_\_\_\_e. Mental Health Services
8. DHH
- \_\_\_\_\_a. Coordinate state medical resources.
  - \_\_\_\_\_b. Request assistance from the National Disaster Medical System (NDMS).

### V. DIRECTION AND CONTROL

- A. Reference V., Basic Plan.
- B. The EOC of East Baton Rouge Parish is located in the Advanced Traffic Management/Emergency Operations Center (ATM/EOC), 3773 Harding Boulevard, Baton Rouge, Louisiana, 70807. If relocation becomes necessary, the MOHSEP Mobile Command Post will serve as the site for primary direction and control. If the Mobile Command Post cannot be utilized, operations will move to the alternate EOC at 7667 Independence Boulevard, Baton Rouge, LA. The alternate EOC facility is the Louisiana State Police Emergency Operations Center. It is fully equipped and ready for emergency operations.
- C. State and Federal support will be requested through the Governor's Office of Homeland Security & Emergency Preparedness (GOHSEP).

### VI. CONTINUITY OF GOVERNMENT

- A. Reference VI. A., Basic Plan
- B. The Department of Emergency Medical Services, operating under East Baton Rouge City/Parish Government Ordinances #7192, #8007, #9234, and #10583 (See Appendix 4), shall enact the EMS Disaster Plan (See Appendix 2). All requests for ambulance transportation shall be under the direction of EMS Medical Communications Center (Med Comm). In the event an evacuation becomes necessary, the population that has not been institutionalized needing ambulance transportation will be determined by a confidential list



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obtained from DHH. Transportation shall be coordinated in the EOC with EMS, Capitol Transportation Corporation (CTC), Council on Aging, East Baton Rouge Parish School Board, and private ambulance services (See Appendix 3).

- C. EMS is operated under the direction of the EMS Director. In the event the administrator is unable to assume control of the operations of the department, the responsibility shall descend to EMS Chief of Operations, then descending to the duty EMS Shift Supervisor. The operations and overall management of EMS shall be in the EOC of East Baton Rouge Parish located at 3773 Harding Boulevard, Baton Rouge, Louisiana, 70807. If relocation becomes necessary, the Mobile Command Post will serve as the site for primary direction and control. If the Mobile Command Post cannot be utilized, operations will move to the alternate EOC at 7667 Independence Boulevard, Baton Rouge, LA. The alternate EOC facility is the Louisiana State Police Emergency Operations Center. It is fully equipped and ready for emergency operations.
- D. The Fire Department directs the EMS Units to a designated triage area. Patients are then treated and transported. Communications with receiving hospitals are held on the Hospital Emergency Alert Radio (HEAR) system.
- E. Should the need for additional resources become apparent, MOHSEP will be notified and a request for assistance will be made. If relocation is ordered, assistance will be necessary to assure safe transportation to the designated host area.
- F. EMS has established training procedures that encompass not only EMS but also the general public of East Baton Rouge Parish. CPR, first aid courses, and the proper use of the 911 system of East Baton Rouge Parish are an ongoing concern and priority.
- G. In the post-disaster phase, EMS will ensure counseling and mental health care to all necessary personnel and assist and aid in appropriate ways needed to ensure general population welfare.
- H. Should it be necessary to evacuate Med Comm, Baker City Police Department, located at Baker City Hall and Zachary Police Department, located in Zachary City Police Headquarters, are equipped to answer all 911 calls in the Parish if the need arises. In turn, if a disaster situation occurs in either of these two areas, Med Comm can be the direct answering point for those cities.
- I. Upon termination of the disaster situation, recovery, re-entry, and reimbursement shall be coordinated through MOHSEP.

### VII. ADMINISTRATION AND LOGISTICS

- A. Reference VII. A., Basic Plan.



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- B. Each health and medical provider shall maintain records of all services (clerical, equipment, supplies, and other resources required for emergency preparedness).
- C. Vital and essential records are to be protected and maintained by each health and medical service.
- D. Medical Doctors designated by specialty area.
- E. A listing of all current Registered Nurses can be obtained from the Louisiana State Board of Nurse Examiners in New Orleans.
- F. Louisiana Department of EMS maintains current registration of all Emergency Medical Technicians.
- G. Blood and blood by-products will be coordinated through blood bank facilities.
- H. MOHSEP shall maintain a current listing of available health and medical resources, inventories and other assets.
- I. MOHSEP maintains a list of volunteer medical professionals.

### VIII. PLAN DEVELOPMENT AND MAINTENANCE

- A. Reference VIII. A., Basic Plan
- B. The Director of MOHSEP and the Director of EMS will be responsible for the development and periodic review of Emergency Health and Medical Services relative to all types of emergency situations.
- C. Critiques of mock disaster drills shall be conducted:
  - 1. By each health and medical provider.
  - 2. By MOHSEP.
  - 3. The deficiencies will be identified and addressed in a post disaster evaluation report. Recommendations for changes will be incorporated into an updated disaster plan on an annual basis.

### IX. AUTHORITIES AND REFERENCES

- A. Reference IX. A., Basic Plan.



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- B. Appendix 4, Ordinance 7192.
- C. Appendix 5, Louisiana Legislative Act 253 of 1972 and Revised Statutes of Louisiana to date.

**X. DEFINITION OF TERMS**

- 1. Amb. Ser. - Ambulance Service
- 2. BR - Baton Rouge
- 3. BRFD - Baton Rouge Fire Department
- 4. BRGMC - MC - Baton Rouge General Medical Center – Mid City
- 5. BRGMC – BB - Baton Rouge General Medical Center - Bluebonnet
- 6. CTC - Capitol Transit Corporation
- 7. COA - Council on Aging
- 8. CPR - Cardio-Pulmonary Resuscitation
- 9. DHH - Department of Health and Hospitals
- 10. DRC - Designated Regional Coordinator
- 11. EBRP - East Baton Rouge Parish
- 12. EMS - Emergency Medical Services
- 13. MT - Emergency Medical Technician
- 14. OC - Emergency Operations Center
- 15. FD - Fire Department
- 16. H/M - Health/Medical
- 17. HEAR - Hospital Emergency Alert Radio
- 18. Inoc. - Inoculation
- 19. Med. Comm. - EBRP Emergency Medical Service Communication



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20. Med. Surg. - Medical Surgical
21. NO - New Orleans
22. OLOL - Our Lady of the Lake
23. OPHS - Office of Public Health Service
24. R.N. - Registered Nurse
25. State/La Dept. Of EMS - Louisiana Department of Emergency Medical Services
26. Triage - The sorting of and allocation of treatment to patients, according to a system of priorities, to maximize the number of survivors.

### XI. APPENDICES TO ANNEX

1. Health and Medical Organizational Chart
2. EMS Disaster Plan
3. Acadian Ambulance Service Disaster Plan
4. Ordinance 7192
5. Louisiana Legislative Act 253 of 1972
6. Acute Care Hospitals within East Baton Rouge Parish
7. Host Facilities outside East Baton Rouge Parish
8. Acute Care Hospitals Located Outside East Baton Rouge Parish
9. Medical/Surgical and Pharmaceutical Supply Distributors
10. Nursing Homes within East Baton Rouge Parish
11. List of Physicians by Specialty
12. Communications Diagram
13. Federal Medical Resources
14. Local Pharmaceutical Distribution Plan