



Enterprise funds may be used to report any activity for which a fee is charged to external users for goods and services. Generally Accepted Accounting Principals require the use of an enterprise fund for any activity whose principal external revenue sources (1) are used for debt backed solely by fees and charges; or (2) are legally required to recover the cost of providing services of a particular activity (including capital costs such as depreciation or debt service); or (3) have been legally earmarked by policy decision to recover the cost of providing services of a particular activity (including capital costs such as depreciation or debt service).

Greater Baton Rouge Parking Authority accounts for the operation of an off-street parking facility. Principal revenues of the fund are governmental subsidies and automobile parking fees.

Sewerage-Operations and Maintenance, Parish Sewer User Fee Fund, Parish Sewer Impact Fee and Parish Sewer Sales Tax Funds account for the provision of sewer services and sewage treatment services to the residents of East Baton Rouge Parish. All activities necessary to provide such services are accounted for in these funds, including, but not limited to, administration, operations, maintenance, and billing and collection of a sewer user fee.

Baton Rouge River Center accounts for the operation of a cultural and entertainment center composed of an arena, an exhibition hall, and a theater of performing arts. Management of the center is provided by Spectacor Management Group, a private management company.

Solid Waste Disposal Facility Fund accounts for the provision of solid waste disposal services and operation of the landfill and recycling office. Principal revenues of the fund are landfill tipping fees.

Solid Waste Collection Fund accounts for the provision of solid waste collection and disposal services. Principal revenues of the fund are solid waste user fees.

Greater Baton Rouge Airport District accounts for the operation of the Baton Rouge Metropolitan Airport, a commercial and general aviation facility principally financed by fees from air carriers and airport-related services.



**Mission Statement**

The mission of the Greater Baton Rouge Parking Authority (Parking Garage) is to provide a service to downtown-area employees and to the general public while operating as a for-profit business. This service includes collecting fees for daily parking, which is available to persons who conduct business in downtown-area offices. Monthly fees are collected from employees working in the downtown area, which allows these customers to come and go throughout the day Monday-Friday, 6:30 a.m. to 6:30 p.m. Event parking is charged to patrons attending functions in the Baton Rouge River Center during or after normal garage hours. Another responsibility of the garage is to collect monthly fees from persons who park on the B1 and B2 levels of the governmental complex.

Budget Summary	2008	2009	2010		
	Actual	Budget	Request	Proposed	Final
<b>Revenues:</b>					
Charges for Services	819,980	1,073,380	1,228,030	1,162,060	1,162,060
Miscellaneous	243,430	77,160	122,660	99,560	99,560
<b>Total Revenues</b>	<b>1,063,410</b>	<b>1,150,540</b>	<b>1,350,690</b>	<b>1,261,620</b>	<b>1,261,620</b>
<b>Appropriations:</b>					
Personal Services	281,450	318,310	322,550	346,550	346,550
Employee Benefits	183,720	136,950	137,430	145,210	145,210
Supplies	8,470	10,900	9,400	9,400	9,400
Contractual Services	108,130	335,470	406,060	406,060	406,060
Debt Service	219,820	275,780	275,630	275,630	275,630
<b>Total Appropriation</b>	<b>801,590</b>	<b>1,077,410</b>	<b>1,151,070</b>	<b>1,182,850</b>	<b>1,182,850</b>
% Change Over Prior Year	-----	34.41%	6.84%	9.79%	9.79%
Transfer From General Fund	552,730	252,730	0	0	0
Net Assets, January 1	3,955,220	4,884,780	4,917,260	4,917,260	4,917,260
Adjustments	115,010	(293,380)	134,000	134,000	134,000
Net Assets, December 31	4,884,780	4,917,260	5,250,880	5,130,030	5,130,030
Invested In Capital Assets	844,580	804,580	764,580	764,580	764,580
Restricted	0	0	0	0	0
Unrestricted	4,040,200	4,112,680	4,486,300	4,365,450	4,365,450
Personnel Allotted	9	9	9	9	9

**Budget Highlights**

This department's self-generated revenues can support the debt service payments and funding for needed maintenance; therefore, the subsidy from the General Fund is being eliminated for 2010. - *Approved.*

Included in the budget are revenues and expenses associated with the City-Parish pro-rata share of the Third Street/Hart Parking Garage. - *Approved.*



**Personnel Summary**

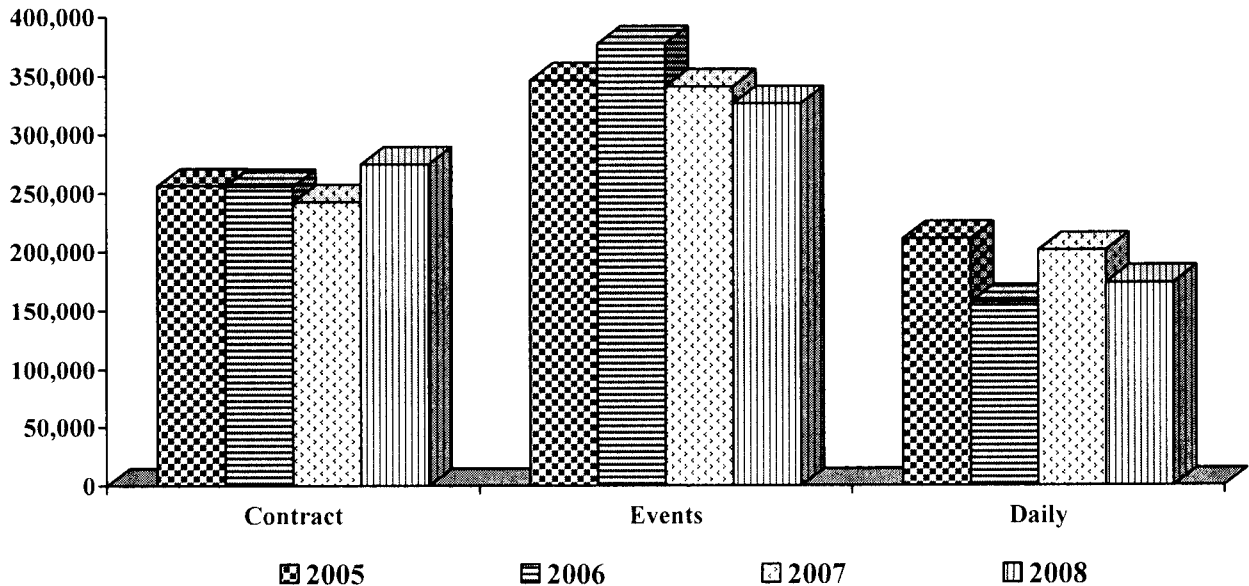
Job Code	Pay Grade	Job Title	Allotment			
			Cur	Req	Pro	Fin
109330	2160	Parking Garage Manager	1	1	1	1
109325	1140	Assistant Parking Garage Manager	1	1	1	1
109323	1130	Parking Garage Supervisor	2	2	2	2
110132	1090	Senior Clerical Specialist	1	1	1	1
111735	1060	Parking Garage Attendant II	2	2	2	2
111732	1040	Parking Garage Attendant I	2	2	2	2
Total			9	9	9	9

**Performance Measurement**

Goals/Objectives/Performance Indicators	2008 Actual	2009 Target	2010 Target
1. To provide safe parking space for the citizens in the downtown area.			
a) # of total parking spaces available	2,020	2,020	2,020
b) # of contract parkers	1,500	1,500	1,600
c) # of public events held in downtown area	152	180	200
d) # of times the parking areas are patrolled by law enforcement officials (per day)	5	5	5
e) # of public events with law enforcement official on-site	152	180	200

**Graphical Summary**

*Parking Garage Revenues  
2005 - 2008*





**Mission Statement**

The mission of the Comprehensive Sewerage System is to provide high-quality service to the customers by collecting, transporting, and treating wastewater in a cost-effective manner; to respond in a timely manner to customer emergencies; to comply with all federal and state laws; and to provide for the future sewer needs of the City-Parish.

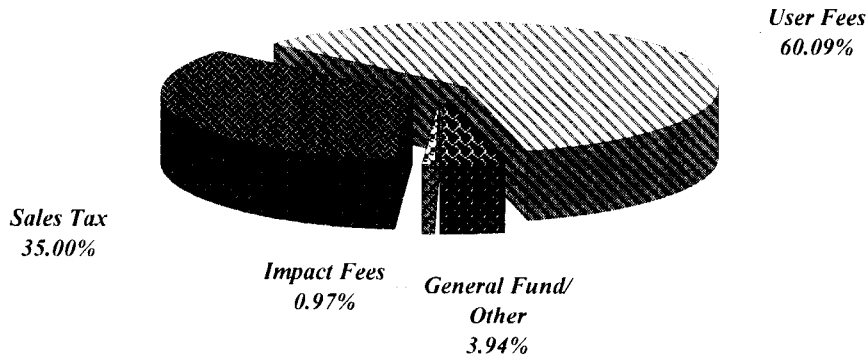
The following budget summary (across separate managerial fund lines) has been prepared in order to assist readers in understanding, from an overall perspective, the financial structure of the Comprehensive Sewerage System Enterprise Fund.

Budget Summary	2008	2009	2010		Final
	Actual	Budget	Request	Proposed	
<b>Revenues:</b>					
Taxes	42,366,880	42,505,510	40,568,000	40,568,000	40,568,000
Charges For Services	64,700,250	67,425,000	69,623,300	69,623,300	69,623,300
Miscellaneous Revenues	13,480	13,000	13,000	13,000	13,000
Non-Operating Revenues	10,577,630	1,700,000	1,350,000	550,000	550,000
Contributions	6,467,290	3,850,000	1,120,000	1,120,000	1,120,000
Interfund Transfers:					
General Fund	5,150,000	4,000,000	4,000,000	4,000,000	4,000,000
<b>Total Revenues</b>	<b>129,275,530</b>	<b>119,493,510</b>	<b>116,674,300</b>	<b>115,874,300</b>	<b>115,874,300</b>
<b>Appropriations:</b>					
Service Fee Business Office	2,703,430	2,934,290	3,063,520	3,062,780	3,062,780
Sewer Engineering	801,880	1,039,950	1,073,330	1,073,210	1,073,210
Sewer Field Engineering	1,045,480	1,085,350	1,466,940	1,466,610	1,466,610
Complaint Resolution	1,379,010	1,313,310	0	0	0
General Administration	2,241,000	2,753,370	2,997,830	2,997,830	2,997,830
Environmental Division	1,168,200	1,110,770	1,168,220	1,166,200	1,166,200
Wastewater Collection	12,697,600	12,100,680	13,861,690	13,853,230	13,853,230
Wastewater Treatment	13,515,980	15,769,070	16,921,200	16,915,710	16,915,710
Sewer Preventative Maintenance Program	1,057,610	3,550,000	2,700,000	2,700,000	2,700,000
Wet Well Maintenance Program	598,990	600,000	600,000	600,000	600,000
Emergency Point Repairs	2,365,040	2,500,000	2,500,000	2,500,000	2,500,000
Contractual Services	2,281,020	813,870	890,000	890,000	890,000
Debt Service	11,882,120	12,470,830	20,024,090	20,024,090	20,024,090
Bad Debt Expense	520,990	592,430	660,000	660,000	660,000
Sewer Impact Fee Projects	888,640	3,850,000	1,120,000	1,120,000	1,120,000
Transfer to Hurricane Reimbursement Grant Fund	54,290	0	0	0	0
Depreciation	25,057,470	27,000,000	27,000,000	27,000,000	27,000,000
<b>Total Appropriation</b>	<b>80,258,750</b>	<b>89,483,920</b>	<b>96,046,820</b>	<b>96,029,660</b>	<b>96,029,660</b>
% Change Over Prior Year	-----	11.49%	7.33%	7.31%	7.31%
Net Assets, January 1	483,700,700	533,596,810	564,072,860	564,072,860	564,072,860
Adjustments	879,330	466,460	1,120,000	1,120,000	1,120,000
Net Assets, December 31	533,596,810	564,072,860	585,820,340	585,037,500	585,037,500
Invested In Capital Assets	157,344,780	93,129,390	94,629,390	94,629,390	94,629,390
Restricted	73,034,810	31,097,480	32,037,590	32,037,590	32,037,590
Unrestricted	303,217,220	439,845,990	459,153,360	458,370,520	458,370,520

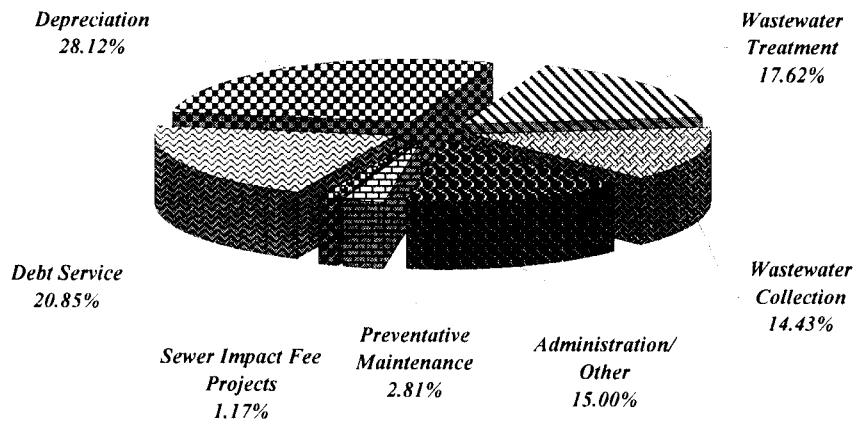


Graphical Summary

**2010 Sources**  
**(\$115,874,300)**



**2010 Uses**  
**(\$96,029,660)**



Note: The excess variance between the sources and uses represents the amount reserved for the pay-as-you-go construction anticipated during 2010.



**Purpose of Appropriation**

The Federal Clean Water Act requires all public agencies having jurisdiction over sewerage collection and treatment facilities to adopt a system of funding that ensures that all users of the system pay their proportionate share of the cost of operating and maintaining the sewerage facilities. On May 15, 1985, the Metropolitan Council adopted an ordinance placing a sewer user fee on all residential and business users of the sewerage system. The City and Parish have entered into a local services agreement with the Greater Baton Rouge Consolidated Sewer District, creating the East Baton Rouge Sewerage Commission, which has the authority to levy, collect, and dedicate sewer user fee charges.

The Metropolitan Council establishes a budget each fiscal year for the Sewerage Operations and Maintenance Section, which operates within the Department of Public Works. This section is funded by dedicated sewer user fees, the one-half of one percent (½%) sales and use tax dedicated for sewers and sewer disposal works, and an annual \$4,000,000 transfer from the General Fund supported by gaming revenues.

<b>Budget Summary</b>	<b>2008 Actual</b>	<b>2009 Budget</b>	<b>Request</b>	<b>2010 Proposed</b>	<b>Final</b>
<b>Revenues:</b>					
Charges For Services	5,420	0	0	0	0
Interest Earnings	103,910	50,000	50,000	50,000	50,000
<b>Interfund Transfers:</b>					
City General Fund	2,400,000	2,400,000	2,400,000	2,400,000	2,400,000
Parish General Fund	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000
Parish Sewer User Fee Fund	17,464,890	20,706,790	22,302,730	22,285,570	22,285,570
Parish Sewer Sales Tax Fund	18,000,000	20,000,000	20,000,000	20,000,000	20,000,000
<b>Total Revenues</b>	<b>39,574,220</b>	<b>44,756,790</b>	<b>46,352,730</b>	<b>46,335,570</b>	<b>46,335,570</b>
<b>Appropriations:</b>					
Service Fee Business Office	2,703,430	2,934,290	3,063,520	3,062,780	3,062,780
Sewer Engineering	801,880	1,039,950	1,073,330	1,073,210	1,073,210
Sewer Field Engineering	1,045,480	1,085,350	1,466,940	1,466,610	1,466,610
Complaint Resolution	1,379,010	1,313,310	0	0	0
General Administration	2,241,000	2,753,370	2,997,830	2,997,830	2,997,830
Environmental Division	1,168,200	1,110,770	1,168,220	1,166,200	1,166,200
Wastewater Collection	12,697,600	12,100,680	13,861,690	13,853,230	13,853,230
Wastewater Treatment	13,515,980	15,769,070	16,921,200	16,915,710	16,915,710
Sewer Preventative Maintenance Program	1,057,610	3,550,000	2,700,000	2,700,000	2,700,000
Wet Well Maintenance Program	598,990	600,000	600,000	600,000	600,000
Emergency Point Repairs	2,365,040	2,500,000	2,500,000	2,500,000	2,500,000
<b>Total Appropriation</b>	<b>39,574,220</b>	<b>44,756,790</b>	<b>46,352,730</b>	<b>46,335,570</b>	<b>46,335,570</b>
<b>% Change Over Prior Year</b>	<b>-----</b>	<b>13.10%</b>	<b>3.57%</b>	<b>3.53%</b>	<b>3.53%</b>
Net Assets, January 1	0	0	0	0	0
Adjustments	0	0	0	0	0
Net Assets, December 31	0	0	0	0	0
Personnel Allotted	319	319	336	336	336

**Service Description**

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The **Service Fee Business Office** bills, collects, and accounts for service fees in order to provide funds for sewer maintenance and improvements, and proper disposal of solid waste.

The **Sewer Engineering Division** performs the engineering and oversight duties for the Sanitary Sewer Overflow Construction Program that was mandated by the 2002 consent decree with the U.S. Environmental Protection Agency (EPA). Engineering and project oversight duties include design engineering, analyzing hydraulic model data, providing construction knowledge and supervisory skills needed to complete the sewer improvement projects on time and within budget.

The **Sewer Field Engineering Division** performs the construction administration duties for all sewer construction projects. These duties include the field inspection of sewer construction to ensure that the work performed is in accordance with contract requirements and with City-Parish contract specifications.

The **Complaint Resolution Division** was created to receive complaints concerning maintenance issues. Once a complaint is received, an on-site investigation is conducted by a staff member who assesses the request and either resolves the matter at that time or forwards it to the proper maintenance division. This division is funded 60% from the Sewer Operations and Maintenance Fund and 40% from the General Fund. This division will be abolished in 2010. See Budget Highlights below.

The **General Administration Division** was deleted as part of the reorganization of the Department of Public Works during the 2006 fiscal year. The duties of this division were transferred to the newly created Sewer Engineering and Sewer Field Engineering Divisions. The General Administration cost center will still be utilized to budget fiscal management fees for the Sewer Operations and Maintenance Fund.

The **Environmental Division** acts as (1) a regulatory agency over parish ordinances with respect to wastewater, storm water runoff, and solid waste; (2) a consulting unit for Public Works and other City-Parish departments regarding compliance with federal and state environmental statutes; and (3) a service organization to parish citizens in resolving problems including odor complaints, storm drainage, hazardous spills, and raw sewage.

The **Wastewater Collection Division** is responsible for the operation, maintenance, repair, and rehabilitation of the wastewater collection system. The Pump Station Section of this division is responsible for operating and maintaining over four hundred pump stations, thirteen major booster stations, seven minor booster stations, two peak flow storage facilities, and six storm water pumping stations.

The **Wastewater Treatment Division** is responsible for the processing, treatment, and disposal of municipal wastewater according to state and federal regulations. This division operates and maintains three major treatment plants along the Mississippi River, two minor treatment plants, and three oxidation ponds.

The **Sewer Preventative Maintenance Program** consists of a \$600,000 annual professional services contract to provide assistance with the maintenance portion of the EPA consent decree requirements. Among the requirements are capacity management operation and maintenance activities, which include the implementation of a preventive maintenance program. Funding in the amount of \$2,100,000 is also included for capital maintenance items at the treatment plants.

In the **Wet Well Maintenance Program**, wet wells at the three treatment plants and all pumping stations are pumped out to clear them of accumulated sand and other sediment. Funding in the amount of \$600,000 is requested for 2010.

The **Emergency Point Repairs Program** requires an appropriation for a contract to make urgent repairs to the sewerage system involving hazardous conditions threatening public health, public safety, and damage to property. Funding in the amount of \$2,500,000 is requested for 2010.

**Budget Highlights**

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The City-Parish continues to operate under a Consent Decree with the United States Environmental Protection Agency (EPA) and the state Department of Environmental Quality (DEQ) that was signed by all parties on March 14, 2002. The Consent Decree requires that the Parish develop and implement a multi-million-dollar capital improvements program to reduce sanitary sewer overflows by December 31, 2014. The City-Parish hired a program manager, CH2M HILL, Inc., to devise and implement this program, which will consist of major rehabilitation of the existing collection system, capacity upgrades to the conveyance system and pump stations, and expansion of the South Wastewater Treatment Plant for wet weather operations.



**Budget Highlights (Continued)**

The Complaint Resolution Division will be abolished with the adoption of the 2010 budget. DPW management has determined that services can be delivered in a more efficient manner by moving 17 personnel allotments from Complaint Resolution to the Sewerage – Operations and Maintenance Fund. A majority of the personnel allotments were transferred to Wastewater Collection Division since most of sewer complaints received through Complaint Resolution were ultimately referred to Wastewater Collection personnel for action. This consolidation will eliminate a layer of bureaucracy and provide for a more efficient resolution to sewer maintenance issues. – *Approved.*

**Service Fee Business Office**

The majority of the Service Fee Division’s budget is funded in the Sewer – Operations & Maintenance budget in Fund 410. However, since the office also handles the billing and collection of solid waste user fees a portion of the operating costs are allotted in the Solid Waste Collection Fund budget in Fund 462.

Percentages allocated to the different activities are no longer 70% Sewer/30% Solid Waste because all disconnect/reconnect expenses are now included in the Sewer – Operations & Maintenance Fund budget. .

The Service Fee Business Office contracts with various water companies to bill customers and process the sewer and solid waste fees received. These contracts can be found in the “Professional Services Contracts” section of the budget.

**Personnel Summary**

Job Code	Pay Grade	Job Title	Allotment			
			Cur	Req	Pro	Fin
<b>Service Fee Business Office</b>						
100765	2310	Service Fee Manager	1	1	1	1
100753	2280	Assistant Service Fee Manager	1	1	1	1
100413	2260	Chief Revenue Analyst	1	1	1	1
100411	2240	Senior Revenue Analyst	2	2	2	2
100120	2170	Accounts Supervisor	1	1	1	1
107765	1150	Service Fee Investigator	1	1	1	1
110630	1150	Senior Administrative Specialist	1	1	1	1
111130	1110	Senior Fiscal Specialist	12	12	12	12
		Total	20	20	20	20
<b>Sewer Engineering</b>						
101490	2310	Special Projects Engineer	1	1	1	1
101445	2300	Professional Engineer IV	1	1	1	1
101440	2290	Professional Engineer III	4	4	4	4
100100	2210	Accountant	1	1	1	1
101225	1190	Engineering Technician	1	1	1	1
110625	1130	Administrative Specialist II	1	1	1	1
		Total	9	9	9	9
<b>Sewer Field Engineering</b>						
107215	2230	Wastewater Inspections Coordinator	1	1	1	1
151445	1190	Assistant Public Works Superintendent	1	1	1	1
101225	1190	Engineering Technician	3	3	3	3
101220	1170	Engineering Aide III	4	4	4	4
151753	1140	Complaint Investigator Supervisor	0	1	1	1
151750	1110	Complaint Investigator	0	3	3	3
151575	1110	Wastewater Service Inspector	4	4	4	4
110132	1090	Senior Clerical Specialist	1	1	1	1
110090	1070	Clerical Specialist	0	1	1	1
		Total	14	19	19	19



Personnel Summary (Continued)

Job Code	Pay Grade	Job Title	Cur	Allotment			Fin
				Req	Pro		
<b>Environmental</b>							
101620	2290	Environmental Coordinator	1	1	1	1	1
101440	2290	Professional Engineer III	1	1	1	1	1
120525	2220	Environmental & Wastewater Pretreatment Manager	1	1	1	1	1
120515	1170	Environmental Specialist	12	12	12	12	12
110620	1110	Administrative Specialist I	1	1	1	1	1
110132	1090	Senior Clerical Specialist	1	2	2	2	2
		Total	17	18	18	18	18
<b>Wastewater Collection</b>							
151595	2270	Wastewater Collections Systems Manager	1	1	1	1	1
151591	2250	Assistant Wastewater Collections System Manager	1	1	1	1	1
151650	2230	Field Pump Maintenance Supervisor	1	1	1	1	1
151450	2230	Public Works Superintendent	1	1	1	1	1
109255	2220	Complaint Manager	0	1	1	1	1
151445	1190	Assistant Public Works Superintendent	2	2	2	2	2
107215	2230	Wastewater Inspections Coordinator	2	2	2	2	2
109525	2200	Facility Maintenance Supervisor	1	1	1	1	1
151360	2180	Electrical and Instrument Supervisor	1	1	1	1	1
101225	1190	Engineering Technician	2	2	2	2	2
101220	1170	Engineering Aide III	5	5	5	5	5
101215	1140	Engineering Aide II	1	1	1	1	1
151557	1160	Instrument Technician	3	3	3	3	3
151250	1160	Plant Electrician	3	3	3	3	3
151540	1170	Pump Master Mechanic	2	2	2	2	2
151535	1150	Pump Mechanic II	4	4	4	4	4
151530	1130	Pump Mechanic I	23	23	23	23	23
141315	1140	Pump Machinist	1	1	1	1	1
151215	1140	Carpenter	1	1	1	1	1
151750	1110	Complaint Investigator	0	6	6	6	6
151395	1150	Maintenance Worker Supervisor II	4	4	4	4	4
151390	1120	Maintenance Worker Supervisor I	4	4	4	4	4
151575	1110	Wastewater Service Inspector	15	15	15	15	15
151380	1100	Heavy Equipment Operator	18	18	18	18	18
151090	1080	Trades Technician	1	1	1	1	1
151377	1100	Maintenance Worker III	0	2	2	2	2
151375	1080	Maintenance Worker II	13	13	13	13	13
151370	1060	Maintenance Worker I	19	19	19	19	19
110625	1130	Administrative Specialist II	3	3	3	3	3
110620	1110	Administrative Specialist I	2	2	2	2	2
110132	1090	Senior Clerical Specialist	1	2	2	2	2
110090	1070	Clerical Specialist	1	1	1	1	1
113110	1080	Stock Clerk II	2	2	2	2	2
114125	1070	Dispatcher	2	2	2	2	2
		Total	140	150	150	150	150



Personnel Summary (Continued)

Job Code	Pay Grade	Job Title	Allotment			
			Cur	Req	Pro	Fin
<b>Wastewater Treatment</b>						
101490	2310	Special Projects Engineer	1	1	1	1
101440	2290	Professional Engineer III	2	2	2	2
151570	2270	Wastewater Treatment Plant Manager	1	1	1	1
120440	2230	Wastewater Laboratory Supervisor	1	1	1	1
151560	2230	Wastewater Treatment Plant Supervisor	3	3	3	3
120435	2200	Assistant Wastewater Laboratory Supervisor	1	1	1	1
120425	2160	Wastewater Certification Instructor	1	1	1	1
151520	2200	Treatment Plant Operator III	3	3	3	3
151515	1160	Treatment Plant Operator II	15	15	15	15
151510	1140	Treatment Plant Operator I	34	34	34	34
151505	1090	Treatment Plant Operator Trainee	2	2	2	2
101225	1190	Engineering Technician	1	1	1	1
151555	1170	Plant Mechanic II	3	3	3	3
151550	1150	Plant Mechanic I	16	16	16	16
120405	1170	Laboratory Technician	6	6	6	6
151557	1160	Instrument Technician	3	3	3	3
151250	1160	Plant Electrician	3	3	3	3
151235	1140	Welder	1	1	1	1
151380	1100	Heavy Equipment Operator	3	3	3	3
151090	1080	Trades Technician	3	3	3	3
151375	1080	Maintenance Worker II	4	4	4	4
151370	1060	Maintenance Worker I	3	3	3	3
110630	1150	Senior Administrative Specialist	1	1	1	1
110625	1130	Administrative Specialist II	2	2	2	2
110620	1110	Administrative Specialist I	1	1	1	1
110132	1090	Senior Clerical Specialist	5	6	6	6
		Total	119	120	120	120
		Sewerage-Op. & Maint. Grand Total	319	336	336	336

Performance Measurement

Goals/Objectives/Performance Indicators	2008 Actual	2009 Target	2010 Target
1. <i>To make billing and collection of sewer and solid waste fees more efficient.</i>			
a) Maximize collection of sewer and solid waste fees through reduction of bad debt.			
▶ # of sewer fee bills	1,617,312	1,623,060	1,639,290
▶ \$ of sewer fees collected	\$64,211,973	\$65,044,970	\$67,646,770
▶ Billing collection rate for sewer fees	100.0%	97.9%	97.9%
▶ # of solid waste fee bills	1,473,719	1,472,400	1,487,120
▶ \$ of solid waste fees collected	\$29,714,041	\$29,116,900	\$29,408,070
▶ Billing collection rate for solid waste fees	98.1%	96.4%	96.4%
2. <i>To continue to improve accuracy of bills and reduce the need for adjustments to improve efficiency and reduce customer complaints.</i>			
a) Review customer accounts upon request and process adjustments timely			
▶ # of fee adjustments processed	10,097	10,100	10,500
▶ Average processing time of adjustments	3.2 days	3.2 days	2.5 days
b) Audit billing registers each year to verify accuracy of rate increases and re-averaging of consumption data	✓	✓	✓
3. <i>To ensure that final effluent from wastewater treatment plant meets federal and state standards and regulations.</i>			
a) % of weeks that the treatment plants complied with biological oxygen demand and total suspended solids concentration level regulations			
▶ North Wastewater Treatment Plant	100%	100%	100%
▶ Central Wastewater Treatment Plant	100%	100%	100%
▶ South Wastewater Treatment Plant	100%	100%	100%



Performance Measurement (Continued)

Goals/Objectives/Performance Indicators	2008 Actual	2009 Target	2010 Target
4. To implement and maintain a high-quality environmental monitoring program.			
a) # of samples collected	656	700	700
5. To provide high-quality customer service to on-site customers and telephone inquiries.			
a) Provide walk-in payment service and face-to-face assistance to customers at the Service Center			
▶ # of register transactions	103,725	102,600	100,000
b) Provide courteous and efficient service to telephone customers through problem solving at the initial point of contact			
▶ # of customer calls	65,853	59,000	60,000
▶ # of calls referred to supervisor for resolution	1,671	1,500	1,500
c) Disseminate information regarding fees through distribution of informational packets to new and existing customers			
▶ # of flyers distributed through bills, mailings, or direct delivery	305,380	297,190	300,000
6. To operate and maintain the wastewater collections system in the most efficient manner.			
a) Gravity Collection System			
▶ # of linear feet of sewer line cleaned	1,065,902	880,000	570,000
▶ # of closed circuit television inspections (in linear feet)	800,529	555,000	570,000
▶ # of lines smoke tested (in linear feet)	691,826	465,000	350,000
▶ # of locations where line smoke tests are conducted	10	25	35
▶ # of manhole rehabilitations	564	600	600
▶ # of manhole inspections	1,567	5,000	6,000
▶ # of locations where lines are repaired	1,551	1,500	2,000
b) Force Mains			
▶ # of miles that visual surface inspections were conducted	166	190	170
▶ # of repairs	21	20	20
c) Air Release Valves			
▶ # of valves inspected and maintained	1,102	1,200	1,200
▶ # of repairs	584	500	500
d) Pump and Lift Stations			
▶ # of inspections	57,513	60,000	60,000
▶ # of wet wells cleaned	389	420	430
▶ # of repairs	73	75	75
e) Peak flow storage facilities			
▶ # of little peak site visits	155	150	150
▶ # of big peak site visits	155	150	150



**Purpose of Appropriation**

The Parish Sewer User Fee Fund was established to account for sewer user fee revenues. This fund also accounts for the acquisition and construction of capital assets, liabilities associated with the construction program, and retained equity as a result of sewerage system operations.

Budget Summary	2008 Actual	2009 Budget	Request	2010 Proposed	Final
<b>Revenues:</b>					
Taxes	130	0	0	0	0
Charges for Services	64,694,830	67,425,000	69,623,300	69,623,300	69,623,300
Miscellaneous Revenues	13,480	13,000	13,000	13,000	13,000
Non-Operating Revenues	6,338,010	1,500,000	1,200,000	400,000	400,000
Interfund Transfers:					
City General Fund	690,000	0	0	0	0
Parish General Fund	460,000	0	0	0	0
Private Developer Contributions	531,400	0	0	0	0
<b>Total Revenues</b>	<b>72,727,850</b>	<b>68,938,000</b>	<b>70,836,300</b>	<b>70,036,300</b>	<b>70,036,300</b>
<b>Appropriations:</b>					
Contractual Services	1,187,920	120,000	150,000	150,000	150,000
Debt Service	5,524,690	6,613,550	11,336,990	11,336,990	11,336,990
Bad Debt Expense	520,990	592,430	660,000	660,000	660,000
Depreciation	25,057,470	27,000,000	27,000,000	27,000,000	27,000,000
Transfer to Sewerage - Oper. & Maint.	17,464,890	20,706,790	22,302,730	22,285,570	22,285,570
Transfer to Hurricane Reimbursement Grant Fund	54,290	0	0	0	0
<b>Total Appropriation</b>	<b>49,810,250</b>	<b>55,032,770</b>	<b>61,449,720</b>	<b>61,432,560</b>	<b>61,432,560</b>
% Change Over Prior Year	-----	10.48%	11.66%	11.63%	11.63%
Net Assets, January 1	554,158,270	584,507,130	595,028,820	595,028,820	595,028,820
Adjustment	(9,310)	0	0	0	0
Carryforward	0	(3,383,540)	0	0	0
Intrafund Equity Transfer	7,440,570	0	0	0	0
Net Assets, December 31	584,507,130	595,028,820	604,415,400	603,632,560	603,632,560

**Budget Highlights**

**Capital Outlay:** Funding in the amount of \$654,000 is being requested for building improvements, engineering and scientific equipment, plant equipment, and computer hardware. – *Approved.*

**Non-SSO Infrastructure Improvements:** The 2001 Sewer Consent Decree requires that \$4,000,000 be budgeted annually from 2001 to 2014 for infrastructure improvements to reduce infiltration and inflow into the sewerage system. – *Approved.*

**Parishwide Homeowners Sewerage Pump Installation Program:** Funding in the amount of \$1,000,000 is provided to install sewer backup prevention pumps in structures that are susceptible to chronic sewer backups. – *Approved.*

**SSO Program Management:** Funding in the amount of \$18,000,000 is provided for program administration services with CH2M HILL for the Sanitary Sewer Overflow (SSO) Capital Improvement Program. The actual contract for CH2M HILL will have to be brought to the Metropolitan Council for approval. The contract is not part of the budget.



**Purpose of Appropriation**

The Parish Sewer Impact Fee Fund was established, by Ordinance 10043 on September 28, 1994, to account for sewer impact fee revenues. This fund accounts for the acquisition and construction of capital assets related to sewerage system capacity upgrades in the North, South, and Central Treatment Services Areas. The ordinance requires that sewer impact fees be utilized only to increase the capacity of sewer transportation lines and pump stations in order to “mitigate” the impacts of development within the sewerage system.

Budget Summary	2008 Actual	2009 Budget	Request	2010 Proposed	Final
<b>Revenues:</b>					
Sewer Impact Fees - NWWTP Area	1,503,300	600,000	300,000	300,000	300,000
Sewer Impact Fees - NWWTP Area Baker	24,930	250,000	20,000	20,000	20,000
Sewer Impact Fees - NWWTP Area Zachary	455,650	1,000,000	100,000	100,000	100,000
Sewer Impact Fees - CWWTP Area	438,510	500,000	100,000	100,000	100,000
Sewer Impact Fees - SWWTP Area	3,132,330	1,500,000	600,000	600,000	600,000
Total Revenues	5,554,720	3,850,000	1,120,000	1,120,000	1,120,000
<b>Appropriations:</b>					
Sewer Impact Fee Projects - NWWTP Area	861,130	600,000	300,000	300,000	300,000
Sewer Impact Fee Projects - NWWTP Area Baker	0	250,000	20,000	20,000	20,000
Sewer Impact Fee Projects - NWWTP Area Zachary	0	1,000,000	100,000	100,000	100,000
Sewer Impact Fee Projects - CWWTP Area	0	500,000	100,000	100,000	100,000
Sewer Impact Fee Projects - SWWTP Area	27,510	1,500,000	600,000	600,000	600,000
Total Appropriation	888,640	3,850,000	1,120,000	1,120,000	1,120,000
% Change Over Prior Year	-----	333.25%	-70.91%	-70.91%	-70.91%
Net Assets, January 1	38,598,980	43,464,850	47,314,850	47,314,850	47,314,850
<b>Adjustments</b>					
Intrafund Equity Transfer	(688,850)	0	0	0	0
Construction Work in Progress	888,640	3,850,000	1,120,000	1,120,000	1,120,000
Net Assets, December 31	43,464,850	47,314,850	48,434,850	48,434,850	48,434,850

**Budget Highlights**

Sewer Capacity Projects: For the 2010 budget, management is requesting that \$1,120,000 of sewer impact fees be appropriated in generic holding accounts for the North, South, and Central Treatment Service Areas for engineering and construction services. As sewer capacity projects are identified by the Department of Public Works and brought to the Metropolitan Council for approval, separate project accounts will be established by the Finance Department to account for these projects. By establishing this appropriation in the 2010 budget, future capacity projects can be funded and expedited for construction in a more efficient and timely manner. Sanitary Sewer Overflow Capital Improvement Projects are not a part of this appropriation and will be brought to the Metropolitan Council separately through the budget supplement process. – *Approved.*



**Purpose of Appropriation**

The main purpose of the Parish Sewer Sales Tax Fund is to account for the collection of the one-half of one percent (½%) sales and use tax dedicated for sewers and sewerage disposal works. This tax was adopted by the voters of East Baton Rouge Parish on April 16, 1988, and became effective January 1, 1989. The funds provided from the sales and use tax are used for sewerage system operations and maintenance, sewerage system capital improvements, and debt service on bonds issued for this purpose.

Budget Summary	2008	2009	2010		Final
	Actual	Budget	Request	Proposed	
<b>Revenues:</b>					
Taxes	42,366,750	42,505,510	40,568,000	40,568,000	40,568,000
Interest Earnings	2,038,950	150,000	100,000	100,000	100,000
Total Revenues	44,405,700	42,655,510	40,668,000	40,668,000	40,668,000
<b>Appropriations:</b>					
Contractual Services	469,580	693,870	740,000	740,000	740,000
Debt Service	6,357,430	5,857,280	8,687,100	8,687,100	8,687,100
Interfund Transfers:					
Sewerage- Operations & Maintenance	18,000,000	20,000,000	20,000,000	20,000,000	20,000,000
\$33.25 M Sewer Sales Tax Rev. & Refunding Bonds	125,000	0	0	0	0
\$25.855 M Sewer Sales Tax Rev. & Refunding Bonds	2,780,000	0	0	0	0
Sewer Rev. S/T Refunding & New Const. Bonds	3,670,000	0	0	0	0
Total Appropriation	31,402,010	26,551,150	29,427,100	29,427,100	29,427,100
% Change Over Prior Year	-----	-15.45%	10.83%	10.83%	10.83%
Net Assets, January 1	76,744,890	90,843,600	106,947,960	106,947,960	106,947,960
Adjustments					
Intrafund Equity Transfer	1,095,020	0	0	0	0
Net Assets, December 31	90,843,600	106,947,960	118,188,860	118,188,860	118,188,860

**Budget Highlights**

As of August 31, 2009, \$109,594,978 in sewer sales taxes has been authorized by the Metropolitan Council for various construction projects within this fund.

Budgeted interest earnings include earnings on debt service funds only. Interest earnings on construction funds are reserved for construction purposes.



**Purpose of Appropriation**

The actual results for the following managerial construction sub-funds are presented for informational and comparative purposes only and include the following:

- \$30.2 Million Sewer Sales Tax Bonds Construction (Fund 418)
- \$43 Million Sewer Sales Tax Bonds Construction Fund (Fund 420)
- \$20 Million Sewer Sales Tax Bonds Construction Fund (Fund 421)
- \$33.25 Million Refunding Bonds Escrow and Construction Fund (Fund 428)
- \$25.855 Million Refunding Bonds Escrow and Construction Fund (Fund 429)
- \$196.93 Million Refunding Bonds Escrow and Construction Fund (Fund 430)
- Parish Sewer Grants Fund (Fund 449)

These funds were established pursuant to their respective bond resolutions or other resolutions of the Metropolitan Council and are capital in nature. Their budgets are part of the Comprehensive Sewerage System's Major Capital Improvements Program and were established by the Metropolitan Council through the budget supplement process.

Even though the aforementioned funds are capital in nature, certain revenues (interest earnings, interfund transfers for the payment of bond principal) and expenses (bond amortization costs) are accounted for as recurring expenses in Funds 410, 411, and 415. Therefore, it is necessary to present the following financial data for these funds in order to present a complete budget summary for the Comprehensive Sewerage System Enterprise Fund.

Budget Summary	2008 Actual	2009 Budget	Request	2010 Proposed	Final
<b>Revenues:</b>					
Intergovernmental Revenues	14,180	0	0	0	0
Interest Earnings	2,082,580	0	0	0	0
Interfund Transfers	6,575,000	0	0	0	0
Federal Contributions	381,170	0	0	0	0
<b>Total Revenues</b>	<b>9,052,930</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Appropriations:</b>					
Contractual Services	623,520	0	0	0	0
<b>Total Appropriation</b>	<b>623,520</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Net Assets, January 1	(185,801,440)	(185,218,770)	(185,218,770)	(185,218,770)	(185,218,770)
<b>Adjustments</b>					
Intrafund Equity Transfer	(7,846,740)	0	0	0	0
Net Assets, December 31	(185,218,770)	(185,218,770)	(185,218,770)	(185,218,770)	(185,218,770)



**Mission Statement**

The Baton Rouge River Center, formerly known as the Riverside Centroplex, was conceived and constructed to encourage and promote the growth and enhancement of the community. The complex serves as the keystone of public and private assembly events by providing (1) a positive identity to Baton Rouge as a nucleus of the convention, trade-show, conference, and visitor industries; (2) continued leadership in EBRP in cultural, entertainment, and recreational activities; (3) local educational, social, athletic, cultural, and artistic events on behalf of all citizens; and (4) a positive financial impact upon the entire community.

Budget Summary	2008	2009	2010		
	Actual	Budget	Request	Proposed	Final
<b>Revenues:</b>					
Operating Revenues	11,022,750	2,909,060	2,745,760	2,732,010	2,732,010
Non-Operating Revenues	11,960	31,200	15,000	15,000	15,000
<b>Total Revenues</b>	<b>11,034,710</b>	<b>2,940,260</b>	<b>2,760,760</b>	<b>2,747,010</b>	<b>2,747,010</b>
<b>Appropriations:</b>					
Operations	12,199,490	3,962,670	3,726,470	3,635,930	3,635,930
SMG Management Fee	386,070	385,550	413,100	413,100	413,100
Depreciation	3,059,900	0	0	0	0
<b>Total Appropriations</b>	<b>15,645,460</b>	<b>4,348,220</b>	<b>4,139,570</b>	<b>4,049,030</b>	<b>4,049,030</b>
% Change Over Prior Year Excluding Depreciation	-----	-65.45%	-4.80%	-6.88%	-6.88%
Transfer From General Fund	1,398,780	1,407,960	1,378,810	1,302,020	1,302,020
Net Assets, January 1	58,101,290	57,887,880	57,750,050	57,750,050	57,750,050
Adjustments	2,998,560	(137,830)	0	0	0
Net Assets, December 31	57,887,880	57,750,050	57,750,050	57,750,050	57,750,050
Invested In Capital Assets	44,369,530	44,369,530	44,369,530	44,369,530	44,369,530
Restricted	11,478,310	11,478,310	11,478,310	11,478,310	11,478,310
Unrestricted	2,040,040	1,902,210	1,902,210	1,902,210	1,902,210

**Budget Highlights**

On April 1, 1996, the management of the Baton Rouge River Center was contracted to Spectacor Management Group, Inc. (SMG). The terms of that contract provided for the payment of management fees based upon the firm's ability to reduce the deficit incurred by the facility. A revised five-year contract was signed and became effective January 1, 2007. The terms of this contract provide for the payment of an annual incentive fee of 25% of the operating revenues from all event activity (excluding gross food and beverage) over the established event revenue benchmark of \$1,740,000 as long as the net operating loss is met or improved upon for the year. The annual food and beverage fee provides that SMG shall receive 4% of the food and beverage gross revenue. The annual fixed fee is adjusted based on the percentage change in the Consumer Price Index (CPI).

\* While the 2009 and 2010 presentations reflect net revenues and expenses; the 2008 actual amounts presented above are reflected as they are in the CAFR, as gross revenues and expenses. Below, for comparison purposes, all years are presented as net revenues and expenses.

	2008 Actual	2009 Budget	2009 Projection	2010 Final
SMG Revenues	2,568,420	3,250,260	2,827,010	2,884,410
SMG Expenses	(3,276,330)	(3,764,430)	(3,227,260)	(3,437,930)
Net Operating Loss (NOL)	(707,910)	(514,170)	(400,250)	(553,520)
Eligible Revenues	1,780,810	2,084,830	2,033,660	2,213,100
Benchmark	1,740,000	1,740,000	1,740,000	1,740,000
Excess Revenues	40,810	344,830	293,660	473,100
Annual Fixed Fee	(228,800)	(235,230)	(229,030)	(234,770)
Annual Gross Food & Beverage Fee (4%)	(73,620)	(64,110)	(85,920)	(60,050)
Annual Incentive Fee (25% of Excess Revenues)	-	(86,210)	(73,420)	(118,280)
Rental Waivers	(239,950)	(310,000)	(157,200)	(137,400)
Other City-Parish Revenues & Expenses	(302,500)	(198,240)	(251,440)	(198,000)
Total C-P Subsidy (NOL + F&B Fee + Fixed Fee + Inc. Fee + C-P)	(1,552,780)	(1,407,960)	(1,197,260)	(1,302,020)

\* The incentive fees are reflected in the year they are earned even though all or part may be paid in the following year upon close-out.



**Mission Statement**

The mission of this department is to recycle and divert as much solid waste as possible in the parish, and to dispose of the remainder in an environmentally sound manner, funded by tipping fees collected at the North Landfill.

**Service Description**

The **Environmental Division** is a regulatory agency over parish ordinances concerning wastewater, solid waste, and hazardous waste; a consulting unit for Public Works and other City-Parish departments regarding compliance with federal and state environmental statutes; and a service organization to parish citizens in resolving problems including odor complaints, storm drainage, hazardous spills, and raw sewage. Since the division focus is split between wastewater and solid waste, the funding is appropriated from the Comprehensive Sewerage System Fund (80%) and the Solid Waste Disposal Facility Fund (20%).

The **North Landfill** is mandated by the Environmental Protection Agency (EPA) and the Louisiana Department of Environmental Quality (DEQ) to dispose of municipal solid waste and non-hazardous waste from East Baton Rouge Parish and from surrounding cities, towns, and parishes. The current operational permit requires the safe handling and disposal of solid waste daily. Failure to adhere to any portion of the operational and permit specifications is punishable by fine, revocation of certification, and/or site closure.

The **Recycling Division** was established to facilitate implementation of the solid waste reduction and recycling program passed by the Metropolitan Council and developed by the Recycling Task Force (replaced by the Solid Waste Advisory Committee in 1997) in accordance with the DEQ mandate to reduce landfill solid waste by 25%; to develop and implement further waste reduction policy in partnership with the Department of Public Works and the Solid Waste Advisory Committee; and to promote participation in waste reduction programs through public education, networking among existing organizations, and volunteer support.

The **Waste Management-Streets** budget provides for street-sweeping services throughout the city. Prior to the 2010 budget, this division was funded under the Public Works Department in the General Fund.

Budget Summary	2008	2009	2010		Final
	Actual	Budget	Request	Proposed	
<b>Revenues:</b>					
Intergovernmental Revenues	66,410	0	0	0	0
Charges for Services	13,260,880	12,933,900	12,072,380	12,511,090	12,511,090
Miscellaneous	12,990	20,000	20,000	20,000	20,000
Non-Operating Revenues	595,300	620,000	620,000	170,000	170,000
Total Revenues	13,935,580	13,573,900	12,712,380	12,701,090	12,701,090
<b>Appropriations:</b>					
Environmental Division	254,770	274,310	285,320	285,240	285,240
Waste Management - Streets	0	0	0	668,770	668,770
North Landfill Operations	9,166,680	7,978,310	9,230,250	9,285,490	9,285,490
Recycling	302,190	267,330	254,870	254,810	254,810
Landfill Closure & Postclosure Expense	624,990	683,710	683,710	683,710	683,710
Transfer to General Fund	2,517,380	2,516,780	2,525,450	2,525,450	2,525,450
Transfer to Hurricane Reimbursement Fund - Gustav	4,984,730	0	0	0	0
Total Appropriation	17,850,740	11,720,440	12,979,600	13,703,470	13,703,470
% Change Over Prior Year	-----	-34.34%	10.74%	16.92%	16.92%
Net Assets, January 1	35,290,650	30,411,030	30,277,910	30,277,910	30,277,910
Adjustments	(964,460)	(1,986,580)	(1,543,230)	(1,543,230)	(1,543,230)
Intrafund Equity Transfer	0	0	0	0	0
Net Assets, December 31	30,411,030	30,277,910	28,467,460	27,732,300	27,732,300
Invested In Capital Assets	21,849,310	20,686,610	19,567,260	19,567,260	19,567,260
Restricted	0	0	0	0	0
Unrestricted	8,561,720	9,591,300	8,900,200	8,165,040	8,165,040
Personnel Allotted	10	12	12	19	19



**Budget Highlights**

**Revenue Assumptions**

The 2010 revenue estimate uses current solid waste rates; tonnage originating in-parish will be assessed a \$28/ton tipping fee, and out-of-parish a \$32/ton tipping fee. (Exempted from paying the tipping fee are City-Parish agencies supported by the General Fund; the Housing Authority, and East Baton Rouge Parish private residents.)

**Environmental Division**

The appropriations reflected are 20% of total expenditures needed for the operation of this division. The remaining 80% is appropriated in the Environmental Division of the Sewerage – Operations and Maintenance Fund. Please see the Environmental Division in the Personnel Summary section of the Sewerage – Operations and Maintenance Fund budget for a listing of personnel allotted for the environmental function.

**Operations – North Landfill Division**

Effective February 1, 2009, the City-Parish entered into a contract with Waste Management, Inc., to operate and maintain the North Landfill at a fee of \$13.25 per ton; the rate is to be adjusted each February by the CPI index.

Funding has been included for the following professional services contracts: design and construction of a sludge solidification basin (\$150,000), concrete leachate pond cleaning (\$350,000), transportation of dirt (\$500,000), disposal of household hazardous waste (maximum: \$350,000); environmental consulting services (maximum \$18,000); for graphic design services related to outreach (maximum \$18,000); and for grass mowing and trimming at the Baton Rouge Renewable Energy Center, at the scale house office and guard house, and at the Old Kaiser Aluminum site (maximum: \$82,000). – *Approved.*

Capital items requested in 2010 are doors to be added to the new Cover-All storage building (\$30,000) and a replacement weather station to assist with monitoring and tracking wind speed and direction at the North Landfill (\$25,000). – *Approved.*

**Recycling Division**

City-Parish administrative expenses associated with the Recycling Program are funded in this division. The City-Parish entered into a ten-year contract for single-stream recycling in November 2005, and residents began receiving new 64-gallon recycling carts in August 2006. Recycling participation has increased through this state-of-the-art program. Public education and outreach continue to be very important regarding changes to services and enhanced services. Funding for a professional services contract for outreach consulting services is requested in the Recycling Division in the amount of \$44,140. – *Approved.*

**Capital Improvements**

The City-Parish awarded a contract for the building and operation of a gas collection system at the North Landfill, and it is anticipated that construction will begin on the system in November 2009, and it will be operational by November 2010. Royalties received from this arrangement will be deposited into revenue accounts in this fund. Revenues are budgeted for the one-time royalty advance of \$100,000 due to the City-Parish on February 1, 2010, in accordance with the contract.

**Personnel Summary**

Job Code	Pay Grade	Job Title	Allotment			
			Cur	Req	Pro	Fin
<b>Operations - North Landfill</b>						
120540	2260	Solid Waste Manager	1	1	1	1
151450	2230	Public Works Superintendent	1	1	1	1
151370	1060	Maintenance Worker I	2	2	2	2
110620	1110	Administrative Specialist I	1	1	1	1
111130	1110	Senior Fiscal Specialist	2	2	2	2
111108	1090	Fiscal Specialist	2	2	2	2
		Total	9	9	9	9
<b>Solid Waste-Recycling</b>						
108550	2260	Recycling Manager	1	1	1	1
108555	2160	Assistant Recycling Manager	1	1	1	1
110625	1130	Administrative Specialist II	1	1	1	1
		Total	3	3	3	3
<b>Solid Waste-Waste Management</b>						
151395	1150	Maintenance Worker Supervisor II	0	0	1	1
151380	1100	Heavy Equipment Operator	0	0	6	6
		Total	0	0	7	7
		Grand Total	12	12	19	19



Performance Measurement

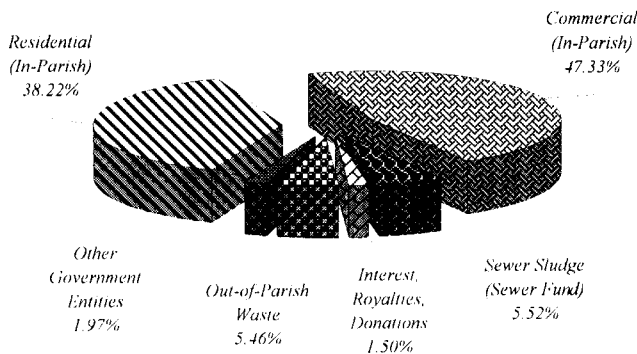
Goals/Objectives/Performance Indicators	2008 Actual	2009 Target	2010 Target
1. To provide for and maintain the safe and efficient collection and disposal of solid waste and refuse.			
a) To meet the state-mandated goal of reducing EBRP solid waste directed to the landfill by 25% annually through recycling and waste reduction in EBRP			
▶ % of waste diverted from the landfill through recycling or reuse	33.68	40.00	42.00
b) To manage the curbside and woody waste recycling contract efficiently to promote maximum participation			
▶ Average monthly percentage participation in curbside recycling	47	55	57
▶ Average monthly total weight collected through curbside recycling (pounds) per household/per month	21	25	27
▶ Annual total weight (tons) collected through woody waste recycling	28,602*	35,000	37,000
c) To increase recycling tonnage collected through special collections			
▶ Annual Christmas tree recycling (tons)	88	90	100
▶ Annual household hazardous waste (HHW) collection (pounds)	61,771**	250,000	250,000
d) To increase public outreach programs implemented			
▶ Number of programs implemented	13	14	15
e) To manage the landfill in a cost-efficient manner			
▶ Average tipping fee collected per ton	\$27.12	\$26.69	\$26.67
▶ Average operating cost per ton (excluding depreciation)	\$25.70	\$25.59	\$27.24
2. To meet all state and federally mandated reporting requirements in a timely manner.			
a) Semi-annual reports on ground water sampling event, North Landfill	100%	100%	100%
b) Solid Waste Disposal Annual Report	100%	100%	100%

\* Does not include Hurricane Gustav-related storm material; total collected, including Gustav-related material, was 501,680 tons.

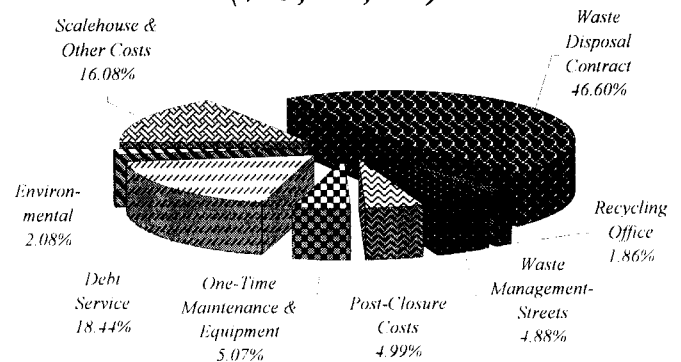
\*\* Only a limited Hurricane Gustav-related HHW collection was held in 2008. 2009 is anticipated to include two regular HHW collection events.

Graphical Summary

2010 Sources  
(\$12,701,090)



2010 Uses  
(\$13,703,470)





**Mission Statement**

The Department of Public Works is responsible for the collection and disposal of garbage and other refuse.

**Service Description**

The **Service Fee Business Office** bills, collects, and accounts for all solid waste collection fees which provide partial funding for the collection and disposal of solid waste.

The **Waste Management** budget provides for the removal of illegal dump sites, and for residential, apartment, and governmental agency contracts for garbage and trash collection within the city limits, as well as recycling.

Budget Summary	2008 Actual	2009 Budget	Request	2010 Proposed	Final
<b>Revenues:</b>					
Charges for Services	30,043,010	30,186,810	30,158,710	29,998,370	29,998,370
Miscellaneous	226,960	72,000	50,000	25,000	25,000
Interfund Transfers:					
City General Fund	75,790	125,000	110,000	110,000	110,000
Consolidated Garbage Service District	579,320	0	0	0	0
<b>Total Revenues</b>	<b>30,925,080</b>	<b>30,383,810</b>	<b>30,318,710</b>	<b>30,133,370</b>	<b>30,133,370</b>
<b>Appropriations:</b>					
Service Fee Business Office	740,030	818,510	863,030	862,710	862,710
Waste Management	28,263,000	29,912,620	30,271,980	28,959,160	28,959,160
Solid Waste Purchase of Refuse Containers	0	156,000	175,000	175,000	175,000
Debt Service	756,450	736,080	237,830	225,940	225,940
<b>Total Appropriation</b>	<b>29,759,480</b>	<b>31,623,210</b>	<b>31,547,840</b>	<b>30,222,810</b>	<b>30,222,810</b>
% Change Over Prior Year	-----	6.26%	-0.24%	-4.43%	-4.43%
Net Assets, January 1	305,970	2,182,570	1,631,670	1,631,670	1,631,670
Adjustments	711,000	688,500	198,000	198,000	198,000
Net Assets, December 31	2,182,570	1,631,670	600,540	1,740,230	1,740,230
Invested In Capital Assets	0	0	0	0	0
Restricted	0	0	0	0	0
Unrestricted	2,182,570	1,631,670	600,540	1,740,230	1,740,230
Personnel Allotted	16	0	0	0	0

**Budget Highlights**

On January 4, 2006, the City-Parish began the phase-in of automated residential garbage collection. Solid waste services provided to the citizens of the parish include twice-per-week automated residential garbage collection, once-per-week, no-sort recycling, and once-per-week trash collection.

Funding is included in the budget for expenses associated with the solid waste contracts with providers for collection and transportation of garbage, trash, and recycling; disposal costs associated with residential garbage and trash; the debt service on the previously purchased carts and the purchase of additional carts as needed; and cart maintenance. The budget also includes public education and outreach, for which a professional services contract not to exceed \$100,000 is requested. – *Approved*.

The requested budget assumes the residential monthly solid waste user fee will remain at \$19.00 per household. A portion of the residential monthly solid waste user fee for individuals meeting certain low-income requirements will continue to be subsidized by the General Fund at \$3.50 per month per household. Residents meeting these requirements will be billed at \$15.50 per household for solid waste services in 2010.

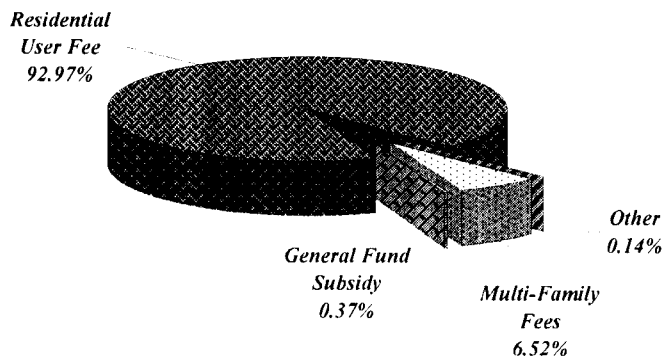


**Budget Highlights (Continued)**

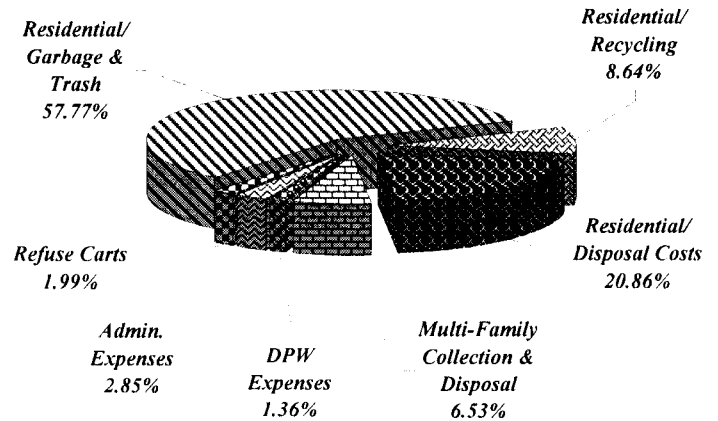
The Service Fee Business Office contracts with various water companies to bill customers and process the sewer and solid waste fees received. These contracts can be found in the "Professional Services Contracts" section of the budget (*approved*). Service Fee's allotment is entirely contained in the Sewer Operations and Maintenance Fund, but 30% of the office's expenditures, including personal services and benefits, are charged to the Solid Waste Collections Fund.

**Graphical Summary**

**2010 Sources**  
(\$30,133,370)



**2010 Uses**  
(\$30,222,810)





**Mission Statement**

The mission of the Baton Rouge Metropolitan Airport is to serve as a catalyst for economic prosperity in the Greater Baton Rouge Area by providing full service airport facilities with a well trained, cohesive work team that is recognized for excellence in safety, customer convenience, and financial efficiency.

Budget Summary	2008	2009	2010		
	Actual	Budget	Request	Proposed	Final
<b>Revenues:</b>					
Airfield	1,461,060	869,080	1,004,070	962,800	962,800
Hangars & Buildings	354,520	287,380	165,150	165,150	165,150
Terminal Building Area	9,299,530	7,976,600	9,120,380	8,701,670	8,701,670
Industrial Area	997,420	1,062,730	1,088,020	1,088,020	1,088,020
Non-Operating Revenues	825,260	509,190	547,490	462,490	462,490
Passenger Facility Charges	1,797,710	1,907,000	1,820,250	1,522,000	1,522,000
Customer Facility Charges	1,289,950	1,178,000	1,152,090	1,064,000	1,064,000
Gain/Loss on Disposition of Fixed Assets	3,370	0	0	0	0
<b>Total Revenues</b>	<b>16,028,820</b>	<b>13,789,980</b>	<b>14,897,450</b>	<b>13,966,130</b>	<b>13,966,130</b>
<b>Appropriations:</b>					
Administration	4,379,540	4,817,000	4,604,450	4,532,770	4,532,770
ILEAV Fuel Station	17,330	19,930	21,000	16,700	16,700
Debt Service	8,970	117,380	0	0	0
Airfield	955,360	1,247,250	1,283,430	1,244,580	1,244,580
Terminal Building Area	2,371,190	2,337,360	2,644,390	2,336,270	2,336,270
Parking Lot Operations	378,710	338,060	559,010	504,000	504,000
Police/ARFF	2,559,120	2,586,710	2,687,830	2,690,810	2,690,810
Capital Outlay	115,510	51,820	0	0	0
Operating Transfers Out	19,070	0	0	0	0
Operating Grants	461,940	0	0	0	0
Customer Facility Charges:					
Debt Service	1,614,200	1,912,790	1,911,250	1,911,610	1,911,610
CFC Capital Improvements	(1,634,960)	0	0	0	0
Passenger Facility Charges:					
Administrative Fees	50,150	52,800	44,440	42,620	42,620
Debt Service	2,003,740	2,321,640	2,330,900	2,331,250	2,331,250
<b>Total Appropriations</b>	<b>13,299,870</b>	<b>15,802,740</b>	<b>16,086,700</b>	<b>15,610,610</b>	<b>15,610,610</b>
% Change Over Prior Year	-----	18.82%	1.80%	-1.22%	-1.22%
Excess Sources Over (Under) Uses	2,728,950	(2,012,760)	(1,189,250)	(1,644,480)	(1,644,480)
Net Assets, January 1	200,637,980	207,257,000	195,942,320	195,942,320	195,942,320
Adjustments	3,890,070	(9,301,920)	(6,956,220)	(7,154,500)	(7,154,500)
Net Assets, December 31	207,257,000	195,942,320	187,796,850	187,143,340	187,143,340
Invested In Capital Assets	191,548,850	185,076,530	178,120,310	177,922,030	177,922,030
Restricted	5,472,210	5,104,770	4,649,680	4,282,900	4,282,900
Unrestricted	10,235,940	5,761,020	5,026,860	4,938,410	4,938,410
Personnel Allotted	91	93	93	93	93

**Budget Highlights**

The 2009 Budget column has been adjusted to reflect two budget supplements that occurred in 2009. Budget Supplement 7081 was approved by the Metropolitan Council with Resolution 46941 on April 8, 2009. Cash was appropriated to provide funding for additional advertising and marketing costs associated with a new airline incentive program. Budget Supplement 7085 was approved by the Metropolitan Council with Resolution 47149 on July 22, 2009. Due to current economic conditions this budget supplement reduced estimated revenues and expenditures to forestall the incurring of a deficit.



**Budget Highlights (Continued)**

Offsetting the amounts budgeted for Personal Services are reimbursements by the airlines in the amount of \$40,220 for a portion of custodial salaries and by the Transportation Security Administration in the amount of \$173,490 for a portion of Police/ARFF salaries. Also, several personnel changes have been requested and are reflected in the Personnel Summary section. Additionally, Auto Allowance is requested for the new Airport Legal Counsel position. – *Not approved.*

A total of \$1,960,480 is requested for 30 professional service contracts for various services and studies to be performed in 2010. – *See Professional and Operating Services Contract section for approvals.*

The Airport has requested \$23,170 in Inventoried Assets for the purchase of computer equipment. – *Approved.*

The proposed budget assumes an increase in the Airline Rental rate of approximately 44% from \$65 sq/ft to \$94 sq/ft. – *After the budget had been finalized, Airport officials informed Finance that the airline rental rate will be \$71 per square foot; therefore, this budget will have to be amended.*

**Personnel Summary**

Job Code	Pay Grade	Job Title	Allotment			
			Cur	Req	Pro	Fin
340015	2360	Director of Aviation	0	1	0	0
340015	2350	Director of Aviation	1	0	1	1
340010	2330	Assistant Director of Aviation	0	1	0	0
340010	2310	Assistant Director of Aviation	1	0	1	1
320203	2300	Special Assistant Parish Attorney/Airport Legal Counsel	1	0	0	0
NEW	2290	Airport Legal Counsel	0	1	1	1
100605	2280	Airport Business Manager	1	1	1	1
100600	2240	Assistant Airport Business Manager	1	1	1	1
109850	2270	Airport Marketing Manager	1	1	1	1
109715	2270	Airport Development and Administrative Manager	1	1	1	1
109730	2270	Airport Safety and Operations Manager	1	1	1	1
102680	2270	Computer/Electronics System Manager	0	1	0	0
102680	2250	Computer/Electronics System Manager	1	0	1	1
102690	1200	Computer/Electronics System Technician	1	2	1	1
109840	2220	Property & Development Coordinator	1	1	1	1
108275	2150	Air Service Coordinator	1	1	1	1
183140	1200	Airport Police/ARFF Chief	1	1	1	1
183130	1190	Airport Police/ARFF Lieutenant	1	1	1	1
183125	1170	Airport Police/ARFF Sergeant	5	5	5	5
183115	1160	Airport Police/ARFF Officer	24	24	24	24
100100	2210	Accountant	2	2	2	2
100095	1170	Accounting Associate II	1	0	1	1
151740	2200	Airport Construction Superintendent	1	1	1	1
151350	1190	Mechanical Operations Supervisor	2	3	2	2
106310	2190	Airport Compliance Coordinator	3	3	3	3
151245	1140	Electrician	2	1	2	2
151265	1150	Trades Specialist	1	1	1	1
151095	1110	Senior Trades Technician	2	2	2	2
151380	1100	Heavy Equipment Operator	3	3	3	3
151375	1080	Maintenance Worker II	4	7	4	4
151370	1060	Maintenance Worker I	3	0	3	3
113428	1140	Airport Supply Manager	1	1	1	1
108540	2180	Executive Assistant	1	1	1	1
110630	1150	Senior Administrative Specialist	2	2	2	2
110470	1160	Legal Secretary	1	1	1	1
111130	1110	Senior Fiscal Specialist	1	1	1	1
110620	1110	Administrative Specialist I	2	2	2	2
110132	1090	Senior Clerical Specialist	2	2	2	2



Personnel Summary (Continued)

Job Code	Pay Grade	Job Title	Allotment			
			Cur	Req	Pro	Fin
114120	1110	Surveillance - System Monitor	4	4	4	4
124115	1060	Housekeeper	1	1	1	1
124105	1040	Custodian	11	11	11	11
Total			93	93	93	93

Performance Measurement

Goals/Objectives/Performance Indicators	2008 Actual	2009 Target	2010 Target
1. <i>To comply with all FAA standards.</i>			
a) Minimize number of critical deficiencies identified during inspections Measure: Annual airport certification inspection report from the FAA Airport Certification Safety Inspector			
▶ # of discrepancies listed by the FAA	3	0	0
▶ % of discrepancies corrected within specified time	100%	100%	100%
▶ # of recommendations made by the FAA	3	1	0
2. <i>To reduce migration to New Orleans &amp; increase Baton Rouge community use of Airport.</i>			
a) Achieve fare parity with New Orleans on a consistent and stable basis Measure: Average fare differentials between Baton Rouge Metro Airport & New Orleans Airport reported weekly, monthly, & annually			
▶ Fare differential < \$40	65%	60%	70%
▶ Fare differential between \$40 & \$80	20%	25%	20%
▶ Fare differential between \$80 & \$100	15%	15%	10%
b) Evaluate customer satisfaction Measure: Level of customer satisfaction			
▶ On a scale from 1 to 10, with 10 being the best	9	9.5	10
c) Improve public awareness of the benefits of using the Baton Rouge Airport.			
▶ # of various forms of multimedia used	18	19	19
▶ # of newsletters distributed quarterly	3	4	4
▶ % of key business/community leaders reached in corporate outreach visits	75%	80%	80%
d) Reduce passenger migration ratio			
▶ Migration ratio	34%	28%	25%
e) Increase enplanements Measure: Compare enplanement totals in form of % increase/decrease for Baton Rouge Metro Airport & New Orleans for the current & previous years			
▶ Baton Rouge %	-4%	1%	1%
▶ New Orleans %	-12%	3%	1%
3. <i>To implement a comprehensive equipment maintenance &amp; replacement program.</i>			
a) Implement a replacement plan & schedule based on strategic/budget priorities % of replacement schedule achieved			
▶ Administration	100%	100%	100%
▶ Police	100%	100%	100%
▶ Maintenance	100%	100%	100%
b) Design routine/preventive inspections & maintenance system for all key equipment % of inspections & maintenance performed			
▶ Police	100%	100%	100%
▶ Maintenance	100%	100%	100%
4. <i>To improve system of safety management for Airport.</i>			
a) Reduce number of incidents/accidents # of accidents			
▶ Public	32	10	15
▶ Staff	2	0	0
5. <i>To increase the amount of cargo moving through the Airport.</i>			
a) Monthly landing reports submitted by air carriers.			
▶ % increase in air cargo landed weight	-42%	1%	5%
▶ % increase in landed air mail weight	-50%	1%	3%