

# ANNEX S

## Hurricane Plan

### I. Plot and Watch

- \_\_\_\_A. Monitor all advisories from National Weather Bureau and review Hurricane Computer Model of Sea, Lake, and Overland Surge from Hurricanes (SLOSH) with East Baton Rouge Parish **Mayor's** Office of Homeland Security & Emergency Preparedness (**MOHSEP**).
- \_\_\_\_B. Start Emergency Operations Center (EOC) Log
- \_\_\_\_C. Plot on maps in EOC
- \_\_\_\_D. Notify Mayor-President

### II. Hurricane in Gulf of Mexico

- \_\_\_\_A. Notify Mayor-President of advisory
- \_\_\_\_B. Call first meeting with all department heads, weather bureau, and other agencies involved, including media

### III. Meet with Mayors, Homeland Security & Emergency Preparedness Directors, Police Chiefs **and** Fire Chiefs from Cities of Zachary and Baker

- \_\_\_\_A. City of Baker
  - \_\_\_\_1. Mayor Harold Rideau  
(W) 778-0300
  - \_\_\_\_2. Chief of Police – Chief Mike Knaps  
(W) 775-6000
  - \_\_\_\_3. Fire Chief – Chief Danny Edwards  
Emergency Preparedness Director  
(W) 775-3712
- \_\_\_\_B. City of Zachary
  - \_\_\_\_1. Mayor Henry Martinez  
(W) 654-0287

\_\_\_\_\_2. Chief of Police – Chief John Herty  
(W) 654-1909

\_\_\_\_\_3. Acting Fire Chief – Boyce Smith  
(W) 654-1909

\_\_\_\_\_C. City of Central

\_\_\_\_\_1. Mayor Shelton “Mac” Watts  
(W) 261-5988

\_\_\_\_\_2. Chief of Police - Chief Doug Browning  
(W) 261-5989

#### **IV. Meet with Parish Fire Departments at EOC.**

**Ensure that all Fire Stations have sand and bags on hand:**

\_\_\_\_\_A. Alsen – Chief Charleston O’Connor  
674 Old Rafe Meyer Road  
Baton Rouge, Louisiana 70807  
(W) 774-3473

\_\_\_\_\_B. Baker - Chief Danny Edwards  
3115 Groom Road  
Baker, Louisiana 70714  
(W) 775-3712

\_\_\_\_\_C. Brownsfield - Chief Carroll M. Campbell  
11420 Plank Road  
Baton Rouge, Louisiana 70811  
(W) 778-0344

\_\_\_\_\_D. Central - Chief Bill Porche  
11646 Sullivan Road  
Baton Rouge, Louisiana 70818  
(W) 261-2000

\_\_\_\_\_1. 11646 Sullivan Road  
Baton Rouge, Louisiana 70818

\_\_\_\_\_2. 15341 East Beaver  
Pride, Louisiana 70770

\_\_\_\_\_3. 4864 Monticello Road  
Baton Rouge, Louisiana 70814

- \_\_\_\_\_4. 10626 Lovett Road  
Baton Rouge, LA 70818
  
- \_\_\_\_\_E. Chaneyville - Chief Mark Strickland  
22790 Reams Road  
Zachary, Louisiana 70770  
(W) 654-9571
  
- \_\_\_\_\_F. District Six Fire Dept - Chief Joel Hancock  
7878 Prescott Road  
Baton Rouge, Louisiana 70812  
(W) 355-3110
  - \_\_\_\_\_1. 7878 Prescott  
Baton Rouge, Louisiana 70811
  
- \_\_\_\_\_G. Eastside - Chief Dale Hancock  
15094 Old Hammond Highway  
Baton Rouge, Louisiana 70816  
(W) 272-7779
  
- \_\_\_\_\_H. Pride - Chief Wesley Tucker  
20920 Carson Road  
Pride, Louisiana 70770  
(W) 654-3903
  - \_\_\_\_\_1. 16929 Chickasaw Road  
Pride, Louisiana 70770
  
- \_\_\_\_\_I. St. George - Chief Gerry Tarleton  
13686 Perkins Road  
Baton Rouge, Louisiana 70810  
(W) 454-6550
  - \_\_\_\_\_1. 9214 Jefferson Highway  
Baton Rouge, Louisiana 70809
  - \_\_\_\_\_2. 7027 Antioch Boulevard  
Baton Rouge, Louisiana 70816
  - \_\_\_\_\_3. 1506 Seaboard Street  
Baton Rouge, Louisiana 70810
  - \_\_\_\_\_4. 16415 George O'Neal Road  
Baton Rouge, Louisiana 70817
  - \_\_\_\_\_5. 9020 Castille Street  
Baton Rouge, Louisiana 70809

- \_\_\_\_J. Zachary - Acting Chief Boyce Smith  
4525 Main Street  
Zachary, Louisiana 70791  
(W) 654-1909

**V. The Director of ~~MOHSEP East Baton Rouge Parish Office of Homeland Security & Emergency Preparedness~~ will contact the following agencies for the opening of shelters in East Baton Rouge Parish, if needed:**

- \_\_\_\_A. **American** Red Cross
  - \_\_\_\_1. Bob Wortman  
(W) 291-4533 Ext. 229
  - \_\_\_\_2. Vic Howell  
(W) 291-4533
- \_\_\_\_B. Salvation Army
  - \_\_\_\_1. Director – Steven Long  
(W) 355-4483
- \_\_\_\_C. River Center
  - \_\_\_\_1. Todd Mitchell  
(W) 389-7110
  - \_\_\_\_2. Brian Choplin  
(W) 389-7034

**VI. The Director of ~~MOHSEP the East Baton Rouge Parish Office of Homeland Security & Emergency Preparedness~~ will be responsible for the coordination of sand and sandbag distribution with:**

- \_\_\_\_A. Department of Public Works Warehouse
  - \_\_\_\_1. Inventory and Supply Manager - Richard Van Veekhoven  
(W) 389-5373
  - \_\_\_\_2. Inventory Supply Supervisor - Shirley Augustus  
(W) 389-5373
  - \_\_\_\_3. Inventory Supply Supervisor - Bob Mierzejewski  
(W) 389-4958

- \_\_\_\_4. Inventory Supply Supervisor - William Billy  
(W) 389-5373
- \_\_\_\_5. DPW Business Manager –Leo Bossier  
(W) 389-3174

**VII. The Director of ~~MOHSEP East Baton Rouge Parish Office of Homeland Security & Emergency Preparedness~~ will coordinate with these agencies for transportation of evacuees, if needed:**

- \_\_\_\_A. Capital Area Transit System
  - \_\_\_\_1. General Manager – John Denman  
(W) 389-8920
- \_\_\_\_B. Council on Aging
  - \_\_\_\_1. Director  
(W) 923-8000 Ext. 222
  - \_\_\_\_2. Assistant Director  
(W) 923-8000 Ext. 323
- \_\_\_\_C. Acadian Ambulance
  - \_\_\_\_1. Director – Daniel J. Lennie  
(W) 761-3330
  - \_\_\_\_2. Senior Paramedic Field Supervisor – Porter Taylor  
(W) 761-3330 / 924-7170

**VIII. The Director of ~~MOHSEP East Baton Rouge Parish Office of Homeland Security & Emergency Preparedness~~ will notify schools in East Baton Rouge Parish:**

- \_\_\_\_A. Public
  - \_\_\_\_1. Superintendent of Schools – Charlotte Placide  
(W) 922-5618
- \_\_\_\_B. Catholic
  - \_\_\_\_1. Superintendent – **Melanie B. Verges** ~~Sister Mary Michaeline, O.P.~~  
(W) 336-8735

\_\_\_\_\_C. Private

- \_\_\_\_\_1. Airline Christian Academy  
4524 East Brookstown Drive  
Baton Rouge, La. 70805  
Principal: Brent Easton  
357-7100  
Total number of students: 20
  
- \_\_\_\_\_2. Baton Rouge Lutheran School  
10925 Florida Boulevard  
Baton Rouge, La. 70815  
Principal: Mr. Gordon Schamber  
272-1288  
Total number of students: 198
  
- \_\_\_\_\_3. Baton Rouge Speech & Hearing School  
535 W. Roosevelt Street  
Baton Rouge, La. 70802  
Principal: Ms. Ann G. Nader  
343-4232  
Total number of students: 60
  
- \_\_\_\_\_4. Berean Seventh Day Adventist School  
5100 Osborne Avenue  
Baton Rouge, La. 70805  
Principal: Wilmore Green  
357-2441  
Total number of students: 38
  
- \_\_\_\_\_5. Bethany Christian School  
13855 Plank Road  
Baker, La. 70714  
Principal: Armand Prentiss  
774-0133  
Total number of students: 425
  
- \_\_\_\_\_6. Brighton Academy  
9150 Bereford Drive  
Baton Rouge, La. 70809  
Principal: Dr. Glen Bowman  
923-2068  
Total number of students: 132
  
- \_\_\_\_\_7. Brownsfield Baptist Academy  
11998 Plank Road  
Baton Rouge, La. 70811-1090  
Principal: Grady Noland

778-1881  
Total number of students: 239

- \_\_\_\_8. Chapel in the Oaks School  
9611 Siegen Lane  
Baton Rouge, La. 70810  
Principal: John Wilkerson  
766-7001  
Total number of students: 205
- \_\_\_\_9. Central Baptist School  
17017 Florida Boulevard  
Baton Rouge, La. 70819  
Principal: Alan Bartlett  
272-5594  
Total number of students: 96
- \_\_\_\_10. Central Private School  
12801 Centerra Court  
Baker, La. 70714  
Principal: Billy Williams  
261-3960  
Total number of students: 620
- \_\_\_\_11. Christian Life Academy  
2037 Quail Drive  
Baton Rouge, La. 70808  
Principal: Mr. Larry Perdue  
769-6760  
Total number of students: 800
- \_\_\_\_12. Church Point Ministries Academy  
3000 Tecumseh Street  
Baton Rouge, La. 70805  
Principal: Ella Evans  
356-7711  
Total number of students: 150
- \_\_\_\_13. Comite Christian Academy  
12250 Greenwell Springs Road  
Baton Rouge, La. 70814  
Principal: Paul Mecile  
273-2699  
Total number of students: 425
- \_\_\_\_14. Country Day School of Baton Rouge  
4455 North Boulevard

Baton Rouge, La. 70806  
Principal: Ms. Carla K. Schild  
928-4042  
Total number of students: 120

\_\_\_\_ 15. Divine Guidance School  
3617 Lanier Drive  
Baton Rouge, La. 70814  
Principal: Mrs. Glenda A. Colbert  
929-9828  
Total number of students: 286

\_\_\_\_ 16. Episcopal School  
3200 Woodland Ridge Boulevard  
Baton Rouge, La. 70816  
Principal: Rev. Paul B. Hancock  
753-3180  
Total number of students: 1000

\_\_\_\_ 17. Family Christian Academy  
8919 World Ministry Avenue  
Baton Rouge, La. 70810-9099  
Principal: Elna Wallace  
768-3026  
Total number of students: 300

\_\_\_\_ 18. Gables Academy  
15333 Old Jefferson Highway  
Baton Rouge, La. 70817  
Principal: Mrs. Susan C. Kramer  
752-9231  
Total number of students: 90

\_\_\_\_ 19. Greater New Guide Learning Academy  
3328 Adams Avenue  
Baton Rouge, La. 70802  
Principal: Mrs. Ella B. Price  
356-5330  
Total number of students: 165

\_\_\_\_ 20. Hosanna Christian Academy  
8850 Goodwood Boulevard  
Baton Rouge, La., 70806  
Principal: Paul W. Jones, II  
926-4885  
Total number of students: 430

\_\_\_\_ 21. Institute for Social & Educational Development  
4860 Crown Avenue

Baton Rouge, La. 70811  
Principal: Ms. Johnita S. Obadele  
357-0851  
Total number of students: 66

- \_\_\_\_\_22. Jones Creek Adventist Academy  
4363 Jones Creek Road  
Baton Rouge, La. 70817  
Principal: George Parry  
751-8219  
Total number of students: 31
- \_\_\_\_\_23. King Jr., Martin Luther Christian Academy  
4295 Prescott Court  
Baton Rouge, La. 70805  
Principal: Mrs. L.A. Thompson  
356-7407  
Total number of students: 287
- \_\_\_\_\_24. Lake Sherwood School  
12158 Coursey Boulevard  
Baton Rouge, La. 70816  
Principal: Sheila Barton  
293-0141  
Total number of students: 131
- \_\_\_\_\_25. Millerville Academy  
1615 Millerville Road  
Baton Rouge, La. 70816  
Principal: Mrs. Ginger Thacker  
247-8169  
Total number of students: 305
- \_\_\_\_\_26. Montessori School of Baton Rouge  
8227 Wimbledon Avenue  
Baton Rouge, La. 70810  
Principal: Cydney Mitchell  
766-9942  
Total number of students: 60
- \_\_\_\_\_27. Our Children's House  
13163 Perkins Road  
Baton Rouge, La. 70810  
Principal: Bob Schlub  
769-5543  
Total number of students: 43
- \_\_\_\_\_28. Parkview Baptist School  
5750 Parkview Church Road

Baton Rouge, La. 70816  
Principal: Mrs. Debbie Parker (K-6)  
Mr. Ken Worsham (7-12)  
Total number of students: 1,535

- \_\_\_\_ 29. Paul's Christian Academy  
4006 Platt Drive  
Baton Rouge, La. 70814  
Principal: Debbie Ruckman  
924-1914  
Total number of students: 100
- \_\_\_\_ 30. Runnels School  
17255 S. Harrell's Ferry Road  
Baton Rouge, La. 70816  
Principal: Dr. L.K. Runnels  
751-2192  
Total number of students: 387
- \_\_\_\_ 31. Silverside Academy  
2070 Silverside Drive  
Baton Rouge, La. 70808  
Principal: Ms. Elwin Crowley  
769-4942  
Total number of students: 130
- \_\_\_\_ 32. St. James Episcopal Day School  
445 Convention Street  
Baton Rouge, La. 70802  
Principal: Mr. Mike Glisson  
344-0805  
Total number of students: 300
- \_\_\_\_ 33. Luke's Episcopal School  
8833 Goodwood Boulevard  
Baton Rouge, La. 70806-7995  
Principal: Amy Whitley  
927-8601  
Total number of students: 353
- \_\_\_\_ 34. Starkey Academy  
10510 Joor Road  
Baton Rouge, La. 70818  
Principal: Ms. Carol Terhaar, Ph.D.  
261-1390  
Total number of students: 256
- \_\_\_\_ 35. Temple Christian School  
3650 O'Neal Lane  
Baton Rouge, Louisiana 70816

Principal: Bobby Burnett  
751-1747  
Total number of students: 100

\_\_\_\_36. The Dunham School  
11111 Roy Emerson Drive  
Baton Rouge, LA 70810  
Principal: J. P. Piper  
767-7097 ~~767-7097~~  
Total number of students: 715

\_\_\_\_37. Trinity Episcopal School  
3550 Morning Glory Avenue  
Baton Rouge, La. 70808  
Principal: Mrs. Patricia Swenson  
387-0398  
Total number of students: 300

\_\_\_\_38. Victory Academy  
3953 North Flannery Road  
Baton Rouge, La. 70814  
Principal: Mrs. Sue Cashio  
272-8339  
Total number of students: 270

**IX. The Director of MOHSEP the East Baton Rouge Parish Office of Homeland Security & Emergency Preparedness should be in contact with public utility companies regarding their status, etc.**

\_\_\_\_A. Entergy, Inc. Emergency # (888) 536-1705 / (800) 766-1648

\_\_\_\_1. Jeffery Holeman  
(W) 381-5842

\_\_\_\_2. Thad Smith  
(W) 381-5888

\_\_\_\_3. Steve Pilgrim  
(W) 381-5888

\_\_\_\_B. DEMCO Emergency # 261-1958

\_\_\_\_1. Phil Zito  
(W) 261-1221 Ext. 439

\_\_\_\_\_2. Ron May  
(W) 261-1221 Ext. 276

\_\_\_\_\_C. Integrated Communication Technologies, Inc.

\_\_\_\_\_1. Russell Lockhart  
(W) 665-9445

\_\_\_\_\_D. AT&T Emergency # 765-6140

\_\_\_\_\_1. Business Repair  
(W) (800) 247-2020

\_\_\_\_\_2. Mike Laborde – Service Manager  
(W) 930-7770

\_\_\_\_\_3. R.P. Harris  
(W) 765-6135

\_\_\_\_\_4. Mike Roussel  
(W) 273-5600

\_\_\_\_\_5. A.J. Soileau  
(W) 765-6134

\_\_\_\_\_E. Baton Rouge Water Works Emergency # 926-3044 / 231-0307; Fax #: 952-7690

\_\_\_\_\_1. Dennis McGehee  
(W) 952-7620

\_\_\_\_\_2. Vince Dimattia  
(W) 952-7617

\_\_\_\_\_3. Pat Kerr  
(W) 231-0335

\_\_\_\_\_F. COX Communications

\_\_\_\_\_1. Sharon Kleinpeter  
(W) 930-2212

**X. The Mayor-President or the Director of ~~MOHSEP East Baton Rouge Parish Office of Homeland Security & Emergency Preparedness~~ will coordinate activities where air surveillance may be implemented.**

- \_\_\_\_\_ A. Airport
  - \_\_\_\_\_ 1. Director - Anthony Marino  
(W) 355-0333
  - \_\_\_\_\_ 2. Assistant to the Director – Ralph Hennessy  
(W) 355-0333
  - \_\_\_\_\_ 3. Airport Construction Superintendent - Jerry Webber  
(W) 358-4217
  - \_\_\_\_\_ 4. DOTD Office – Aviation – Anthony “Tony” Culp  
(W) 379-1242
  - \_\_\_\_\_ 5. Civil Air Patrol
    - \_\_\_\_\_ a. Art Scarbrough  
(W) 359-5236
    - \_\_\_\_\_ b. David Pourciau  
(W) 237-1247
    - \_\_\_\_\_ c. Bob Hazey  
(W) 751-1920
  - \_\_\_\_\_ 6. LA State Police - Aviation Commander – Brett McCloud  
(W) 922-0381

**XI. It may become necessary to contact other agencies for additional support.**

**These agencies may include:**

- \_\_\_\_\_ A. Governor’s Office of Homeland Security & Emergency Preparedness – Mark Cooper  
(W) 925-7345
- \_\_\_\_\_ B. U.S. Coast Guard – Duty Person New Orleans  
(W) (504) 589-2971  
(W) (504) 589-6261 (Operation Center)
- \_\_\_\_\_ C. U.S. Coast Guard – Duty Person – Baton Rouge  
(W) (800) 874-2153

- \_\_\_\_\_D. LA State Police (Troop A) - Capt. Frank Ducote  
(W) 754-8531
  
- \_\_\_\_\_E. Department of the Army, Corps of Engineers - Mike Lowe  
New Orleans District  
(W) (504) 862-2358 / (504) 862-2244
  
- \_\_\_\_\_F. Pontchartrain Levee District
  - \_\_\_\_\_1. Steve Wilson  
(W) 869-9721
  
  - \_\_\_\_\_2. Monica Salins  
(W) 869-9721
  
  - \_\_\_\_\_3. Kenneth Steib  
(W) 562-3651 / 869-9721
  
  - \_\_\_\_\_4. Mack Bush  
(W) 800-523-3148 / 869-9721

**XII. In the event of a disaster, hospitals may have to be contacted to obtain the number of injuries, fatalities, etc.**

- \_\_\_\_\_A. Baton Rouge General Health Center - **Bluebonnet**  
8585 Picardy Avenue  
Baton Rouge, Louisiana 70809  
Contact Person: Jennifer Slay (387-7000 / 387-7873)  
Bed Capacity: 105
  
- \_\_\_\_\_B. Baton Rouge General Medical Center – **Mid City**  
3600 Florida Boulevard  
Baton Rouge, Louisiana 70806  
Contact person: Cindy Munn (381-6153)  
or Jennifer Slay (387-7000 / 387-7873)  
Bed Capacity: 343  
Morgue Spaces: 4 Vaults
  
- \_\_\_\_\_C. LSU HSC-EKL

5825 Airline Highway  
Baton Rouge, Louisiana 70805  
358-1002  
(F) 358-1003  
Contact person: Dr. Pat Cain  
Bed Capacity: 115  
Morgue Spaces: 6

\_\_\_D. Greenwell Springs Hospital  
P. O. Box 549  
23260 Greenwell Springs Road  
Greenwell Springs, Louisiana 70739  
261-2730  
Contact person: Carl Primeaux  
Bed Capacity: 123

\_\_\_E. Lane Regional Medical Center  
6300 Main Street  
Zachary, Louisiana 70791  
658-4000  
Contact person: Randall Olsen  
Bed Capacity: 137  
Morgue Spaces: 2

~~\_\_\_F. Summit Medical Center  
17000 Medical Center Drive  
Baton Rouge, Louisiana 70816  
755-4800  
Contact person: Britta Wilson  
Bed Capacity: 252  
Morgue Spaces: 3~~

\_\_\_G. Our Lady of the Lake Medical Center  
5000 Hennessy Boulevard  
Baton Rouge, Louisiana 70809  
765-8329  
Contact person: Allyn Whaley Safety Manager, Ms. Phyllis Simmons Divisional  
Director for Emergency Services  
Bed Capacity: 626  
Morgue Spaces: 6

\_\_\_H. Woman's Hospital  
9050 Airline Highway  
Baton Rouge, Louisiana 70815

924-8102  
Contact person: Teri Fontenot  
Bed Capacity: 250 ~~225~~

- ~~I. Medical Center  
Stanocola  
17000 Medical Center Drive  
Baton Rouge, Louisiana 70816  
926-7200  
Contact Person: Lee Chastant III~~

**XIII. It may become necessary to evacuate some areas of East Baton Rouge Parish that may contain nursing homes.**

- A. Refer to Annex O, Appendix 10.

**XIV. Keeping the general public continually informed of the situation is very important. These contact persons/agencies and methods are:**

- A. Emergalert
- B. Public Information Office
  - 1. Public Information Officer - Dennis McCain  
(W) 389-3121
  - 2. Public Information Specialist - Sharon Phillips  
(W) 389-3121
- C. Emergency Alert Station, WJBO, 388-0515, will provide warning and dissemination of informational advisories.
- D. Media Hot Line
  - 1. This is a dedicated phone line activated **by** the Mayor-President, Public Information Officer, Incident Commander, Director of **MOHSEP** ~~East Baton Rouge Parish Office of Homeland Security & Emergency Preparedness~~, and/or other authorized personnel. In times of emergency, all participating media stations are notified of the impending danger and the need to notify the public.
- E. Community Alert System (CAL)  
  
CAL is a computer telephone call-out system used in East Baton Rouge Parish to warn residents/businesses of impending danger. CAL has the capability of calling

approximately 1,000 per hour for each telephone line. (i.e., CAL, using 5 separate telephone lines, can contact approximately 5,000 households.)

- \_\_\_\_\_ 1. Non-published telephone number. Contact Director of East Baton Rouge Parish EMS Communications, Ralph Ladnier, at 936-9110, or Supervisor on Duty in Communications Center at 389-3300.
  
- \_\_\_\_\_ F. Emergency public information will also be issued by means of radio and television broadcasting. Several public service announcements will give hurricane preparedness guidelines and will include road conditions/closures, shelter locations, emergency telephone numbers, and evacuation information.

**XV. Each agency in the EOC will give periodic briefings of the procedures their respective department is involved with.**

- \_\_\_\_\_ A. All agencies should have their emergency supplies, fuel, equipment, etc. in place.
- \_\_\_\_\_ B. The Mayor-President will be kept abreast of the latest situation.

**XVI. If gale force winds from a the hurricane affects the East Baton Rouge Parish area, the following will be done:**

- \_\_\_\_\_ A. Update all information in the EOC as well as to the general public.
- \_\_\_\_\_ B. Cease all outside activities and secure all personnel and equipment.
- \_\_\_\_\_ C. The Director of **MOHSEP** East Baton Rouge Parish Office of Homeland Security & Emergency Preparedness will request the Mayor-President to issue the Hurricane Proclamation and Disaster Declaration.
- \_\_\_\_\_ D. Activate Damage Assessment Teams and Air Surveillance Teams as soon as the weather permits.

**XVII. Recovery Phase**

- \_\_\_\_\_ A. The Mayor-President or **MOHSEP** the East Baton Rouge Parish Office of Homeland Security & Emergency Preparedness will issue an "all clear".
- \_\_\_\_\_ B. All EOC staff will compile damage assessment information.
- \_\_\_\_\_ C. Update reports, logs, and activate equipment and personnel for recovery operations.
- \_\_\_\_\_ D. Update public regarding recovery operations, re-entry, road closures, etc.



**EAST BATON ROUGE PARISH**  
**MAYOR'S OFFICE OF HOMELAND SECURITY &**  
**EMERGENCY PREPAREDNESS**  
**STAFF**

The **Mayor's** Office of Homeland Security & Emergency Preparedness is located at 3773 Harding Boulevard, Baton Rouge, LA 70807. Emergency Preparedness staff may be reached at 389-2100.

**JoAnne H. Moreau, CEM**  
*Director*

**Tuesday Mills, LEM**  
*Assistant Director*

**Kyle Jones**  
*Chief of Operations*

**Jonathan Adams, LEM**  
*Planning & Research Coordinator*

**Nicholas Barber, LEM**  
*Training & Exercise Specialist*

**Danielle Gagnet**  
*Executive Assistant*

**Henrietta T. Alleman**  
*Emergency Coordinator*

**William White**  
*Emergency Coordinator*

**Nicholas Barber**  
*Emergency Coordinator*

**Toby Rosenthal**  
*Emergency Coordinator*

**Marlon Richardson**  
*Emergency Coordinator*

**Chris Banks**  
*Emergency Coordinator*

# HURRICANE SURVIVAL CHECKLIST FOR CITIZENS

## WHEN A HURRICANE WATCH IS ISSUED

### A. Check supplies:

- \_\_\_\_\_ 1. Transistor radio with fresh batteries.

Your radio will be your only reliable source of information. Have enough batteries to last several days. There may be no electricity.

- \_\_\_\_\_ 2. Flashlights, candles, fuel-burning lamps, and matches.

Store matches in a waterproof container. If you use lanterns or lamps, have sufficient fuel for several days and know how to use safely. Have extra flashlight batteries.

- \_\_\_\_\_ 3. Full tank of gasoline.

Remember the energy crisis. Never let the tank be less than half full during the hurricane season. Fill up as soon as a hurricane watch is posted. Remember, when there is no electricity, gas pumps won't work.

- \_\_\_\_\_ 4. Canned goods and non-perishable foods.

Store-packed food can be prepared without cooking and needs no refrigeration. There may be no electricity or gas for days.

- \_\_\_\_\_ 5. Containers for drinking water.

Have enough clean containers to store sufficient drinking water for several days. The city supply will probably be interrupted or contaminated. Keep bottled water well stocked.

- \_\_\_\_\_ 6. Materials for protecting glass openings.

Have suitable shutters or procure stout lumber for protecting large windows and doors; have masking tape available for use on small windows.

## **WHEN A HURRICANE WARNING IS ISSUED**

### **A. BEGIN A CONTINUOUS COMMUNICATIONS WATCH.**

- \_\_\_\_\_1. Act Promptly
- \_\_\_\_\_2. Monitor TV and AM radio broadcasts or VHF/FM continuous weather broadcasts. Keep a log of official information on hurricane position, intensity, and expected landfall.
- \_\_\_\_\_3. Discount rumors. Use the telephone sparingly.

### **B. IF YOU LIVE IN A MOBILE HOME:**

- \_\_\_\_\_1. Check your tie-downs and leave immediately for safer refuge.

### **C. PREPARE YOUR RESIDENCE AND PROPERTY FOR HIGH WINDS:**

- \_\_\_\_\_1. SECURE ALL OUTSIDE OBJECTS.  
  
Garbage cans, awnings, garden tools and loose objects can become lethal projectiles. Anchor them securely or bring them indoors.
- \_\_\_\_\_2. PROTECT LARGE WINDOWS AND OTHER EXPOSED GLASS.  
  
If shutters are not available, board up large windows. Tape windows which are not boarded or shuttered to reduce shattering. Draw drapes across windows and patio doors to protect against flying glass if shattering does occur.
- \_\_\_\_\_3. MOVE SMALL BOATS ON TRAILERS CLOSE TO THE HOUSE.  
  
Fill them with water to weight them down. Lash boats securely to trailer and use tie-downs to secure the trailer to the ground or to the house.
- \_\_\_\_\_4. CHECK MOORING LINES OF BOATS IN THE WATER AND THEN LEAVE THEM.
- \_\_\_\_\_5. MOVE VALUABLES AND PERSONAL PAPERS TO HIGHEST POINTS.  
  
It is good insurance for irreplaceable documents to place them in a high spot and, if possible, in a waterproof container.

### **D. CHECK YOUR SURVIVAL SUPPLIES ONCE AGAIN.**

**E. IF YOU DECIDE TO REMAIN AT HOME:**

\_\_\_\_ 1.      REMAIN INDOORS.

Don't venture out during the lull. When the eye arrives the lull sometimes ends suddenly as winds return from the opposite direction. Winds can increase to 75 mph or more in a few seconds.

\_\_\_\_ 2.      STAY AWAY FROM EXPOSED WINDOWS AND GLASS DOORS.

Move furniture away from exposed doors and windows during the hurricane.

\_\_\_\_ 3.      STAY ON THE MOST INWARD PART OF THE HOUSE.

If your home has an "inside" room, remain there during the height of the hurricane. Closets, bathtubs, and hallways are usually a safe haven.

\_\_\_\_ 4.      KEEP A CONTINUOUS COMMUNICATIONS WATCH.

Keep the radio or television tuned for hurricane information from official sources. Unexpected changes can sometimes call for **last** minute evacuations or relocations.

\_\_\_\_ 5.      KEEP CALM.

Your ability to meet emergencies will help others maintain control of their situation.

**AFTER THE HURRICANE PASSES**

**Some dangers remain:**

\_\_\_\_ A.      BEWARE OF OUTDOOR HAZARDS.

Watch out for LOOSE OR DANGLING POWER LINES. Many lives are lost by electrocution.

\_\_\_\_ B.      WALK OR DRIVE CAUTIOUSLY.

Debris-filled streets are dangerous. Snakes and poisonous insects will be a hazard. Washouts may weaken roads and bridge structures which may collapse under the weight of passing vehicles.

\_\_\_\_ C.      GUARD AGAINST SPOILED FOOD.

Food in refrigerators may begin to spoil if power is off for more than a few hours. Home freezers will keep food frozen for several days if the doors are not opened after a power failure. You should not re-freeze food once it begins to thaw.

\_\_\_\_D. DO NOT USE WATER UNTIL YOU ARE SURE IT IS SAFE.

Use your emergency drinking water, or boil other water before drinking until you receive official word that the city water supply is safe.

\_\_\_\_E. TAKE EXTRA PRECAUTIONS TO PREVENT FIRES.

Until all services return to normal, lowered water pressure in city mains and the interruption of their services may make fire fighting extremely difficult after a hurricane.

**EMERGENCY DECLARATION  
BY LOCAL PRINCIPAL EXECUTIVE OFFICER  
LOUISIANA EMERGENCY ASSISTANCE DISASTER ACT OF 1993**

**STATE OF EMERGENCY  
LOCAL DISASTER DECLARATION**

**WHEREAS, EAST BATON ROUGE PARISH** may greatly be affected by

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**WHEREAS, EAST BATON ROUGE PARISH** will activate any/all necessary emergency plans and activities in response to \_\_\_\_\_ and that this may exceed the parish's capability to respond to this life-threatening crisis.

**NOW THEREFORE I, Mayor-President Melvin "Kip" Holden**, on \_\_\_\_\_, hereby declare that a State of Emergency exists in East Baton Rouge Parish, in accordance with the provisions of the Louisiana Emergency Assistance and Disaster Act of 1993, as amended.

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Melvin "Kip" Holden  
Mayor-President  
City of Baton Rouge,  
Parish of East Baton Rouge

# HURRICANE PREPAREDNESS CHECKLIST FOR EAST BATON ROUGE PARISH GOVERNMENT

## I. HURRICANE WATCH

- \_\_\_\_ A. Notify the Director of **MOHSEP** ~~East Baton Rouge Parish Office of Homeland Security & Emergency Preparedness~~ and the Mayor-President who will activate the EOC in accordance with local, state and federal ordinances.
- \_\_\_\_ B. Ensure that appropriate information and instructions based on the latest hurricane advisories are broadcast by radio and television. For example:
- "Radio Stations and Television Channels will broadcast latest hurricane advisories. Your local government will advise and instructions will also be issued over these stations by the Mayor-President and/or the Director of **MOHSEP** ~~East Baton Rouge Parish Office of Homeland Security & Emergency Preparedness~~."
- \_\_\_\_ C. Add information from the Governor's Office of Homeland Security & Emergency Preparedness **GOHSEP** tracking the storm to Step B, if available.
- \_\_\_\_ D. Assess the situation and review preparedness procedures for evacuation and other possible local alternate plans.
- \_\_\_\_ E. If possible, determine probable risk area. Initiate reporting of situation to industries, utilities, schools, and other facilities in the probable risk area. Dispatch Emergency Service field personnel (particularly police) to alert exposed settlements and trailer parks to maintain a constant radio watch for further instructions.
- \_\_\_\_ F. Provide continuing instruction to the public, such as:
- \_\_\_\_ 1. Advise public of safe havens if they are **ordered** ~~warned~~ to evacuate.
- \_\_\_\_ 2. Routes to use ~~d~~ when area is ordered to evacuate. (Provide map of proposed evacuation routes to assist the announcer.)
- \_\_\_\_ G. Maintain contact with **GOHSEP**. ~~the Governor's Office of Homeland Security & Emergency Preparedness~~.
- \_\_\_\_ H. Have state highway and public works departments make preparations for placing emergency directional and detour signs as called for under evacuation and traffic control plans.

## II. HURRICANE WARNING

- \_\_\_\_A. Place the EOC in full-scale operations, including emergency communication systems, plans, and procedures.
- \_\_\_\_B. Step up broadcasts over radio and television channels to remind public to:
  - \_\_\_\_1. Remain calm.
  - \_\_\_\_2. Remain at home.
  - \_\_\_\_3. Make preparations for evacuation if ordered to do so.
  - \_\_\_\_4. Stay tuned in continuously for information.
  - \_\_\_\_5. Begin precautionary measures.
- \_\_\_\_C. Notify all agencies and individuals involved.
- \_\_\_\_D. Advise the Superintendent of Schools to consider canceling classes for the duration of the emergency.
- \_\_\_\_E. Put the appropriate hurricane emergency plan in operation, depending on the expected force of the wind. Alternate plans, developed by local government, should include: areas to be evacuated, shelter locations for evacuees, feeding and other requirements for taking care of evacuees.
- \_\_\_\_F. Remind appropriate Emergency Responder personnel to position equipment, fuel and other essential supplies outside the anticipated storm area for use after the storm.
- \_\_\_\_G. Check auxiliary generators and other power and lighting equipment. Place reserve EOC supplies and equipment, such as antennas, where they can be obtained following the storm.
- \_\_\_\_H. Place into effect a highway traffic control plan to expedite movement from areas ordered **to** evacuated to hurricane shelters. The plan should include designation of exit routes for evacuees and provision for broadcasting information to the public.
- \_\_\_\_I. Set up patrols to cordon **off** evacuated areas to prevent fires, looting and property damage.
- \_\_\_\_J. If the hurricane strikes, commence Search and Rescue and other emergency operations, as soon as possible and as required, in accordance with appropriate logs or checklists.
- \_\_\_\_K. After passage of the hurricane, broadcast advice and instructions to the public:

- \_\_\_\_\_ 1. ~~That they should~~ Remain in shelters until informed by those in charge that they may return to their homes.
  - \_\_\_\_\_ 2. Where assistance may be obtained
- \_\_\_\_\_ L. As soon as situation permits, resume normal routine, and notify EOC staff of damage assessment.