

East Baton Rouge Parish
Mayor's Office of Homeland Security & Emergency Preparedness
Local Emergency Planning Committee
3/19/09

Present:

Robyn Cadwallader, American Red Cross
Pam Kaster, Citizen
Danielle Gagnet, MOHSEP
Eric Johnson, EBR School System
Capt. Bob Hale, EBRSO
Karen Price, LDEQ
Allyn Whaley-Martin, OLOL
Mike Manning, Baton Rouge Food Bank

Preston Gallup, BRFD
Allen Spears, City of Baker
Kyle Jones, MOHSEP
Bill Talmadge, EBR School System
Obie Cambre, ExxonMobil
Sharon Martin, Livingston Parish COA
Eldon Ledoux, St. George FD

Sgt. Chris Rushing, BRPD
Tuesday Mills, MOHSEP
William White, MOHSEP
Mjr. Lawrence McLeary, EBRSO
Michelle Octave, GOEA
Joe Thompson, LSU Police
Nicholas Barber, MOHSEP

ITEMS/ISSUES	DISCUSSION	ACTION	PERSON RESPONSIBLE
Introductions	<ul style="list-style-type: none"> Danielle Gagnet welcomed everyone to the March meeting and asked everyone to introduce themselves and state the agency or organization they were representing. 	Members introduced themselves	All
Approval of Minutes	<ul style="list-style-type: none"> The minutes from the February meeting were accepted by the committee. 	Minutes Approved	All
Monthly HAZMAT Incident Review	<ul style="list-style-type: none"> No Report. 	No Report.	Preston Gallup
After Action Review Committee	<ul style="list-style-type: none"> Nick collected the CERT After-Action Reports and they will be input into the database. There will be a meeting next week, Thursday March 26th, at the ATM/EOC building. It was asked if the committee could take a look back at the Katrina and Rita After-Action Reports and update them. 	Input After-Action information into the database Conduct meeting with subcommittee members Update Katrina/Rita After-Actions	Nick Barber
Citizen Corps Council	<ul style="list-style-type: none"> Nick spoke with BREC, the Boys and Girls Club of Baton Rouge, YMCA, and Southern University and they would like to send children again this year to participate in the 	Schedule and coordinate with agencies for Jr. CERT trainings	Nick Barber

ITEMS/ISSUES	DISCUSSION	ACTION	PERSON RESPONSIBLE
	<p>Jr. CERT program.</p> <ul style="list-style-type: none"> • Mayor Mouse has arrived and she will be brought down to be introduced to the attendees. • Nick met with the 4-H club at Scotlandville High School and they will be joining in the Teen CERT program. This will be the first year that they will be involved with the program. • There is a CERT training scheduled May 5th, 7th and the 9th from 8:00 AM – 4:00 PM Tuesday and Thursday and 9:00 AM – 2:00 PM on Saturday. This is with the Disaster Relief Committee in Baton Rouge. Trainers are needed and it was asked that if anyone was interested or knew anyone who may be interested it would be appreciated. • There will be a meeting Thursday May 26th in the Mayor's Overwatch. • Ms. Tuesday Mills added Pointe Coupee Hospital would like to start a CERT team. CERT teams will be tasked with checking on the elderly during emergencies. During Hurricane Gustav the CERT teams were not able to respond due to the damage. It would be a good idea to start a regional approach to CERT teams and this should be brought to the state. 	<p>Conduct CERT training and obtain instructors</p> <p>Conduct meeting with subcommittee members</p> <p>Bring idea to the state about doing Regional CERT teams that could help devastated parishes during disasters</p>	
Emergency Operations Planning Committee	<ul style="list-style-type: none"> • Held first subcommittee meeting on March 12th. • Each department is responsible for updating their own annex of the plan. An email will be sent out asking for updates on each department's progress. • Revisions are due no later than June 1st. 		Kyle Jones/Larry Mounce
Incident Notification Systems	<ul style="list-style-type: none"> • There was no report available. • The comparison chart with information from all of the notification vendors is still being looked over. 	Look at notification systems	Preston Gallup/ Kyle Jones
Legal Update	<ul style="list-style-type: none"> • No report. • Ms. Kaster asked if this was a fiscal only session or a full legislative session. 		Lea Anne Batson

ITEMS/ISSUES	DISCUSSION	ACTION	PERSON RESPONSIBLE
Metropolitan Medical Response System	<ul style="list-style-type: none"> The group met yesterday and they are planning to have a Hurricane Awareness Summit. Plans will be looked at from hospitals, supporting agencies, shelters and others. They will be looking for information from GOHSEP about reimbursements and other issues concerning hurricane preparedness. There is a committee trying to find the best practices for dispensing oxygen to the public during a disaster. Looking for a better and cheaper system. In June there will be another hospital exercise. It is called a desktop drill where there will be a moderator leading the drill from a computer. The drill will be taking place at hospitals across the region. Ms. Kaster asked if we had any rural hospitals in East Baton Rouge Parish and she was told there are none in the parish, but there are some in the region. 	<p>Monitor oxygen dispensing committee progress</p> <p>Participate in hospital exercise in June</p>	Connie DeLeo
Public Information Coordinating Council	<ul style="list-style-type: none"> They will do the summit for Region II Healthcare. There will be a television show on channel 21 called Ready TV. Still waiting on confirmation of dates for the Hurricane Awareness Briefing in May, but it is a possibility that the big plane could be coming. There were three different meetings that day last year, the first meetings were administrative in the morning, then an LEPC sponsored luncheon funded by the North Baton Rouge Chemical Industry Task Force, and in the afternoon meetings were held with non-governmental organizations. Schools were invited to view the plane, but this may be limited this year. It was asked if we were interfacing with Greater Baton Rouge Safety Council about finding out about events that we could participate in. Ms. Kaster said that Chief Larry Mounce did a presentation at the Community Advisory Panel that she belongs to and the favorite topic of the panel is Connect- 	<p>Prepare for public awareness campaign</p> <p>Finalize Hurricane Awareness Briefing</p>	Tuesday Mills

ITEMS/ISSUES	DISCUSSION	ACTION	PERSON RESPONSIBLE
	<p>CTY. Ms. Mills said that the contract ends at the end of the year and we are searching to make sure that there aren't any better systems out there. The hospitals are in the process of getting into the system as well.</p>		
Regional Communications	<ul style="list-style-type: none"> No report. 		Ralph Ladnier
Drill Planning and Training	<ul style="list-style-type: none"> There was a meeting on March 5th with the training subcommittee to discuss what kind of training each discipline would like to see brought in. May 26-28 there will be a Management-310 Threat and Risk Assessment course being taught at the ATM/EOC. Also, we are looking into bringing in a G-775 Emergency Operations Center Training Course. If anyone would like to be put on the training contact list please let me know. 	<p>Fill MGT-310 class</p> <p>Bring in G-775 EOC Training</p>	Will White
Geographic Information System	<ul style="list-style-type: none"> Danielle gave the report for Jonathan Adams. Jonathan is reviewing Pictometry software. He will begin building layers that could be used during disasters to help with numbers for damages, power outages, etc. Virtual LA is Google Earth that is owned and maintained by GOHSEP and we are finding different ways to use the software. Kyle Jones added that he was using the software to aid him in a hazard mitigation project. 	Review Pictometry	Jonathan Adams
Credentialing	<ul style="list-style-type: none"> Chief Mounce held a meeting last month which was attended by many different disciplines throughout the parish. They are looking into a credentialing system that would allow certain people back into the parish if the parish is closed. This process also includes identifying essential personnel and giving certain people certain levels of importance to the operation of the agency, business, plant, etc. Mr. Eldon Ledoux asked if CERT members would be part of the group that would be given credentialing as they would be responding as well. 	Determine best system of determining which people need to be let back into the parish and give them credentials	Larry Mounce

ITEMS/ISSUES	DISCUSSION	ACTION	PERSON RESPONSIBLE
Port Committee	<ul style="list-style-type: none"> Mr. Obie Cambre said that they have the two sites picked and are working on them. Once they go through the engineering process they will be bid out. It was pointed out that a sentence needed to be changed in the minutes concerning the Transportation Worker Identification Credentialing. 	<p>Waiting for sites to be bid out</p> <p>Minutes need to be changed</p>	Obie Cambre/Kyle Jones
Critical Infrastructure	<ul style="list-style-type: none"> There was a meeting earlier this month. Members were assigned different areas to review and make updates. Will also meet with Chief Mounce as he is in the process of doing a data call and should have valuable information on infrastructure throughout the parish. A representative was requested from healthcare to identify those facilities. Cpl. Hamilton will be contacting outside municipalities to gain information on their critical infrastructure. 	<p>Meet with Chief Mounce about data call</p> <p>Contact outside areas to gain information</p>	Cpl. David Hamilton
Weapons of Mass Destruction	<ul style="list-style-type: none"> The subcommittee met earlier this month to discuss training areas and looked at the possibility of having an exercise next spring. There will be a resource evaluation done throughout the parish and a gap analysis will be done. The next meeting will be after next month's LEPC meeting. 	Start training	Sgt. Chris Rushing
Urban Search And Rescue Committee	<ul style="list-style-type: none"> No report. 		Larry Mounce
New Business	<ul style="list-style-type: none"> A representative from the Governor's Office of Elderly Affairs stated that as we move forward in preparedness, this group would like to be included. Each parish has a Council on Aging that is aware of the elderly, electrically dependent, etc. As we talk about credentialing and many other things it is important that they be included and thought of especially during planning times. They would like to be more involved in everything. Mr. Bill Talmadge said that as Hurricane season nears he is continually receiving phone calls from state 		

ITEMS/ISSUES	DISCUSSION	ACTION	PERSON RESPONSIBLE
	<p>agencies and many other groups concerning transportation and resources. He said that his school children come first, parish second, and whatever is left will be used to help anyone else that can be helped. Ms. Mills stated that many departments are making changes and this may be why all of the phone calls are coming in. She is not sure what DOTD is doing with their buses and there will possibly be new contracts this year.</p>		
Old Business	<ul style="list-style-type: none"> • No Report 		