

TAB A – Section 3

Patient Emergency Categories and Admission Criteria **WORKSHEET**

Name of Parish:	_____
Name of Agency:	_____
Address:	_____
Phone:	_____
State License #:	_____
Filled out by:	_____
Date:	_____

Instructions: **Tab A** is composed of three sections. Each section describes the patient emergency category, provides examples, and provides guidance on the responsibility of the Home Health Agency for each category of patients. This section, **Tab A – Section 3** provides admission criteria and guidance for Category II patients. **Section 3** is a Worksheet and should only be used for Home Health Agency purposes. During times of emergencies, it is important that you provide this information to your Parish Office of Emergency Preparedness (OEP). *During the event of an emergency (especially when evacuation looks imminent), Tab B - Communication Tool for Emergency Assistance should be completed and provided to the Parish OEP Office.* Please note that if you service clients in several parishes, please provide each Parish OEP with a listing of those Category II clients residing in that specific Parish.

Category II - Special Needs Individual:

Category II indicates that these patients require community assistance during an emergency evacuation. These patients have special need(s) and have no other family, caregiver, neighbor, or other assistance to call upon in an emergency.

Examples:

Bladder/bowel incontinence	Chair bound
Tube feeding	Indwelling catheter
Contractures	Injections
Other....	

Home Health Responsibility: In the event of an emergency, the Home Health Agency should contact their Parish Office of Emergency Preparedness (OEP) with the identified Category II patients by filling out **Tab B - Communication Tool for Emergency Assistance**. The OEP should be provided a copy of the client's Disaster ID Form (Tab C) for each client listed in **Tab B - Communication Tool for Emergency Preparedness**. A copy of the Disaster ID Form should also be provided to the patient to carry on their person.

NOTE: The utmost effort and care must be taken to protect the confidentiality of patient information.