



**City of Baton Rouge, Parish of East Baton Rouge  
Department of Human Resources**

***Application for High School Student Internship***

Date: \_\_\_\_\_

Department \_\_\_\_\_

**INSTRUCTIONS:** Type or print answers to all questions.

Social Security number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name \_\_\_\_\_  
(Last) (First) (Middle)

Address \_\_\_\_\_  
(Number and Street)

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Drivers License ID \_\_\_\_\_ State \_\_\_\_\_ Birthday \_\_\_\_\_  
(Month) (Date) (Year)

Drivers ID expiration date: \_\_\_\_\_

Home Phone No. \_\_\_\_\_ Cell No. \_\_\_\_\_ E-Mail: \_\_\_\_\_  
(Area code) (Area code)

Department/Division in which you are applying to work: \_\_\_\_\_

Education: High school attending \_\_\_\_\_

Have you ever been convicted of a crime after your 18<sup>th</sup> birthday? \_\_\_\_ Yes \_\_\_\_ No

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type of rehabilitation.

\_\_\_\_\_

Are you a former employee of the City-Parish Government? \_\_\_\_ Yes \_\_\_\_ No

If yes, give last date of employment and Dept/division \_\_\_\_\_

Do you have any "immediate family members" siblings and spouse of siblings, spouse, parents of spouse and parents working for the City-Parish Government or serving as a member of Metropolitan Council or Mayor's Office? \_\_\_\_ Yes \_\_\_\_ No

If yes, please complete the following \_\_\_\_\_  
(Continue listing on the back of this form if necessary) (Name) (Relationship) (Department)

**CERTIFICATION:** I certify that the statements made by me on this application are true and complete to the best of my knowledge and are made in good faith.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_