

ENTERPRISE FUNDS

Enterprise funds account for operations (a) that are financed and operated in a manner similar to that used in private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Capital Transportation Corporation accounts for the operation of a bus transportation service. Principal revenues of the fund are bus fares and governmental subsidies.

Greater Baton Rouge Parking Authority accounts for the operation of an off-street parking facility. Principal revenues of the fund are governmental subsidies and automobile parking fees.

Sewerage-Operations and Maintenance, Parish Sewer User Fee Fund, and Parish Sewer Sales Tax account for the provision of sewer services and sewage treatment services to the residents of East Baton Rouge Parish. All activities necessary to provide such services are accounted for in these funds, including, but not limited to, administration, operations, maintenance, and billing and collection of a sewer user fee.

Solid Waste Disposal Facility Fund accounts for the provision of solid waste disposal services and operation of the landfill and recycling office. Principal revenues of the fund are landfill tipping fees.

Riverside Centroplex accounts for the operation of a cultural and entertainment center composed of an arena, exhibition hall, and theater of performing arts. Management of the center is provided by Spectacor Management Group, a private management company.

Greater Baton Rouge Airport District accounts for the operation of the Baton Rouge Metropolitan Airport, a commercial and general aviation facility principally financed by air carrier fees and airport related services.

MISSION STATEMENT

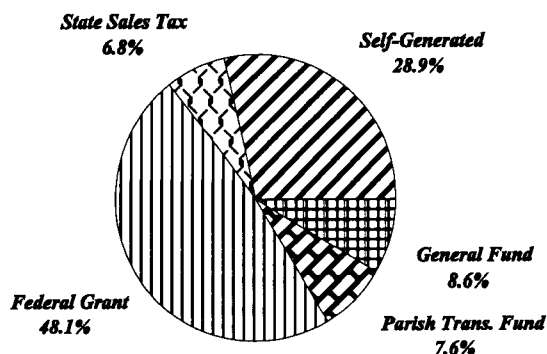
Capital Transportation Corporation (CTC) is a nonprofit quasi-public corporation which functions under the provisions of an operating agreement with the City of Baton Rouge and Parish of East Baton Rouge. The Corporation's purpose is to provide efficient and convenient public transportation for the Parish of East Baton Rouge and the Greater Baton Rouge Area.

BUDGET SUMMARY	2001 ACTUAL	2002 REVISED BUDGET	REQUEST	2003 PROPOSED	FINAL
SOURCES OF FUNDS:					
Self Generated Revenues:					
Passenger Revenue	1,270,240	1,573,000	1,110,000	1,110,000	1,110,000
Contract Revenue	2,148,830	2,188,980	2,300,000	2,300,000	2,300,000
Advertising & Other	181,200	45,000	50,000	50,000	50,000
Federal Assistance: Operating Grants	5,998,520	3,948,080	4,024,000	4,024,000	4,024,000
State Assistance: Hotel/Motel Sales Tax	852,080	776,000	776,000	776,000	776,000
Local Assistance:					
City-Parish General Fund	1,074,140	1,032,650	1,042,980	1,042,980	1,042,980
Parish Transportation Fund	947,230	947,230	947,230	947,230	947,230
TOTAL SOURCES OF FUNDS	12,472,240	10,510,940	10,250,210	10,250,210	10,250,210
% CHANGE OVER PRIOR YEAR IN GENERAL FUND SUBSIDY	----	-3.86%	1.00%	1.00%	1.00%
USES OF FUNDS:					
Operating Expenses (Excluding Depreciation)					
Administration/Planning	2,286,750	1,709,130	1,150,580	1,150,580	1,150,580
Operations	4,560,670	4,643,230	4,399,630	4,399,630	4,399,630
Maintenance	2,277,920	2,041,360	2,400,000	2,400,000	2,400,000
ADA	813,020	882,190	800,000	800,000	800,000
Expanded Service	1,657,540	1,235,030	1,500,000	1,500,000	1,500,000
Reverse Commute	976,400	0	0	0	0
TOTAL USES OF FUNDS	12,572,300	10,510,940	10,250,210	10,250,210	10,250,210
EXCESS SOURCES OVER USES	(100,060)	0	0	0	0
NET ASSETS, JANUARY 1	5,958,840	5,087,390	4,265,740	4,265,740	4,265,740
ADJUSTMENTS	(771,390)	(821,650)	(900,000)	(900,000)	(900,000)
NET ASSETS, DECEMBER 31	5,087,390	4,265,740	3,365,740	3,365,740	3,365,740
CAPITAL CONTRIBUTIONS	(7,626,030)	(7,626,030)	(7,626,030)	(7,626,030)	(7,626,030)
ADJUSTED NET ASSETS, DECEMBER 31	(2,538,640)	(3,360,290)	(4,260,290)	(4,260,290)	(4,260,290)

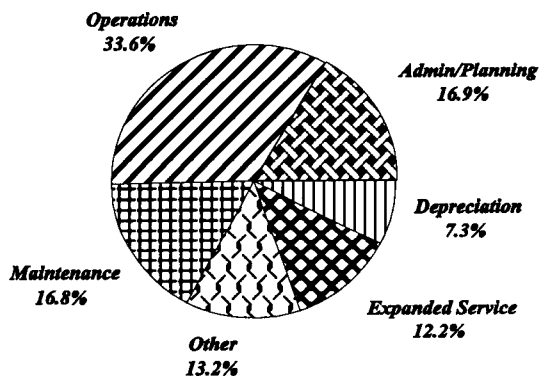
*Reverse Commute is a competitive grant that was not awarded in 2002, and not anticipated to be awarded in 2003. A supplemental request of \$750,000 was submitted to cover increased insurance and liability claims.— Not approved.

FINANCIAL SUMMARY FOR THE YEAR 2001

2001 SOURCES



2001 USES



MISSION STATEMENT

The mission of the Greater Baton Rouge Parking Authority (Parking Garage) is to provide a service to downtown-area employees and to the general public and at the same time be able to operate like a for-profit business. This service includes collecting fees for daily parking, which is available to persons who conduct business in downtown-area offices. Monthly fees are collected from employees working in the downtown area, which allows these customers to come and go throughout the day Monday-Friday, 6:30 a.m. to 6:30 p.m. Event parking is charged to patrons attending functions in the Centroplex during or after normal garage hours. Another responsibility of the garage is to collect monthly fees from persons who park on the B1 and B2 levels of the governmental complex.

BUDGET SUMMARY	2001 ACTUAL	2002 BUDGET	REQUEST	2003 PROPOSED	FINAL
REVENUES:					
Charges for Services	621,840	616,200	615,000	615,000	615,000
Miscellaneous	10,140	1,050	5,000	5,000	5,000
TOTAL REVENUES	631,980	617,250	620,000	620,000	620,000
APPROPRIATIONS:					
Personal Services	195,380	214,350	224,690	224,690	224,690
Employee Benefits	73,730	83,640	94,300	96,200	96,200
Supplies	2,550	5,710	5,710	5,710	5,710
Contractual Services	66,260	77,320	200,440	200,450	200,450
Depreciation	402,350	400,790	400,790	400,790	400,790
Debt Service	95,210	61,360	25,050	25,050	25,050
TOTAL APPROPRIATIONS	835,480	843,170	950,980	952,890	952,890
% CHANGE OVER PRIOR YEAR	-----	0.92%	12.79%	13.01%	13.01%
TRANSFER FROM GENERAL FUND	387,770	352,730	352,730	352,730	352,730
NET ASSETS, JANUARY 1	1,549,670	1,733,940	1,860,750	1,860,750	1,860,750
ADJUSTMENTS	0	0	0	0	0
NET ASSETS, DECEMBER 31	1,733,940	1,860,750	1,882,500	1,880,590	1,880,590
CAPITAL CONTRIBUTIONS	(2,289,030)	(2,289,030)	(2,289,030)	(2,289,030)	(2,289,030)
ADJUSTED NET ASSETS, DECEMBER 31	(555,090)	(428,280)	(406,530)	(408,440)	(408,440)
PERSONNEL ALLOTTED	9	9	9	9	9

BUDGET HIGHLIGHTS

Effective 01/01/03 the cost center for this department will be 7006000 instead of 4030200, since this department has transferred to the Department of Public Works.

Pay grade increases are requested for the following: Parking Garage Manager from 207 to 209, Assistant Parking Garage Manager from 114 to 116, Parking Garage Supervisor from 113 to 115, Parking Garage Attendant II from 106 to 108, and Parking Garage Attendant I from 104 to 106. Total cost is \$9,040 including benefits. — *Approved.*

Funding in the amount of \$110,000 is requested to address safety concerns with regard to lighting in the parking garages. This upgrade can be implemented over the next few years at a cost of \$55,000 per parking garage level. This request includes funding for two parking garage levels. — *Approved.*

PERSONNEL SUMMARY

JOB CODE	JOB TITLE	ALLOTMENT				PAY	ANNUAL SALARY	
		CUR	REQ	PRO	FIN	GRADE	MINIMUM	MAXIMUM
109330	Parking Garage Manager	0	1	1	1	209	24,727	34,228
109330	Parking Garage Manager	1	0	0	0	207	22,442	31,067
109325	Assistant Parking Garage Manager	0	1	1	1	116	22,039	30,508
109325	Assistant Parking Garage Manager	1	0	0	0	114	20,040	27,717
109323	Parking Garage Supervisor	0	2	2	2	115	21,009	29,081
109323	Parking Garage Supervisor	2	0	0	0	113	19,127	26,415
110128	Clerical Specialist III	1	1	1	1	111	17,431	23,997
111735	Parking Garage Attendant II	0	1	1	1	108	15,169	20,773
111735	Parking Garage Attendant II	1	0	0	0	106	13,843	18,931
111732	Parking Garage Attendant I	0	3	3	3	106	13,843	18,931
111732	Parking Garage Attendant I	3	0	0	0	104	12,625	17,246
TOTAL		9	9	9	9			

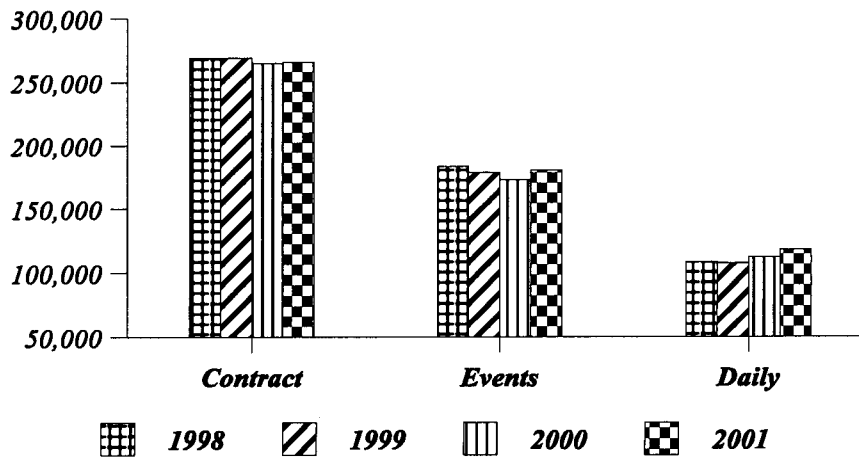
PERFORMANCE MEASUREMENT

Goals/Objectives/Performance Indicators	2001 Actual	2002 Target	2003 Target
1. <i>To provide safe parking space for the citizens in the downtown area.</i>			
a) # of total parking spaces available	2,014	2,014	2,014
b) # of contract parkers	1,209	1,180	1,220
c) # of public events held in downtown area	182	160	190
d) # of times the parking areas are patrolled by law enforcement officials (per day)	2	2	2
e) Law enforcement official on-site at public events	✓	✓	✓

GRAPHICAL SUMMARY

Parking Garage Revenues

1998 - 2001



**COMPREHENSIVE SEWERAGE SYSTEM ENTERPRISE FUND
ALL FUND SUMMARY**

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MISSION STATEMENT

The mission of the Comprehensive Sewerage System is to provide high-quality service to the customers by collecting, transporting, and treating wastewater in a cost-effective manner; to respond in a timely manner to customer emergencies; to comply with all federal and state laws; and to provide for the future sewer needs of the City-Parish.

The following budget summary (across separate managerial fund lines) has been prepared in order to assist readers in understanding, from an overall perspective, the financial structure of the Comprehensive Sewerage System Enterprise Fund.

BUDGET SUMMARY	2001 ACTUAL	2002 BUDGET	REQUEST	2003 PROPOSED	FINAL
REVENUES:					
Taxes	29,125,330	28,750,920	29,901,280	29,901,280	29,901,280
Charges for Services	40,261,670	48,246,800	52,918,000	52,918,000	52,918,000
Miscellaneous Revenues	193,360	16,000	13,000	13,000	13,000
Non-Operating Revenues	6,063,240	1,760,000	1,710,000	1,710,000	1,710,000
Interfund Transfers:					
1998-A Bonds Capital Improvement Fund	70,930	0	0	0	0
General Fund	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000
TOTAL REVENUES	79,714,530	82,773,720	88,542,280	88,542,280	88,542,280
APPROPRIATIONS:					
Finance/Service Fee Business Office	1,610,840	1,709,820	2,362,630	2,362,290	2,362,290
General Administration	3,031,840	3,187,810	3,499,320	3,491,860	3,491,860
Environmental Section	760,310	838,260	906,180	912,990	912,990
Wastewater Collection	4,717,340	5,244,770	5,483,580	5,494,950	5,494,950
Wastewater Treatment	14,201,920	14,908,090	14,792,230	14,789,610	14,789,610
Sewer Preventive Maintenance Program	2,088,070	2,239,800	3,207,940	3,207,940	3,207,940
Wet Well Maintenance Program	408,170	100,000	400,000	400,000	400,000
Emergency Point Repairs	0	1,750,000	2,000,000	2,000,000	2,000,000
Contractual Services	2,328,230	720,230	721,720	721,720	721,720
Debt Service (excludes bond principal)	16,605,850	17,335,330	16,485,990	16,485,990	16,485,990
Bad Debt Expense	269,570	275,000	400,000	400,000	400,000
Depreciation	20,915,210	23,000,000	23,000,000	23,000,000	23,000,000
TOTAL APPROPRIATIONS	66,937,350	71,309,110	73,259,590	73,267,350	73,267,350
% CHANGE OVER PRIOR YEAR	-----	6.53%	2.74%	2.75%	2.75%
NET ASSETS, JANUARY 1	225,502,760	244,050,770	255,515,380	255,515,380	255,515,380
ADJUSTMENT					
Capital Contributions	5,770,830	0	0	0	0
NET ASSETS, DECEMBER 31	244,050,770	255,515,380	270,798,070	270,790,310	270,790,310
CAPITAL CONTRIBUTIONS	(49,067,010)	(49,067,010)	(49,067,010)	(49,067,010)	(49,067,010)
ADJUSTED NET ASSETS, DECEMBER 31	194,983,760	206,448,370	221,731,060	221,723,300	221,723,300

NOTE: Included in the 2003 proposed budget is an appropriation of \$642,500 to provide for a professional services contract with Montgomery, Watson, and Harza Americas, Inc. for the purpose of assisting the Department of Public Works in implementing the \$618 million SSO Construction Program as required by the 2001 Consent Decree.

PURPOSE OF APPROPRIATION

The Federal Clean Water Act requires all public agencies having jurisdiction over sewerage collection and treatment facilities to adopt a system of funding that would ensure that all users of the system would pay their proportionate share of the cost of operating and maintaining the sewerage facilities. On May 15, 1985, the Metropolitan Council adopted an ordinance placing a sewer user fee on all residential and business users of the sewerage system. The City and Parish have entered into a local services agreement with the Greater Baton Rouge Consolidated Sewer District, creating the East Baton Rouge Sewerage Commission, which has the authority to levy, collect, and dedicate sewer user fee charges.

The Metropolitan Council establishes a budget each fiscal year for the Sewerage Operations and Maintenance Section, which operates within the Department of Public Works. This section is funded by dedicated sewer user fees, the one-half of one percent (½%) sales and use tax dedicated for sewers and sewer disposal works, and an annual \$4,000,000 transfer from the General Fund supported by gaming revenues.

BUDGET SUMMARY	2001 ACTUAL	2002 BUDGET	REQUEST	2003 PROPOSED	FINAL
REVENUES:					
Interest Earnings	61,490	60,000	40,000	40,000	40,000
Sewer Line Subdivision Wye Fee	3,330	4,000	0	0	0
Interfund Transfers:					
City General Fund	2,400,000	2,400,000	2,400,000	2,400,000	2,400,000
Parish General Fund	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000
Parish Sewer User Fee Fund	12,106,490	17,466,980	19,348,880	19,356,640	19,356,640
Parish Sewer Sales Tax Fund	10,647,180	8,447,570	9,263,000	9,263,000	9,263,000
TOTAL REVENUES	26,818,490	29,978,550	32,651,880	32,659,640	32,659,640
APPROPRIATIONS:					
Finance/Service Fee Business Office	1,610,840	1,709,820	2,362,630	2,362,290	2,362,290
General Administration	3,031,840	3,187,810	3,499,320	3,491,860	3,491,860
Environmental Section	760,310	838,260	906,180	912,990	912,990
Wastewater Collection	4,717,340	5,244,770	5,483,580	5,494,950	5,494,950
Wastewater Treatment	14,201,920	14,908,090	14,792,230	14,789,610	14,789,610
Sewer Preventive Maintenance Program	2,088,070	2,239,800	3,207,940	3,207,940	3,207,940
Wet Well Maintenance Program	408,170	100,000	400,000	400,000	400,000
Emergency Point Repairs	0	1,750,000	2,000,000	2,000,000	2,000,000
TOTAL APPROPRIATIONS	26,818,490	29,978,550	32,651,880	32,659,640	32,659,640
% CHANGE OVER PRIOR YEAR	-----	11.78%	8.92%	8.94%	8.94%
NET ASSETS, JANUARY 1	0	0	0	0	0
ADJUSTMENT	0	0	0	0	0
NET ASSETS, DECEMBER 31	0	0	0	0	0
PERSONNEL ALLOTTED	351	342	342	342	342

SERVICE DESCRIPTION

The **Finance/Service Fee Business Office** bills, collects, and accounts for service fees in order to provide funds for sewer maintenance and improvements, and proper disposal of solid waste.

The **General Administration Division** performs the project management duties for the Sewer Rehabilitation Program to provide the construction knowledge and supervisory skills needed to complete the sewer improvement projects on time and within budget.

The **Environmental Division** acts as (1) a regulatory agency over parish ordinances concerning wastewater, stormwater runoff, and solid waste; (2) a consulting unit for Public Works and other City-Parish departments regarding compliance with federal and state environmental statutes; and (3) a service organization to parish citizens in resolving problems including odor complaints, storm drainage, hazardous spills, and raw sewage.

The **Wastewater Collection Division** is responsible for the operation, maintenance, repair, and rehabilitation of the wastewater collection system.

The **Wastewater Treatment Division** is responsible for the transportation, processing, and disposal of municipal wastewater according to state and federal regulations. This division operates and maintains over four hundred pump stations, two minor treatment plants, three major treatment plants, thirteen major booster stations, seven minor booster stations, three oxidation ponds, two peak-flow storage facilities, and six stormwater pumping stations.

The **Sewer Preventive Maintenance Program** consists of an annual professional services contract to provide assistance with the maintenance portion of the EPA consent decree requirements. Among the requirements are capacity management operation and maintenance (CMOM) activities, which include the implementation of a preventive maintenance program. Funding is also included for priority-one capital maintenance items at the treatment plants.

In the **Wet Well Maintenance Program**, wet wells at the three treatment plants and all pumping stations are pumped out to clear them of accumulated sand and other sediment.

The **Emergency Point Repairs Program** requires an appropriation for a contract to make urgent repairs to the sewerage system involving hazardous conditions threatening public health, public safety, and damage to property.

BUDGET HIGHLIGHTS

The Service Fee Business Office has been reorganized and is working to streamline processes through redesign and technology improvements. Attention will be given in 2003 to improving the computer system response time between this office and the Baton Rouge Water Company; replacing existing database terminals with personal computers to increase efficiency; developing an Internet website so that customers can access information; and implementing recommendations of the Service Fee Quality Team.

Personnel reclassifications are requested in the Service Fee Business Office, Wastewater Collection, and Wastewater Treatment Divisions.—*See Personnel Summary for approved changes.*

On March 14, 2002, the City-Parish signed a Consent Decree with the United States Environmental Protection Agency and the Louisiana Department of Environmental Quality; that Consent Decree requires the expenditure of approximately \$618 million over the next thirteen years to minimize sanitary sewer overflows. In order to minimize future sewer user fee increases and to provide funds to pay for this large construction project, operating expenses are being closely monitored and reduced when possible. The requested budget complies with the long-range funding model for the sewer program.

A professional services contract is requested in 2003 for the Sewer Preventive Maintenance and Asset Management Program in the amount of \$2,000,000. The amount requested for the Wet Well Maintenance Program is \$400,000, and the amount for the Emergency Point Repairs Program is \$2,000,000.—*Approved.*

The Service Fee Business Office contracts with various water companies to bill customers and process the sewer and solid waste fees received. In 2003, the contract amounts are: Baton Rouge Water Works Company (\$1,752,770); City of Baker (\$84,940); City of Zachary (\$30,990); Red Oak Water Company (\$25,320); and Bellingrath Water Company (\$11,040). In the General Administration Division, a professional services contract is being requested for software licenses, updates, and support by Hansen Information Technologies (\$24,890).—*Approved.*

PERSONNEL SUMMARY

JOB CODE	JOB TITLE	ALLOTMENT				PAY GRADE	ANNUAL SALARY	
		CUR	REQ	PRO	FIN		MINIMUM	MAXIMUM
FINANCE/ SERVICE FEE BUS. OFFICE								
100415	Assistant Revenue Manager	1	1	1	1	221	44,213	61,202
100410	Revenue Auditor	1	1	1	1	218	38,210	52,893
100115	Accountant III	0	1	1	1	215	33,036	45,730
100110	Accountant II	1	0	0	0	212	28,578	39,561
100105	Accountant I	1	1	1	1	118	24,279	33,608
111720	Service Fee Supervisor	1	1	1	1	117	23,137	32,027
107765	Service Fee Investigator	1	1	1	1	117	23,137	32,027
110625	Administrative Specialist II	1	1	1	1	115	21,009	29,081
111130	Senior Fiscal Specialist	14	14	14	14	113	19,127	26,415
TOTAL		21	21	21	21			
GENERAL ADMINISTRATION								
101490	Special Projects Engineer	1	1	1	1	226	56,352	78,005
101445	Professional Engineer IV	1	1	1	1	225	53,687	74,316
101440	Professional Engineer III	2	2	2	2	223	48,715	67,434
101435	Professional Engineer II	2	2	2	2	221	44,213	61,202
101430	Professional Engineer I	1	1	1	1	219	40,114	55,528
100110	Accountant II	1	1	1	1	212	28,578	39,561
151445	Assistant Public Works Superintendent	1	1	1	1	211	27,235	37,700
101225	Engineering Technician	3	3	3	3	121	28,080	38,870
101220	Engineering Aide III	2	2	2	2	119	25,489	35,282
102350	PC LAN Specialist	0	0	1	1	120	26,743	37,018
102350	PC LAN Specialist	1	1	0	0	119	25,489	35,282
151575	Wastewater Service Inspector	3	3	3	3	114	20,040	27,717
110625	Administrative Specialist II	1	1	1	1	115	21,009	29,081
110128	Clerical Specialist III	1	1	1	1	111	17,431	23,997
110118	Clerical Specialist II	1	1	1	1	109	15,887	21,796
151375	Maintenance Worker II	2	2	2	2	6111	17,598	24,071
151370	Maintenance Worker I	2	2	2	2	6109	16,077	21,902
TOTAL		25	25	25	25			
ENVIRONMENTAL								
101620	Environmental Coordinator	1	1	1	1	224	51,134	70,782
101440	Professional Engineer III	1	1	1	1	223	48,715	67,434
120525	Environ. & Wastewater Pretreatment Mgr.	1	1	1	1	215	33,036	45,730
120515	Environmental Specialist	11	11	11	11	119	25,489	35,282
110620	Administrative Specialist I	1	1	1	1	114	20,040	27,717
110128	Clerical Specialist III	2	2	2	2	111	17,431	23,997
TOTAL		17	17	17	17			

PERSONNEL SUMMARY (CONT.)

JOB CODE	JOB TITLE	ALLOTMENT				PAY GRADE	ANNUAL SALARY	
		CUR	REQ	PRO	FIN		MINIMUM	MAXIMUM
WASTEWATER COLLECTION								
151595	Wastewater Collections Systems Manager	1	1	1	1	221	44,213	61,202
107215	Wastewater Inspections Coordinator	2	2	2	2	215	33,036	45,730
151450	Public Works Superintendent	1	1	1	1	215	33,036	45,730
151445	Assistant Public Works Superintendent	2	2	2	2	211	27,235	37,700
151558	Wastewater Projects Specialist	1	1	1	1	116	22,039	30,508
101220	Engineering Aide III	4	4	4	4	119	25,489	35,282
101215	Engineering Aide II	1	1	1	1	116	22,039	30,508
151395	Maintenance Worker Supervisor II	4	4	4	4	115	21,009	29,081
151390	Maintenance Worker Supervisor I	4	4	4	4	113	19,127	26,415
151375	Maintenance Worker II	16	16	16	16	6111	17,598	24,071
151370	Maintenance Worker I	12	20	20	20	6109	16,077	21,902
151575	Wastewater Service Inspector	19	19	19	19	114	20,040	27,717
151215	Carpenter	1	1	1	1	6116	22,142	30,508
151380	Heavy Equipment Operator	18	18	18	18	6112	18,412	25,231
110625	Administrative Specialist II	1	1	1	1	115	21,009	29,081
110620	Administrative Specialist I	1	1	1	1	114	20,040	27,717
110134	Senior Clerical Specialist	1	1	1	1	113	19,127	26,415
110128	Clerical Specialist III	5	5	5	5	111	17,431	23,997
110118	Clerical Specialist II	2	2	2	2	109	15,887	21,796
113110	Stock Clerk II	2	2	2	2	6110	16,827	22,971
114125	Dispatcher	0	2	2	2	109	15,887	21,796
114125	Dispatcher	2	0	0	0	107	14,495	19,834
160105	Laborer	8	0	0	0	6107	14,706	19,966
	TOTAL	108	108	108	108			
WASTEWATER TREATMENT								
151570	Wastewater Treatment Plant Manager	1	1	1	1	221	44,213	61,202
151565	Asst. Wastewater Treatment Plant Mgr.	1	1	1	1	219	40,114	55,528
151563	Wastewater Treatment Process Control Sprv.	1	1	1	1	217	36,396	50,381
102655	P. W. Computer Systems Manager	2	2	2	2	216	34,671	47,994
109525	Facility Maintenance Supervisor	0	1	0	0	215	33,036	45,730
109525	Facility Maintenance Supervisor	0	0	1	1	214	31,470	43,561
109525	Facility Maintenance Supervisor	1	0	0	0	213	29,991	41,515
120440	Wastewater Laboratory Supervisor	1	1	1	1	216	34,671	47,994
151560	Wastewater Treatment Plant Supervisor	3	3	3	3	214	31,470	43,561
120435	Assistant Wastewater Laboratory Sprv.	1	1	1	1	213	29,991	41,515
120425	Wastewater Certification Instructor	1	1	1	1	209	24,727	34,228
151360	Electrical & Instrument Supervisor	1	1	1	1	211	27,235	37,700
120405	Laboratory Technician	7	7	7	7	6119	25,541	35,282
151520	Treatment Plant Operator III	3	3	3	3	211	27,235	37,700
151515	Treatment Plant Operator II	15	15	15	15	6118	24,349	33,608
151510	Treatment Plant Operator I	34	34	34	34	6116	22,142	30,508

PERSONNEL SUMMARY (CONT.)

JOB CODE	JOB TITLE	ALLOTMENT				PAY GRADE	ANNUAL SALARY	
		CUR	REQ	PRO	FIN		MINIMUM	MAXIMUM
151555	Plant Mechanic II	3	3	3	3	6119	25,541	35,282
151550	Plant Mechanic I	16	16	16	16	6117	23,223	32,027
151250	Plant Electrician	6	6	6	6	6118	24,349	33,608
151557	Instrument Technician	6	6	6	6	118	24,279	33,608
141315	Pump Machinist	0	1	0	0	6117	23,223	32,027
141315	Pump Machinist	0	0	1	1	6116	22,142	30,508
141315	Pump Machinist	1	0	0	0	6115	21,127	29,081
151535	Pump Mechanic II	7	7	7	7	6117	23,223	32,027
151530	Pump Mechanic I	23	23	23	23	6115	21,127	29,081
151235	Welder	1	1	1	1	6116	22,142	30,508
151390	Maintenance Worker Supervisor I	1	1	1	1	113	19,127	26,415
151380	Heavy Equipment Operator	4	4	4	4	6112	18,412	25,231
151375	Maintenance Worker II	7	7	7	7	6111	17,598	24,071
151370	Maintenance Worker I	9	9	9	9	6109	16,077	21,902
151110	Tradesworker I	5	5	5	5	6110	16,827	22,971
110625	Administrative Specialist II	1	1	1	1	115	21,009	29,081
110128	Clerical Specialist III	1	1	1	1	111	17,431	23,997
110118	Clerical Specialist II	6	6	6	6	109	15,887	21,796
151505	Treatment Plant Operator Trainee	2	2	2	2	6111	17,598	24,071
TOTAL		171	171	171	171			
GRAND TOTAL		342	342	342	342			

PERFORMANCE MEASUREMENT

Goals/Objectives/Performance Indicators	2001 Actual	2002 Target	2003 Target
1. <i>To make billing and collection of sewer and solid waste fees more efficient.</i>			
a) Maximize collection of sewer and solid waste fees through reduction of bad debt			
▶ # of sewer fee bills	1,487,483	1,490,900	1,491,000
▶ Amount of sewer fees collected	\$39,303,111	\$47,080,000	\$51,200,000
▶ Billing collection rate for sewer fees	98.2%	99.0%	98.5%
▶ # of solid waste fee bills	1,365,598	1,369,600	1,370,000
▶ Amount of solid waste fees collected	\$12,701,110	\$12,900,000	\$13,050,000
▶ Billing collection rate for solid waste fees	98.9%	100.0%	98.5%
2. <i>To continue to improve accuracy of bills and reduce the need for adjustments to improve efficiency and reduce customer complaints.</i>			
a) Conduct timely review of bills to anticipate adjustments due to extraordinary circumstances			
▶ # of fee adjustments processed	26,555	27,000	27,000
▶ # of fee adjustments due to customer complaints	80.0%	80.0%	80.0%

PERFORMANCE MEASUREMENT (CONT.)

Goals/Objectives/Performance Indicators	2001 Actual	2002 Target	2003 Target
3. <i>To provide high-quality customer service to on-site customers and telephone inquiries.</i>			
a) Provide walk-in payment service and face-to-face assistance to customers at the Service Center			
▶ # of register transactions	121,463	137,000	138,100
▶ # of situations referred to supervisors for resolution	250	250	250
b) Provide courteous and efficient service to telephone customers through problem solving at the initial point of contact			
▶ # of telephone calls	110,492	113,500	113,500
▶ % of calls referred to supervisor for resolution	1.0%	1.0%	1.0%
▶ % of customers satisfied with complaint or problem resolution	97.0%	99.0%	99.0%
c) Disseminate information regarding fees through distribution of informational packets to new and existing customers			
▶ # of flyers distributed through bills, mailings, or direct delivery	8,200	134,000	12,000
4. <i>To ensure that final effluent from wastewater treatment plants meets federal and state standards and regulations.</i>			
a) % of weeks that the treatment plants complied with the biological oxygen demand (BOD) and total suspended solids (TSS) concentration level regulations			
▶ North Wastewater Treatment Plant			
BOD	100%	100%	100%
TSS	100%	100%	100%
▶ Central Wastewater Treatment Plant			
BOD	100%	100%	100%
TSS	100%	100%	100%
▶ South Wastewater Treatment Plant			
BOD	98%	100%	100%
TSS	98%	100%	100%
5. <i>To recover costs of environmental regulatory activities through fees and surcharges.</i>			
a) \$ amount of revenues generated	\$764,108	\$740,000	\$740,000
6. <i>To implement the Sanitary Sewer Overflow (SSO) Corrective Action Plan in a timely manner.</i>			
a) % of consent decree deadlines met	100%	100%	100%
7. <i>To implement and maintain a high-quality environmental monitoring program.</i>			
a) # of samples collected	2,616	2,600	2,600
8. <i>To operate and maintain the wastewater collection system in the most efficient manner.</i>			
a) In-house work efforts			
▶ # of point repairs	500	700	700
▶ # of manhole rehabilitations	216	250	250
▶ # of manhole inspections	400	800	900
▶ # of concrete replacement jobs	187	200	225
▶ # of locations backfilled (due to point repairs)	500	700	700
▶ # of stoppage complaints responded to	4,000	6,500	7,000
▶ # of linear feet of line cleaned	300,000	350,000	450,000
▶ # of service line TV inspections	154	250	250
b) Contracts administered and executed			
▶ # of small diameter point repairs	359	600	800
▶ # of emergency point repairs	610	600	650
▶ # of sewage pump installations	80	100	100
c) Asset Management Program			
▶ # of linear feet of sewer line cleaned	325,981	200,000	250,000
▶ # of linear feet of sewer line televised	332,839	200,000	250,000
▶ # of linear feet of sewer line where roots removal performed	36,801	40,000	6,000

PURPOSE OF APPROPRIATION

The Parish Sewer User Fee Fund was established to account for sewer user fee revenues. This fund also accounts for the acquisition and construction of capital assets, liabilities associated with the construction program, and retained equity as a result of sewerage system operations.

BUDGET SUMMARY	2001 ACTUAL	2002 BUDGET	REQUEST	2003 PROPOSED	FINAL
REVENUES:					
Taxes	1,250	0	0	0	0
Charges for Services	40,261,670	48,246,800	52,918,000	52,918,000	52,918,000
Miscellaneous Revenues	190,030	12,000	13,000	13,000	13,000
Non-Operating Revenues	1,980,290	750,000	750,000	750,000	750,000
Transfer from 1998-A Bonds Cap. Imp. Fund	70,930	0	0	0	0
TOTAL REVENUES	42,504,170	49,008,800	53,681,000	53,681,000	53,681,000
APPROPRIATIONS:					
Contractual Services	950,500	10,000	10,000	10,000	10,000
Debt Service	3,931,040	3,687,210	3,424,430	3,424,430	3,424,430
Bad Debt Expense	269,570	275,000	400,000	400,000	400,000
Depreciation	20,915,210	23,000,000	23,000,000	23,000,000	23,000,000
Transfer to Sewerage—Oper. & Maint.	12,106,490	17,466,980	19,348,880	19,356,640	19,356,640
Transfer to Parish Sewer Grants Fund	408,520	0	0	0	0
TOTAL APPROPRIATIONS	38,581,330	44,439,190	46,183,310	46,191,070	46,191,070
% CHANGE OVER PRIOR YEAR	-----	15.18%	3.92%	3.94%	3.94%
NET ASSETS, JANUARY 1	371,792,910	386,441,440	391,011,050	391,011,050	391,011,050
ADJUSTMENTS					
Capital Contributions	3,332,780	0	0	0	0
Intrafund Equity Transfer	7,392,910	0	0	0	0
NET ASSETS, DECEMBER 31	386,441,440	391,011,050	398,508,740	398,500,980	398,500,980
CAPITAL CONTRIBUTIONS	(37,092,310)	(37,092,310)	(37,092,310)	(37,092,310)	(37,092,310)
ADJUSTED NET ASSETS, DECEMBER 31	349,349,130	353,918,740	361,416,430	361,408,670	361,408,670

BUDGET HIGHLIGHTS

As of August 31, 2002, \$69,523,017 of user fees contributed from excess earnings have been transferred to the sewer major capital improvements program for construction projects. All excess funds are designated for capital construction projects.

On June 12, 2002, the Metropolitan Council adopted Ordinance 12334. This ordinance authorized a 10% increase in sewer user fees beginning January 1, 2003, and a 4% increase on each January 1 thereafter, beginning January 1, 2004. This increase will provide additional resources to fund the Sanitary Sewer Overflow Capital Improvement Program as required by the 2001 Consent Decree with the U.S. Environmental Protection Agency and the Louisiana Department of Environmental Quality.

Capital Outlay in the amount of \$1,750,000 is requested as follows: Service Fee Business Office: computer hardware (\$6,000) and one replacement vehicle (\$15,220); General Administration: three replacement vehicles (\$47,940), and office equipment (\$35,000); Environmental: motor vehicle replacement (\$63,530); Wastewater Collection: building improvements (\$10,000), heavy construction equipment (\$300,000), motor vehicles (\$200,000), and other miscellaneous equipment (\$50,000); Wastewater Treatment: plant equipment (\$781,780) and motor vehicles (\$240,530).—*Approved*.

Non-SSO Infrastructure Improvements: The 2001 Sewer Consent Decree requires that \$3,000,000 be budgeted annually from 2001 through 2014 for infrastructure improvements to reduce infiltration and inflow into the sewerage system. These appropriations are separate from those involving the SSO Improvements Program adopted by the Metropolitan Council.—*Approved*.

PURPOSE OF APPROPRIATION

The main purpose of the Parish Sewer Sales Tax Fund is to account for the collection of the one-half of one percent (½%) sales and use tax dedicated for sewers and sewerage disposal works. This tax was adopted by the voters of East Baton Rouge Parish on April 16, 1988, and became effective January 1, 1989. The funds provided from the sales and use tax are used for sewerage system operations and maintenance, sewerage system capital improvements, and debt service on bonds issued for this purpose.

BUDGET SUMMARY	2001 ACTUAL	2002 BUDGET	REQUEST	2003 PROPOSED	FINAL
REVENUES:					
Taxes	29,124,080	28,750,920	29,901,280	29,901,280	29,901,280
Interest Earnings	1,677,180	950,000	920,000	920,000	920,000
TOTAL REVENUES	30,801,260	29,700,920	30,821,280	30,821,280	30,821,280
APPROPRIATIONS:					
Contractual Services	580,070	710,230	711,720	711,720	711,720
Debt Service	12,674,810	13,648,120	13,061,560	13,061,560	13,061,560
Interfund Transfers:					
Sewerage—Operations & Maintenance	10,647,180	8,447,570	9,263,000	9,263,000	9,263,000
\$30.2 M Sewer Sales Tax Bonds	820,000	0	0	0	0
\$70 M Sewer Sales Tax Bonds	2,165,000	0	0	0	0
\$43 M Sewer Sales Tax Bonds	975,000	0	0	0	0
\$65 M Refunding Bonds	1,620,000	0	0	0	0
\$36 M Sewer Sales Tax Bonds	385,000	0	0	0	0
TOTAL APPROPRIATIONS	29,867,060	22,805,920	23,036,280	23,036,280	23,036,280
% CHANGE OVER PRIOR YEAR	-----	-23.64%	1.01%	1.01%	1.01%
NET ASSETS, JANUARY 1	(26,154,260)	(27,249,500)	(20,354,500)	(20,354,500)	(20,354,500)
ADJUSTMENT					
Intrafund Equity Transfer	(2,029,440)	0	0	0	0
NET ASSETS, DECEMBER 31	(27,249,500)	(20,354,500)	(12,569,500)	(12,569,500)	(12,569,500)

BUDGET HIGHLIGHTS

Budgeted interest earnings includes earnings on debt service funds only. Interest earnings on construction funds are reserved for construction purposes.

As of August 31, 2002, \$61,441,976 in sewer sales taxes have been authorized by the Metropolitan Council for various construction projects within this fund.

PURPOSE OF APPROPRIATION

The actual results for the following managerial construction sub-funds are presented for informational and comparative purposes only and include the \$30.2 Million Construction Fund (Fund 418), the \$70 Million Construction Fund (Fund 419), the \$36 Million Construction Fund (Fund 425), the \$65 Million Refunding Bonds Escrow Fund (Fund 422), the \$65 Million Refunding Bonds Construction Fund (Fund 423), the \$16.825 Million Refunding Bonds Construction Fund (Fund 424), the \$43 Million Construction Fund (Fund 420), the \$20 Million Construction Fund (Fund 421), the Sewer Impact Fee Fund (Fund 412), and the Parish Sewer Grants Fund (Fund 429). These funds were established pursuant to their respective bond resolutions or other resolutions of the Metropolitan Council and are capital in nature. Their budgets are part of the Comprehensive Sewerage System's Major Capital Improvements Program and were established by the Metropolitan Council through the budget supplement process.

Even though the aforementioned funds are capital in nature, certain revenues (interest earnings, interfund transfers for the payment of bond principal) and expenses (bond amortization costs) are accounted for like recurring expenses in Funds 410, 411, and 415. Therefore, it is necessary to present the following financial data for Funds 412, 418, 419, 420, 421, 422, 423, 424, 425, and 429 to present a complete budget summary for the Comprehensive Sewerage System Enterprise Fund.

BUDGET SUMMARY	2001 ACTUAL	2002 BUDGET	REQUEST	2003 PROPOSED	FINAL
REVENUES:					
Intergovernmental Revenues	379,500	0	0	0	0
Construction Interest Earnings	1,964,780	0	0	0	0
Interfund Transfers	6,373,520	0	0	0	0
TOTAL REVENUES	8,717,800	0	0	0	0
APPROPRIATIONS:					
Contractual Services	797,660	0	0	0	0
TOTAL APPROPRIATIONS	797,660	0	0	0	0
NET ASSETS, JANUARY 1	(120,135,890)	(115,141,170)	(115,141,170)	(115,141,170)	(115,141,170)
ADJUSTMENTS					
Capital Contributions	2,438,050	0	0	0	0
Intrafund Equity Transfer	(5,363,470)	0	0	0	0
NET ASSETS, DECEMBER 31	(115,141,170)	(115,141,170)	(115,141,170)	(115,141,170)	(115,141,170)
CAPITAL CONTRIBUTIONS	(11,974,700)	(11,974,700)	(11,974,700)	(11,974,700)	(11,974,700)
ADJUSTED NET ASSETS, DECEMBER 31	(127,115,870)	(127,115,870)	(127,115,870)	(127,115,870)	(127,115,870)

MISSION STATEMENT

The mission of this department is to recycle and divert as much solid waste as possible in the parish, and to dispose of the remainder in an environmentally sound manner, funded by tipping fees collected at the North Landfill.

SERVICE DESCRIPTION

The **Environmental Division** is a regulatory agency over parish ordinances concerning wastewater, solid waste, and hazardous waste; a consulting unit for Public Works and other City-Parish departments regarding compliance with federal and state environmental statutes; and a service organization to parish citizens in resolving problems including odor complaints, storm drainage, hazardous spills, and raw sewage. Since the division focus is split between wastewater and solid waste, the funding is appropriated from the Comprehensive Sewerage System Fund (80%) and the Solid Waste Disposal Facility Fund (20%).

The **North Landfill** is mandated by the Environmental Protection Agency (EPA) and the Louisiana Department of Environmental Quality (DEQ) to dispose of municipal solid waste and non-hazardous waste from East Baton Rouge Parish and from surrounding cities, towns, and parishes. The current operational permit requires the safe handling and disposal of solid waste daily. Failure to adhere to any portion of the operational and permit specifications is punishable by fine, revocation of certification, and/or site closure.

The **Recycling Division** was established to facilitate implementation of the solid waste reduction and recycling program passed by the Metropolitan Council and developed by the Recycling Task Force (replaced by the Solid Waste Advisory Committee in 1997) in accordance with the DEQ mandate to reduce landfill solid waste by 25%; to develop and implement further waste reduction policy in partnership with the Department of Public Works and the Solid Waste Advisory Committee; and to promote participation in waste reduction programs through public education, networking among existing organizations, and volunteer support.

BUDGET SUMMARY	2001 ACTUAL	2002 BUDGET	REQUEST	2003 PROPOSED	FINAL
REVENUES:					
Charges for Services	9,607,790	9,000,000	9,462,000	9,462,000	9,462,000
Miscellaneous	42,660	0	0	0	0
Non-Operating Revenues	847,230	460,000	250,000	250,000	250,000
TOTAL REVENUES	10,497,680	9,460,000	9,712,000	9,712,000	9,712,000
APPROPRIATIONS:					
Environmental Division	185,060	209,850	222,350	224,050	224,050
North Landfill Operations	9,196,630	9,012,870	9,829,820	9,833,410	9,833,410
Recycling	218,760	163,730	170,310	171,120	171,120
Landfill Closure & Postclosure Expense	1,059,030	940,000	1,075,350	1,075,350	1,075,350
TOTAL APPROPRIATION	10,659,480	10,326,450	11,297,830	11,303,930	11,303,930
% CHANGE OVER PRIOR YEAR	-----	-3.12%	9.41%	9.47%	9.47%
NET ASSETS, JANUARY 1	32,392,800	32,231,000	31,364,550	31,364,550	31,364,550
ADJUSTMENT	0	0	0	0	0
NET ASSETS, DECEMBER 31	32,231,000	31,364,550	29,778,720	29,772,620	29,772,620
CAPITAL CONTRIBUTIONS	(29,217,480)	(29,217,480)	(29,217,480)	(29,217,480)	(29,217,480)
ADJUSTED NET ASSETS, DECEMBER 31	3,013,520	2,147,070	561,240	555,140	555,140
PERSONNEL ALLOTTED	10	9	9	9	9

BUDGET HIGHLIGHTS

Revenue Assumptions

The 2003 revenue estimate anticipates that all users will pay a \$20/ton tipping fee, with the exception of out-of-parish users who will pay a \$25/ton tipping fee. (Exempted from paying a tipping fee are City-Parish agencies supported by the General Fund; the Baton Rouge Recreation and Parks Commission; the Housing Authority; and private citizens).

Environmental Division

The appropriations reflected are 20% of total expenditures needed for the operation of this division. The remaining 80% is appropriated in the Sewerage – Operations and Maintenance Fund Environmental Division. See the Environmental Division of the Sewerage Fund (Fund 410) for a listing of personnel allotted for the environmental function.

Operations – North Landfill

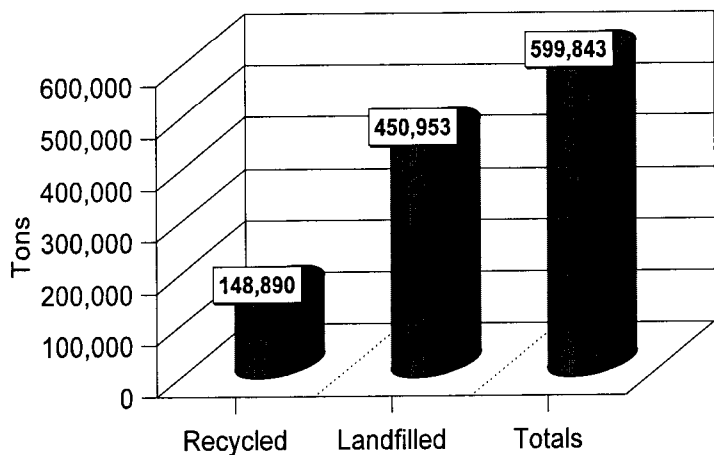
On August 1, 1993, the City-Parish entered into a contract with Browning-Ferris Industries (BFI) to operate and maintain the North Landfill effective October 1993. The contract was extended for two successive five-year terms. The C.P.I.-adjusted contract prices go into effect September 1 of each year. In the 2003 contract, it is projected that the City-Parish will pay BFI \$15.90 a ton from January through August and \$16.69 a ton from September through December. It is projected that 488,000 tons of waste will be brought into the landfill in 2003.

Funding has been included in contractual services for a professional services contract with Dow Chemical Company for an amount up to \$50,000 for a public/private partnership for a Household Hazardous Waste Collection event. In the capital outlay category, this division requests replacement of one utility vehicle, at a cost of \$18,560.

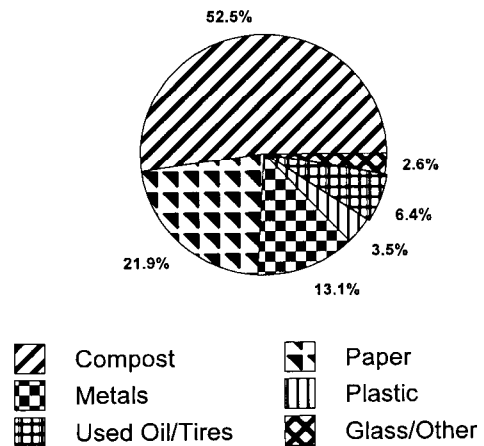
Recycling

Funding has been included in contractual services for a professional services contract in the amount of \$29,880 for an individual to assist the division with grant writing and other special projects.

2001 EBRP Residential and Commercial Material Recycled and Landfilled



2001 Recycled Materials



MISSION STATEMENT

The Riverside Centroplex was conceived and constructed to encourage and promote the growth and enhancement of the community. The complex serves as the keystone of public and private assembly events by providing (1) a positive identity to Baton Rouge as a nucleus of the convention, trade-show, conference, and visitor industries; (2) continued leadership in EBRP in cultural, entertainment, and recreational activities; (3) local educational, social, athletic, cultural, and artistic events on behalf of all citizens; and (4) a continuing financial impact upon the entire community.

BUDGET SUMMARY	2001 ACTUAL	2002 BUDGET	REQUEST	2003 PROPOSED	FINAL
REVENUES:					
Operating Revenues	1,795,100	2,027,160	1,795,780	1,795,780	1,795,780
Taxes	718,810	0	0	0	0
Other Non-Operating Revenues	126,550	24,500	9,750	9,750	9,750
TOTAL REVENUES	2,640,460	2,051,660	1,805,530	1,805,530	1,805,530
APPROPRIATIONS:					
Operations	1,800,420	2,339,220	2,214,020	2,200,530	2,200,530
SMG Management Fee	362,680	307,440	200,000	200,000	200,000
Depreciation	1,085,180	0	0	0	0
TOTAL APPROPRIATIONS	3,248,280	2,646,660	2,414,020	2,400,530	2,400,530
% CHANGE OVER PRIOR YEAR	-----	-18.52%	-8.79%	-9.30%	-9.30%
TRANSFER FROM GENERAL FUND	629,880	595,000	595,000	595,000	595,000
TRANSFER FROM CAP. PROJECTS FUND	145,890	0	0	0	0
NET ASSETS, JANUARY 1	19,492,510	20,437,380	20,437,380	20,437,380	20,437,380
ADJUSTMENTS	776,920	0	0	0	0
NET ASSETS, DECEMBER 31	20,437,380	20,437,380	20,423,890	20,437,380	20,437,380
CAPITAL CONTRIBUTIONS	(27,155,550)	(27,155,550)	(27,155,550)	(27,155,550)	(27,155,550)
ADJUSTED NET ASSETS, DECEMBER 31	(6,718,170)	(6,718,170)	(6,731,660)	(6,718,170)	(6,718,170)

BUDGET HIGHLIGHTS

On April 1, 1996, the management of the Riverside Centroplex was contracted to Spectacor Management Group, Inc. (SMG). The terms of that contract provided for the payment of management fees based upon the firm's ability to reduce the deficit incurred by the facility. Resolution 41454, dated December 12, 2001, authorized the Mayor-President to execute an addendum to the contract to incorporate a new three-year term ending December 31, 2004 with a two-year renewal. The terms of the new contract provide for the payment of an annual fixed fee and an annual incentive fee of 25% of the operating revenues from all event activity (excluding hockey) over the established event revenue benchmark of one million dollars as long as there is no net operating loss for the fiscal year. The actual management fee for 2001 and the budgeted and projected fees for 2002 and 2003 are as follows:

	<u>2001 Actual</u>	<u>2002 Budget</u>	<u>2002 Proj.</u>	<u>2003 Final</u>
Eligible Revenues	1,790,730	2,051,660	1,525,000	1,805,530
Eligible Expenses	<u>(1,627,130)</u>	<u>(2,005,520)</u>	<u>(1,673,030)</u>	<u>(1,970,390)</u>
Net Operating Loss (NOL)	163,600	46,140	(148,030)	(164,860)
Benchmark	<u>712,000</u>	<u>712,000</u>	<u>1,000,000</u>	<u>1,000,000</u>
Reduction in NOL	<u>875,600</u>	<u>758,140</u>	<u>851,970</u>	<u>835,140</u>
Calculation of Management Fee:				
Revised for Renegotiated Contract	0	307,440	200,000	200,000
50% of first \$500,000 Reduction	250,000	N/A	N/A	N/A
30% of Reduction over \$500,000	<u>112,680</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Total Projected Management Fee	<u>(362,680)</u>	<u>(307,440)</u>	<u>(200,000)</u>	<u>(200,000)</u>
Other City-Parish Expenses less Revenues	<u>(332,510)</u>	<u>(333,700)</u>	<u>(329,370)</u>	<u>(230,140)</u>
Total C-P subsidy (NOL + Mgt. Fee + CP Exp.)	<u>(531,590)</u>	<u>(595,000)</u>	<u>(677,400)</u>	<u>(595,000)</u>

MISSION STATEMENT

The mission of the Baton Rouge Metropolitan Airport is to serve as a catalyst for economic prosperity in the Greater Baton Rouge Area by providing small-hub airport facilities and services that are recognized for excellence in safety, customer convenience, and financial efficiency.

BUDGET SUMMARY	2001 ACTUAL	2002 BUDGET	REQUEST	2003 PROPOSED	FINAL
REVENUES:					
Airfield	982,190	1,731,530	1,815,690	1,815,690	1,815,690
Hangars & Buildings	131,730	147,100	230,600	230,600	230,600
Terminal Building Area	5,275,740	6,869,930	7,247,060	7,247,060	7,247,060
Industrial Area	593,980	711,100	699,940	699,940	699,940
Non-Operating Revenues	121,280	363,000	331,280	331,280	331,280
Passenger Facility Charges	910,040	1,519,800	1,305,090	1,305,090	1,305,090
TOTAL REVENUES	8,014,960	11,342,460	11,629,660	11,629,660	11,629,660
APPROPRIATIONS:					
Administration	2,232,010	3,486,220	3,558,560	3,546,780	3,546,780
Airfield	810,440	1,082,560	976,210	976,490	976,490
Hangars & Buildings	0	40,740	43,200	43,200	43,200
Terminal Building	982,130	1,230,350	1,232,460	1,219,210	1,219,210
Police/ARFF	1,675,020	1,930,110	2,280,900	2,223,250	2,223,250
Depreciation	3,872,590	2,480,250	3,860,840	3,860,840	3,860,840
Debt Service (excluding bond principal)	469,020	370,630	253,850	253,850	253,850
Parking Lot Operations	328,090	349,190	367,580	367,580	367,580
Passenger Facility Charges:					
Administrative Fees	26,940	35,330	34,140	34,140	34,140
Debt Service (excluding bond principal)	279,030	468,810	378,630	378,630	378,630
TOTAL APPROPRIATIONS	10,675,270	11,474,190	12,986,370	12,903,970	12,903,970
% CHANGE OVER PRIOR YEAR	---	7.48%	13.18%	12.46%	12.46%
OPERATING GRANTS	16,440	0	0	0	0
GRANT PROJECT EXPENSES	323,730	0	0	0	0
EXCESS SOURCES OVER (UNDER) USES	(2,967,600)	(131,730)	(1,356,710)	(1,274,310)	(1,274,310)
NET ASSETS, JANUARY 1	108,897,470	120,101,840	119,970,110	119,970,110	119,970,110
ADJUSTMENTS	14,171,970	0	0	0	0
NET ASSETS, DECEMBER 31	120,101,840	119,970,110	118,613,400	118,695,800	118,695,800
CAPITAL CONTRIBUTIONS	(106,573,260)	(106,573,260)	(106,573,260)	(106,573,260)	(106,573,260)
ADJUSTED NET ASSETS, DECEMBER 31	13,528,580	13,396,850	12,040,140	12,122,540	12,122,540
PERSONNEL ALLOTTED	83	85	88	88	88

BUDGET HIGHLIGHTS

The **Personal Services** category includes the following reclassifications: one PC LAN Administrator to Information Systems / Tech Manager; one Senior Administrative Specialist to Administrative Coordinator; two Clerical Specialist III's to Senior Clerical Specialists; one Mechanical Operations Supervisor to Electrical & Instrument Supervisor; and one Tradesworker II to Tradesworker III. Pay-grade increases are requested for the Assistant Director of Aviation (227 to 228); Airport Business Manager (222 to 223); Airport Safety & Operations Manager (221 to 222); Property & Development Coordinator (218 to 219); Airport Construction Superintendent (213 to 215); Air Service Coordinator (208 to 209); Lead Custodian (6108 to 6111); and the eleven Custodians (6106 to 6109). Also requested are pay-grade increases for the four Airport Police/ARFF classes and the Surveillance-System Monitors as detailed on the Personnel Summary below. Also requested is a step increase for the Director of Aviation from step 10 to step 12. In addition, the Airport would like to add three new positions: one Tradesworker II and two Airport Police/ARFF Officers.—*See Personnel Summary for approved changes.* A total of \$1,463,110 is requested for seventeen **professional services contracts** for various services and studies to be performed in 2003. **Inventoried Assets** requests include four workstations, five printers, five ground control radios, one portable steam cleaner, one vacuum sweeper, one floor cleaner, and one fire-safe file cabinet.—*Approved.*

BUDGET HIGHLIGHTS (CONT.)

Capital Outlay requests include one automobile, one portable air compressor, four mowers, one paint stripper, one pickup truck, and ten 800-MHz radios.—Approved.

PERSONNEL SUMMARY

JOB CODE	JOB TITLE	ALLOTMENT				PAY GRADE	ANNUAL SALARY	
		CUR	REQ	PRO	FIN		MINIMUM	MAXIMUM
340015	Director of Aviation	1	1	1	1	4318	70,563	97,676
340010	Assistant Director of Aviation	0	1	0	0	228	62,109	85,973
340010	Assistant Director of Aviation	1	0	1	1	227	59,152	81,881
320200	Special Assistant Parish Attorney	1	1	1	1	224	51,134	70,782
100605	Airport Business Manager	0	1	0	0	223	48,715	67,434
100605	Airport Business Manager	1	0	1	1	222	46,408	64,240
109715	Airport Development & Administrative Mgr	1	1	1	1	221	44,213	61,202
109730	Airport Safety & Operations Manager	0	1	0	0	222	46,408	64,240
109730	Airport Safety & Operations Manager	1	0	1	1	221	44,213	61,202
109840	Property & Development Coordinator	0	1	0	0	219	40,114	55,528
109840	Property & Development Coordinator	1	0	1	1	218	38,210	52,893
108275	Air Service Coordinator	0	1	0	0	209	24,727	34,228
108275	Air Service Coordinator	1	0	1	1	208	23,561	32,616
183140	Airport Police/ARFF Chief	0	1	0	0	124	32,506	44,997
183140	Airport Police/ARFF Chief	1	0	1	1	123	30,958	42,853
183130	Airport Police/ARFF Lieutenant	0	1	0	0	123	30,958	42,853
183130	Airport Police/ARFF Lieutenant	1	0	1	1	122	29,484	40,813
183125	Airport Police/ARFF Sergeant	0	5	0	0	121	28,080	38,870
183125	Airport Police/ARFF Sergeant	5	0	5	5	120	26,743	37,018
183115	Airport Police/ARFF Officer	0	24	0	0	119	25,489	35,282
183115	Airport Police/ARFF Officer	22	0	24	24	118	24,279	33,608
100115	Accountant III	1	1	1	1	215	33,036	45,730
100110	Accountant II	1	1	1	1	212	28,578	39,561
100113	Accountant II (29 hours/week)	1	1	1	1	212	28,578	39,561
New	Information Systems/Technologies Manager	0	1	0	0	219	40,114	55,528
102400	PC LAN Administrator	1	0	1	1	216	34,671	47,994
102350	PC LAN Specialist	0	0	1	1	120	26,743	37,018
102350	PC LAN Specialist	1	1	0	0	119	25,489	35,282
113428	Airport Supply Manager	1	1	1	1	207	22,442	31,067
New	Airport Facility Manager	0	1	0	0	215	33,036	45,730
151740	Airport Construction Superintendent	0	0	1	1	215	33,036	45,730
151740	Airport Construction Superintendent	1	0	0	0	213	29,991	41,515
New	Electrical & Instrument Supervisor	0	1	0	0	211	27,235	37,700
151350	Mechanical Operations Supervisor	0	0	1	1	211	27,235	37,700
151350	Mechanical Operations Supervisor	1	0	0	0	210	25,958	35,934
106310	Airport Compliance Coordinator	1	1	1	1	209	24,727	34,228
151730	Airport Maintenance Supervisor	1	1	1	1	208	23,561	32,616
151720	Airport Maintenance Worker II	4	4	4	4	6112	18,412	25,231
151715	Airport Maintenance Worker I	6	6	6	6	6110	16,827	22,971
151245	Electrician	1	1	1	1	6116	22,142	30,508
151120	Tradesworker III	0	1	1	1	6117	23,223	32,027
151115	Tradesworker II	2	2	2	2	6111	17,598	24,071
108540	Executive Assistant	1	1	1	1	212	28,578	39,561
New	Administrative Coordinator	0	1	0	0	119	25,489	35,282
110630	Senior Administrative Specialist	2	1	2	2	117	23,137	32,027
110620	Administrative Specialist I	2	2	2	2	114	20,040	27,717
110134	Senior Clerical Specialist	1	3	1	1	113	19,127	26,415
110128	Clerical Specialist III	2	0	2	2	111	17,431	23,997
114120	Surveillance-System Monitor	0	5	0	0	113	19,127	26,415
114120	Surveillance-System Monitor	0	0	5	5	112	18,257	25,174
114120	Surveillance-System Monitor	5	0	0	0	110	16,648	22,880
124125	Lead Custodian	0	1	0	0	6111	17,598	24,071
124125	Lead Custodian	1	0	1	1	6108	15,370	20,895
124105	Custodian	0	11	0	0	6109	16,077	21,902
124105	Custodian	11	0	11	11	6106	14,063	19,076
TOTAL		85	88	88	88			

PERFORMANCE MEASUREMENT

Goals/Objectives/Performance Indicators	2001 Actual	2002 Target	2003 Target
<p>1. <i>To comply with all FAA standards.</i></p> <p>a) Minimize number of critical deficiencies identified during inspections Measure: Annual airport certification inspection report from the FAA Airport Certification Safety Inspector</p> <ul style="list-style-type: none"> ▶ # of violations of Federal Aviation Regulations ▶ # of discrepancies listed by the FAA ▶ % of discrepancies corrected within specified time ▶ # of recommendations made by the FAA 	<p>0</p> <p>5</p> <p>100%</p> <p>3</p>	<p>0</p> <p>1</p> <p>100%</p> <p>2</p>	<p>0</p> <p>0</p> <p>100%</p> <p>3</p>
<p>2. <i>To reduce migration to New Orleans and increase Baton Rouge community use of Airport.</i></p> <p>a) Obtain fare parity with New Orleans on a consistent and stable basis Measure: Fare differentials between Baton Rouge Metro Airport and New Orleans Airport reported weekly, monthly, and annually</p> <ul style="list-style-type: none"> ▶ Fare differential < \$50 ▶ Fare differential between \$50 and \$75 ▶ Fare differential between \$75 and \$100 <p>b) Evaluate customer satisfaction Measure: Level of customer satisfaction</p> <ul style="list-style-type: none"> ▶ On a scale from 1 to 10, with 10 being the best <p>c) Utilize Ambassador Program to improve customer assistance and service</p> <ul style="list-style-type: none"> ▶ # of volunteers ▶ % of time with coverage <p>d) Reduce passenger migration ratio</p> <ul style="list-style-type: none"> ▶ Migration ratio <p>e) Increase enplanements Measure: Compare enplanement totals in form of % increase/decrease for Baton Rouge Metro Airport and New Orleans for the current and previous year</p> <ul style="list-style-type: none"> ▶ Baton Rouge % ▶ New Orleans % 	<p>80%</p> <p>12%</p> <p>8%</p> <p>7.94</p> <p>15</p> <p>27%</p> <p>N/A</p> <p>2%</p> <p>2%</p>	<p>85%</p> <p>10%</p> <p>5%</p> <p>8.83</p> <p>25</p> <p>40%</p> <p>20%</p> <p>5%</p> <p>N/A</p>	<p>90%</p> <p>7%</p> <p>3%</p> <p>9.00</p> <p>40</p> <p>50%</p> <p>20%</p> <p>8%</p> <p>N/A</p>
<p>3. <i>To improve system of safety management for Airport.</i></p> <p>a) Develop a comprehensive Airport Safety Plan Identify FAA, OSHA, and industry guidelines and incorporate in safety plan (began 2000)</p> <ul style="list-style-type: none"> ▶ Police ▶ Maintenance <p>b) Reduce number of incidents/accidents</p> <p># of persons requiring first aid</p> <ul style="list-style-type: none"> ▶ Public ▶ Staff <p># of accidents</p> <ul style="list-style-type: none"> ▶ Public ▶ Staff 	<p>100%</p> <p>100%</p> <p>65</p> <p>5</p> <p>46</p> <p>5</p>	<p>100%</p> <p>100%</p> <p>70</p> <p>4</p> <p>32</p> <p>4</p>	<p>100%</p> <p>100%</p> <p>70</p> <p>3</p> <p>30</p> <p>4</p>
<p>4. <i>To implement a comprehensive equipment maintenance and replacement program (began 2000).</i></p> <p>a) Implement a replacement plan and schedule based on strategic/budget priorities % of replacement schedule achieved</p> <ul style="list-style-type: none"> ▶ Administration ▶ Police ▶ Maintenance <p>b) Design routine/preventive inspections and maintenance system for all key equipment % of inspections and maintenance performed</p> <ul style="list-style-type: none"> ▶ Police ▶ Maintenance 	<p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p>	<p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p>	<p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p>

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